

## HEAD RESEARCH

<b>Name of Organization</b>	NACC
<b>Job Title</b>	HEAD RESEARCH
<b>Reports to</b>	DEPUTY DIRECTOR, POLICY MONITORING AND RESEARCH
<b>Grade</b>	NACC 3
<b>Department</b>	POLICY MONITORING AND RESEARCH
<b>Business Purpose/Objective</b>	Coordinate development, implementation and review of the Research Agenda and Strategy in support of the HIV strategic framework across all levels.
<b>Functions</b>	<ol style="list-style-type: none"> <li>1. Advocate for increased resources for HIV research.</li> <li>2. Coordinate identification of research gaps &amp; review of the HIV research.</li> <li>3. Collaborate &amp; forge partnerships with research agencies, tertiary institutions &amp; regulatory bodies on HIV research</li> <li>4. Coordinate monitoring of the Kenya HIV research agenda implementation</li> <li>5. Coordinate establishment of research coordination mechanisms</li> <li>6. Coordinate documentation and dissemination of HIV research findings and best practices in HIV programming.</li> <li>7. Coordinate establishment and operationalization of the Kenya HIV research hub</li> <li>8. Coordinate partnerships with HIV research institutions in Kenya and Internationally.</li> <li>9. Coordinate mobilization of resources for implementation of the research agenda and strategy.</li> <li>10. Oversee effective functioning of the HIV coordination mechanisms</li> <li>11. Oversee the functioning &amp; continuous updating &amp; utility of the Kenya HIV research hub.</li> <li>12. Collaborate with stakeholders &amp; development partners for implementation of the research agenda.</li> <li>13. Develop quarterly briefs on HIV research to regularly update stakeholders</li> </ol>
<b>Responsibilities</b>	<ol style="list-style-type: none"> <li>1) Track HIV research</li> <li>2) Review of research and data to inform Policy</li> <li>3) Accelerate research uptake</li> <li>4) Document and disseminate best practices to inform policy and programming</li> <li>5) Establish and manage a repository of HIV information</li> <li>6) Facilitate surveillance and evaluations</li> <li>7) Divisional stewardship</li> <li>8) Advise the NACC on research studies to prioritize commission and facilitate.</li> </ol>

<b>Educational</b>	<ul style="list-style-type: none"> <li>• At least a Masters Degree in Social Sciences, Statistics, Epidemiology, or relevant field.</li> <li>• PhD is an added advantage</li> </ul>
<b>Professional Qualifications &amp; Experience</b>	<ul style="list-style-type: none"> <li>• 7 years' experience in high level HIV M&amp;E and or research, data analysis and report writing.</li> <li>• Be able to demonstrate that one has written successful research grants as the Primary Investigator (PI)</li> <li>• Have Publication experience, being a published author of at least three (3) articles in peer reviewed journals, two (2) of which are as primary author.</li> <li>• Possess experience as the corresponding Primary Investigator (PI) of at least one study.</li> </ul>
<b>Key competencies</b>	<ul style="list-style-type: none"> <li>• High level understanding of HIV research, policy and strategy issues in Kenya</li> <li>• Ability to write successful oral presentation abstracts</li> <li>• Current bio-ethics research certificate valid</li> <li>• Understanding of research relevant to health</li> <li>• Uses HIV Research knowledge to effectively plan, direct and manage day-to-day operations of division</li> <li>• Knowledge of research concepts, principles, practices and methods used to deliver on sound research;</li> <li>• Stays current with changes in field of HIV Research.</li> <li>• strong interpersonal and negotiation skills to effectively deal with internal and external stakeholders,</li> <li>• be a team player to effectively engage with other team members for delivery of the various divisional roles</li> <li>• Practical IT proficiency to effectively oversight the Maisha Maarifa Research Hub which is an online, web-based platform.</li> </ul>