

1. PROGRAMME OFFICER, (FAITH COMMUNITIES)

Name of Organization	NACC
Job Title	PROGRAMME OFFICER, (FAITH COMMUNITIES)
Reports to	HEAD STAKEHOLDER COORDINATION
Grade	NACC 4
Department	COORDINATION AND SUPPORT
Business Purpose/Objective	Ensure effective and coordinated participation of FBOs in the HIV and AIDS national response and HIV and AIDS effectively mainstreamed within the sector.
<p>Responsibilities</p> <ol style="list-style-type: none"> 1. Facilitate faith communities' engagement in the HIV response in alignment to KASF priorities. 2. Implementation of the agreed action plans with Faith Communities to advance the HIV response. 3. Facilitate effective communication & negotiate on key issues between NACC, Faith Communities & Stakeholders. 4. Support Faith Communities & organizations in their delivery of HIV services 5. Develop an advocacy agenda with Faith Communities & Continuously provide them with information to promote sustainable financing. 6. Facilitate forums that enhance partnerships, networking and linkages between Faith Based Organizations and other sectors. 7. Ensure quarterly Faith sector working Group meetings are held and Quarterly reporting to KASF Monitoring is done 8. Plan and organize National Biennial Faith Community Conferences on HIV and AIDS responses. 9. Strengthen effective representation of Faith communities at National and County levels related to HIV responses. 10. Facilitate consultative forums nationally and regionally at least once a year for top level religious Leaders and Faith sector representatives. 11. Ensure that the Faith Sector <i>Capacity is built on Community AIDS Program Reporting (CAPR) tool.</i> 12. Assist the Head- stakeholder Coordination in the overall coordination of HIV and AIDS activities among the Faith Sector Communities and Organizations; 13. Preparing reports to the Head – Stakeholder Coordination on Progress in HIV and AIDS prevention and control in the Faith sector; 14. Provide information on International, Regional, National and County documents in relation to HIV and AIDS within the Faith sector. <p>Perform any other duties assigned by management.</p>	

Educational	Have a Bachelor's degree in Social Sciences, Public Health, Management/ Business Administration, from a recognized institution or its equivalent and a Master's degree in relevant field
Experience	<ol style="list-style-type: none">1. A good understanding of how to engage Faith Communities2. Possess computer application skills3. Have demonstrated outstanding professional competence, ability and integrity as reflected in work performance and results.4. Ability to network, forge partnerships5. 4 years experience in HIV/ Health/ social development programming6. Fulfil the expectations of chapter six of the constitution including getting the clearances from HELB, KRA, CID and CRB.7. Have served for a minimum period of five (5) years, of which three (3) years must be in a reputable and recognized Religious Organizations /institution.8. Have demonstrated a high degree of initiative, flexibility and reliability.