



NACC M&E SYSTEM

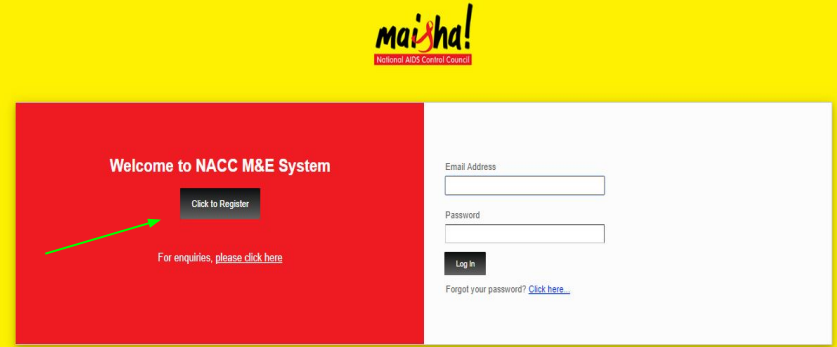
A simple login and registration user guide.



Introduction

After getting access to the link, one should click on the “click to register” button. (Pointed with a green arrow)

This should head someone to the registration section.



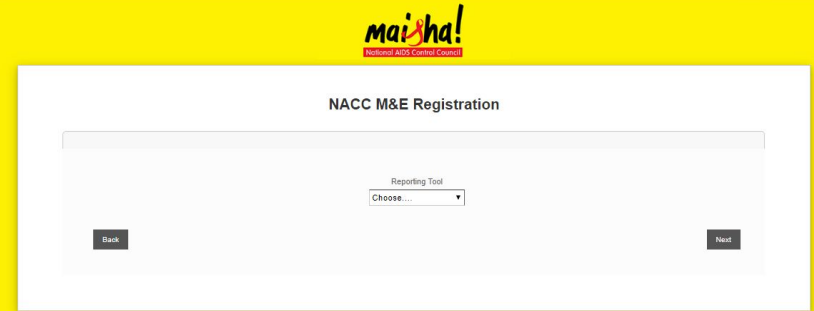


Choosing a Reporting Tool

There are three reporting tools:

1. MAISHA Certification
2. CAPR
3. HIPORS

A user should choose a tool based on their interest and click next.



The screenshot shows a web form titled "NACC M&E Registration" with the MAISHA! National AIDS Control Council logo at the top. The form contains a dropdown menu labeled "Reporting Tool" with the text "Choose..." and a downward arrow. Below the dropdown are two buttons: "Back" on the left and "Next" on the right.



Section 1.

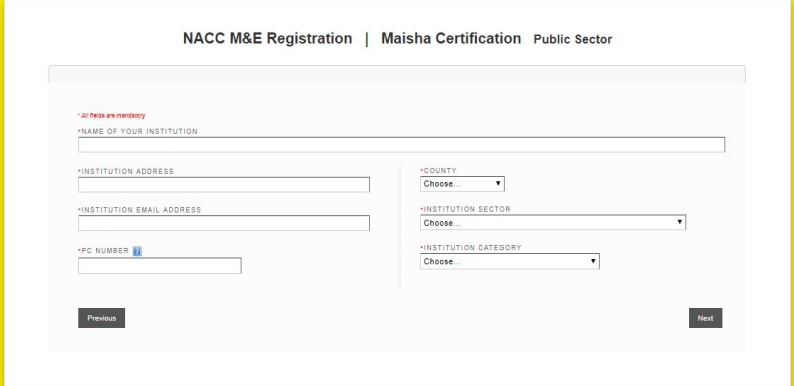
MAISHA Certification User Guide.

Registration for the MAISHA users.

1.1 Institutional Registration

This is the second section where a user registers the Institution they represent with the correct information.

The name of the institution has a search feature to detect a institution that was in the previous system.



The screenshot shows a web form titled "NACC M&E Registration | Maisha Certification Public Sector". The form includes the following fields and controls:

- *All fields are mandatory** (indicated by a red asterisk)
- *NAME OF YOUR INSTITUTION**: A text input field with a search icon on the right.
- *INSTITUTION ADDRESS**: A text input field.
- *INSTITUTION EMAIL ADDRESS**: A text input field.
- *PC NUMBER**: A text input field with a search icon on the right.
- *COUNTY**: A dropdown menu with "Choose..." as the selected option.
- *INSTITUTION SECTOR**: A dropdown menu with "Choose..." as the selected option.
- *INSTITUTION CATEGORY**: A dropdown menu with "Choose..." as the selected option.
- Previous** and **Next** buttons at the bottom of the form.

1.2 User Registration

The user provides information based on their profile and to be used during log in.

The screenshot shows a registration form titled "NACC M&E Registration | Maisha Certification Public Sector". The form is divided into two main sections: "YOUR CONTACT INFORMATION" and "ADDITIONAL CONTACT INFORMATION".

YOUR CONTACT INFORMATION

- *YOUR FULL NAME:
- *YOUR DESIGNATION:
- *YOUR EMAIL ADDRESS [?](#):
- *YOUR MOBILE NUMBER [?](#):

ADDITIONAL CONTACT INFORMATION [?](#)

- *CONTACT PERSON'S FULL NAME:
- *CONTACT PERSON'S DESIGNATION:
- *CONTACT PERSON'S EMAIL ADDRESS [?](#):

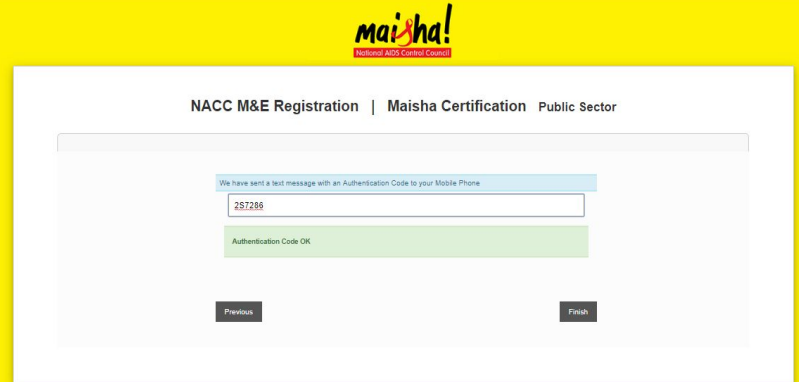
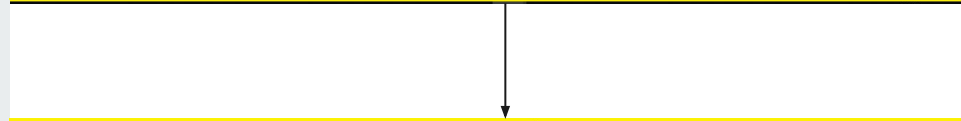
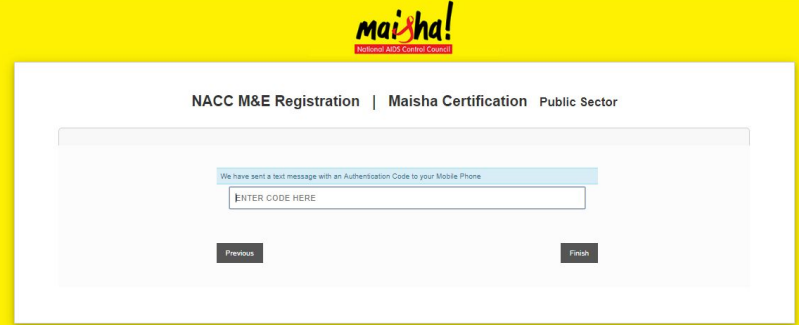
At the bottom of the form, there are two buttons: "Previous" and "Next".

1.3 Phone Number Verification

This step is based on verifying the user data placed by the user.

The activation code is sent through phone.

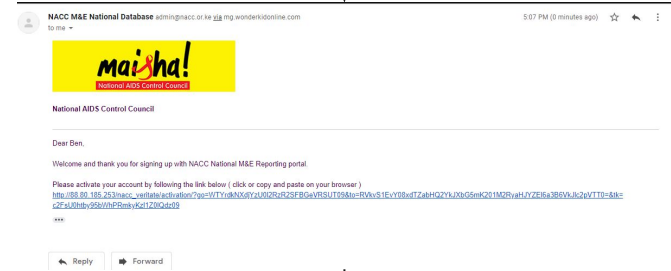
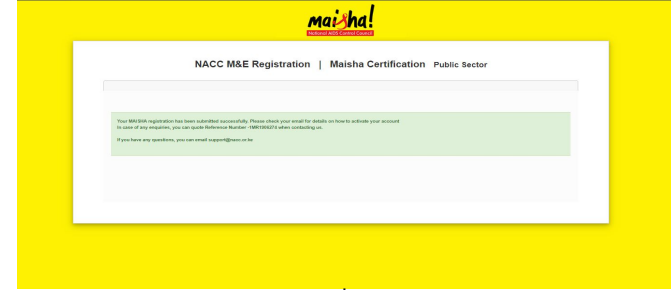
The flow of event is displayed by the photos.



1.4 Email And Account Verification

After phone verification , an email is sent to the email address provided by the user with an activation link.

Once the activation link is clicked, the system sends an email with temporary credentials.



1.5. Account Verification

An email is sent with default temporary credentials that should be used in logging in

Afterwards, the user is prompted to create a new password of their choice

The workflow is shown with the pictures.



National AIDS Control Council

Dear Ben Kamaja,

Welcome to the NACC National M&E Reporting portal.

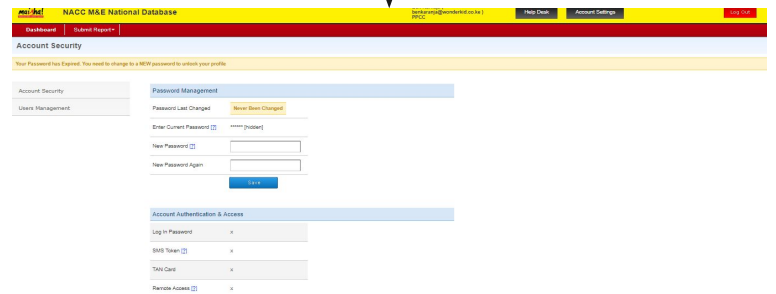
You can proceed to log in to your account to begin reporting with the credentials below

Link : <http://reporting.nacc.or.ke>

Your log in details are :-

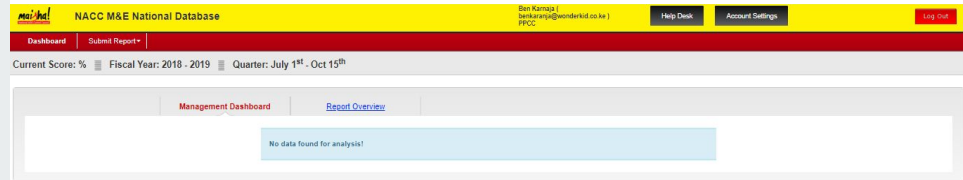
Email : benkamaja@wonderkid.co.ke

Password : 36511220



1.6 Final Process

Afterwards, the user should be prompted to the dashboard of the tool chosen.



The screenshot displays the user interface of the NACC M&E National Database. At the top, a yellow header bar contains the logo 'nacc m&e' on the left, the text 'NACC M&E National Database' in the center, and user information 'Ben Kamaq (benkamaq@nacc.gov.ke)' on the right, along with 'Help Desk' and 'Account Settings' buttons. Below this is a red navigation bar with 'Dashboard' and 'Submit Report' links. The main content area shows 'Current Score: %', 'Fiscal Year: 2018 - 2019', and 'Quarter: July 1st - Oct 15th'. A sub-header contains 'Management Dashboard' and 'Report Overview'. The main content area is mostly empty, with a light blue box in the center containing the text 'No data found for analysis!'.



Section 2.

CAPR User Guide.

Registration for CAPR Users

2.1 Institutional Registration

This is the second section where a user registers the Institution they represent with the correct information.

The name of the institution has a search feature to detect a institution that was in the previous system.




NACC M&E Registration | CAPR

*All fields are mandatory

*NAME OF YOUR INSTITUTION

*INSTITUTION ADDRESS

*INSTITUTION EMAIL ADDRESS

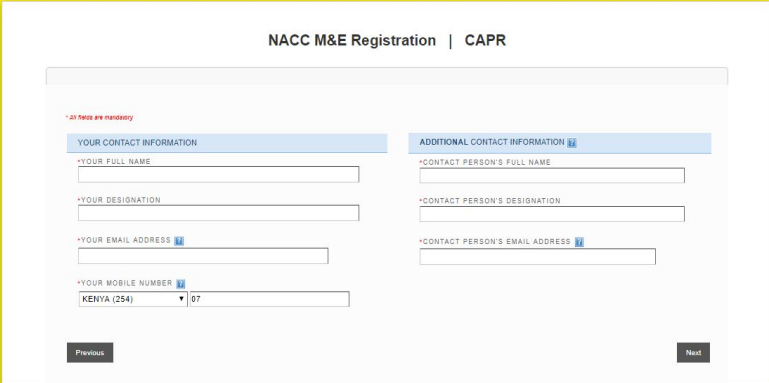
*REGISTRATION CERTIFICATE NUMBER 

*COUNTY
Choose... ▼

*INSTITUTION CATEGORY
Choose... ▼

2.2 User Registration

The user provides information based on their profile and to be used during log in.



The screenshot displays a user registration form for the National AIDS Control Council (NACC) M&E Registration | CAPR. The form is set against a yellow background with the 'mai sha!' logo at the top right. The form title is 'NACC M&E Registration | CAPR'. A red asterisk indicates that all fields are mandatory. The form is divided into two main sections: 'YOUR CONTACT INFORMATION' and 'ADDITIONAL CONTACT INFORMATION'. The 'YOUR CONTACT INFORMATION' section includes fields for 'YOUR FULL NAME', 'YOUR DESIGNATION', 'YOUR EMAIL ADDRESS', and 'YOUR MOBILE NUMBER'. The 'ADDITIONAL CONTACT INFORMATION' section includes fields for 'CONTACT PERSON'S FULL NAME', 'CONTACT PERSON'S DESIGNATION', and 'CONTACT PERSON'S EMAIL ADDRESS'. The 'YOUR MOBILE NUMBER' field has a dropdown menu for the country code, currently set to 'KENYA (254)', and a text input for the number, currently containing '07'. Navigation buttons for 'Previous' and 'Next' are located at the bottom of the form.

mai sha!
National AIDS Control Council

NACC M&E Registration | CAPR

* All fields are mandatory

YOUR CONTACT INFORMATION

*YOUR FULL NAME

*YOUR DESIGNATION

*YOUR EMAIL ADDRESS

*YOUR MOBILE NUMBER

KENYA (254) | 07

ADDITIONAL CONTACT INFORMATION

*CONTACT PERSON'S FULL NAME

*CONTACT PERSON'S DESIGNATION

*CONTACT PERSON'S EMAIL ADDRESS

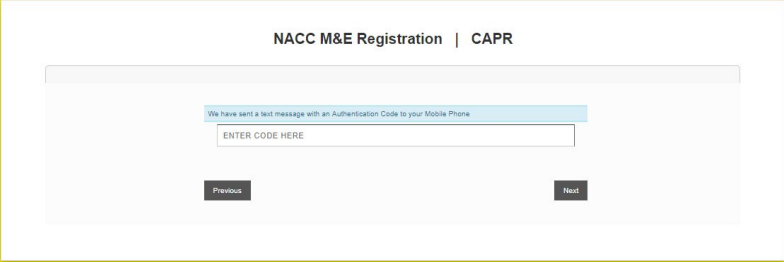
Previous Next

2.3 Phone Number Verification

This step is based on verifying the user data placed by the user.

The activation code is sent through phone.

The flow of event is displayed by the photos.



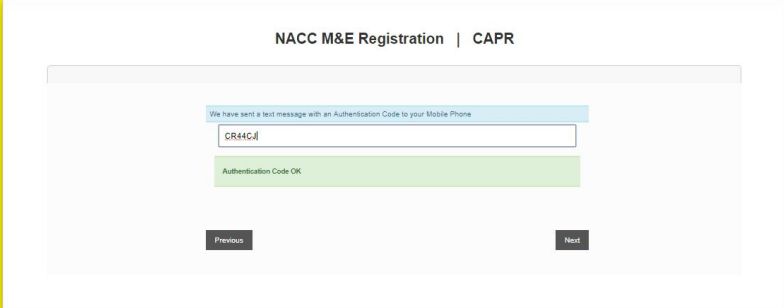
mai sha!
National AIDS Control Council

NACC M&E Registration | CAPR

We have sent a text message with an Authentication Code to your Mobile Phone

ENTER CODE HERE

Previous Next



mai sha!
National AIDS Control Council

NACC M&E Registration | CAPR

We have sent a text message with an Authentication Code to your Mobile Phone

CR44CJ

Authentication Code OK

Previous Next

2.5. Account Verification

An email is sent with default temporary credentials that should be used in logging in

Afterwards, the user is prompted to create a new password of their choice

The workflow is shown with the pictures.



National AIDS Control Council

Dear Ben Kamaja,

Welcome to the NACC National M&E Reporting portal.

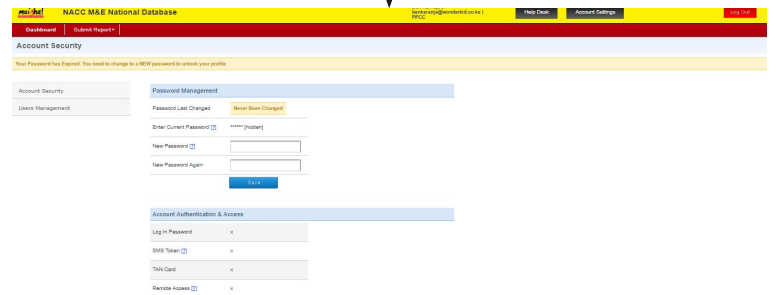
You can proceed to log in to your account to begin reporting with the credentials below

Link : <http://reporting.nacc.or.ke>

Your log in details are :-

Email : benkamaja@wonderkid.co.ke

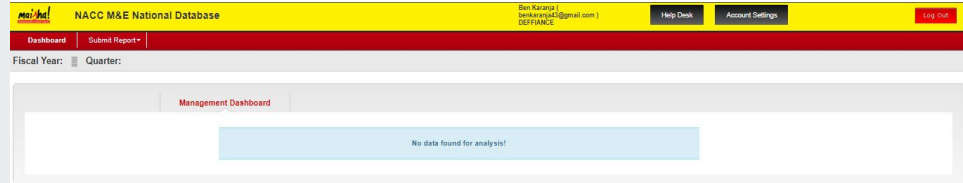
Password : 36511220





2.6 Final Process

Afterwards, the user should be prompted to the dashboard of the tool chosen.



The screenshot displays the user interface of the NACC M&E National Database. At the top, a yellow header bar contains the logo 'mai/ke!', the text 'NACC M&E National Database', and user information: 'Ben Kararaq', 'benkararaq@gmail.com', and 'DEFIANCE'. Navigation links for 'Help Desk' and 'Account Settings' are also present, along with a 'LOG OUT' button. Below the header, a dark red bar features 'Dashboard' and 'Submit Report' buttons. A section for 'Fiscal Year:' and 'Quarter:' is visible. The main content area, titled 'Management Dashboard', shows a light blue message box stating 'No data found for analysis!'.



Section 3.

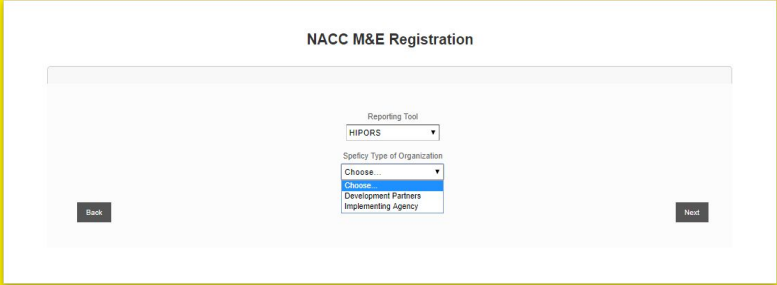
HIPORS User Guide.

Registration for HIPORS Users

3.1. Institutional Category

This section is where a user is directed in choosing the category at which the institution is classified. The available categories are:

1. Development Partners
2. Implementing Agency



The screenshot displays the 'NACC M&E Registration' form. At the top right, the 'maisha!' logo is visible, with 'National AIDS Control Council' written below it. The form title 'NACC M&E Registration' is centered. Below the title, there are two dropdown menus. The first is labeled 'Reporting Tool' and has 'HIPORS' selected. The second is labeled 'Specify Type of Organization' and has a dropdown menu open showing three options: 'Choose...', 'Development Partners', and 'Implementing Agency'. The 'Development Partners' option is highlighted in blue. On the left side of the form, there is a 'Back' button, and on the right side, there is a 'Next' button.

3.2 Institutional Registration

This is the second section where a user registers the Institution they represent with the correct information.

The name of the institution has a search feature to detect a institution that was in the previous system.

The following pictures are labelled by the appropriate institutional format or registration.

The screenshot shows a registration form for an Implementing Agency. At the top, it features the 'maisha! National AIDS Control Council' logo and the text 'NACC M&E Registration | HIPORS Implementing Agency'. A red note indicates that fields marked with an asterisk are mandatory. The form includes the following fields: NAME OF IMPLEMENTING AGENCY / PARTNER, TYPE OF AGENCY (dropdown menu), SCOPE (dropdown menu), HEAD QUARTERS ADDRESS, OFFICIAL EMAIL ADDRESS, REGISTRATION / CERTIFICATE NUMBER, HEAD QUARTERS TOWN, OFFICIAL TELEPHONE, MOBILE PHONE NUMBER, and WEBSITE. Navigation buttons for 'Previous' and 'Next' are located at the bottom.

a) Implementing Agency Institution Registration Slide

The screenshot shows a registration form for Development Partners. At the top, it features the 'maisha! National AIDS Control Council' logo and the text 'NACC M&E Registration | HIPORS Development Partners'. A red note indicates that fields marked with an asterisk are mandatory. The form includes the following fields: NAME OF DEVELOPMENT PARTNER, TYPE OF DEVELOPMENT PARTNER (dropdown menu), ADDRESS, INSTITUTION EMAIL ADDRESS, REGISTRATION / CERTIFICATE NUMBER, COUNTRY OF ORIGIN (dropdown menu), OFFICIAL TELEPHONE, MOBILE PHONE NUMBER, and WEBSITE. Navigation buttons for 'Previous' and 'Next' are located at the bottom.

b) Development Partners Institution Registration Slide

3.3 User Registration

The user provides information based on their profile and to be used during log in.

NACC M&E Registration | HIPORS Implementing Agency

*All fields are mandatory

YOUR CONTACT INFORMATION	ADDITIONAL CONTACT INFORMATION
*YOUR FULL NAME	*CONTACT PERSON'S FULL NAME
*YOUR DESIGNATION	*CONTACT PERSON'S DESIGNATION
*YOUR EMAIL ADDRESS	*CONTACT PERSON'S EMAIL ADDRESS
*YOUR MOBILE NUMBER KENYA (254) 0748009147	

Previous Next

a) Implementing Agency User Registration Slide

NACC M&E Registration | HIPORS Development Partners

*All fields are mandatory

YOUR CONTACT INFORMATION	ADDITIONAL CONTACT INFORMATION
*YOUR FULL NAME	*CONTACT PERSON'S FULL NAME
*YOUR DESIGNATION	*CONTACT PERSON'S DESIGNATION
*YOUR EMAIL ADDRESS	*CONTACT PERSON'S EMAIL ADDRESS
*YOUR MOBILE NUMBER KENYA (254) 0748009147	

Previous Next

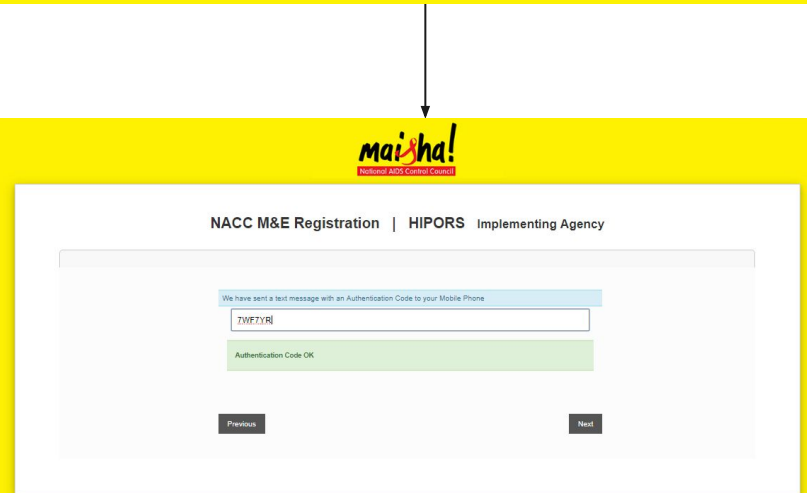
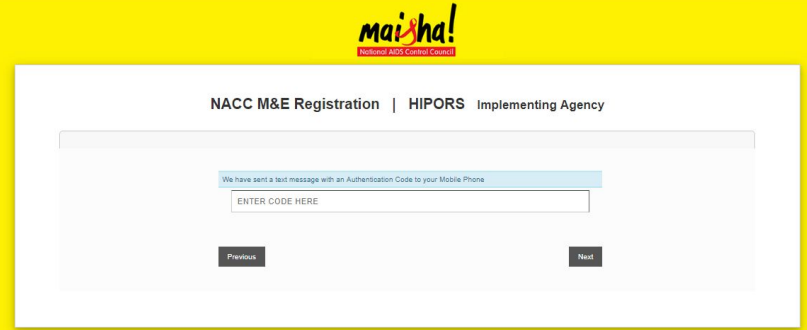
b) Development Partners User Registration Slide

3.4 Phone Number Verification

This step is based on verifying the user data placed by the user.

The activation code is sent through phone.

The flow of event is displayed by the photos.



3.6 Account Verification

An email is sent with default temporary credentials that should be used in logging in

Afterwards, the user is prompted to create a new password of their choice

The workflow is shown with the pictures.



National AIDS Control Council

Dear Ben Karanja,

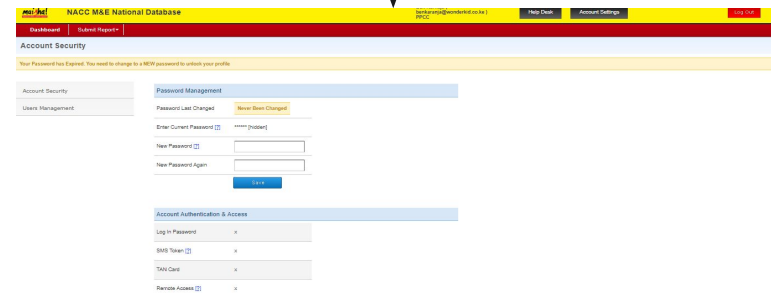
Welcome to the NACC National M&E Reporting portal.

You can proceed to log in to your account to begin reporting with the credentials below
Link: <http://reporting.nacc.or.ke>

Your log in details are :-
Email: benkaranja@sonderkid.co.ke
Password: 20345132

In case you have any questions, please do not hesitate to contact us on admin@nacc.or.ke

STAY CONNECTED



3.7 Final Process

Afterwards, the user should be prompted to the dashboard of the tool chosen.

The screenshot displays the 'Management Dashboard' for the 'HIV Implementing Partners Online Reporting System (HIPORS)' for the 'Fiscal Year: 2018 - 2019'. The dashboard includes a navigation bar with 'Dashboard', 'Submit Report', and 'Messages' options. A user profile for 'Ben Karanja' is visible in the top right corner. The main content area features a table on the left and a map of Kenya on the right.

County	Total Projects
Mombasa	5
Kwale	3
Kilifi	2
Meru	2
Machakos	7

The map shows Kenya with several red location pins placed in the coastal and central regions, corresponding to the counties listed in the table. The map interface includes standard controls for zooming and switching between 'Map' and 'Satellite' views.

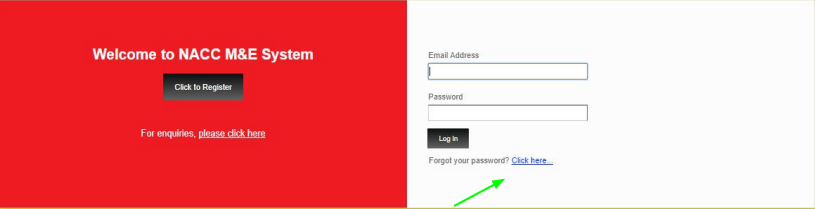
CC Portal (Version RC - BETA) | Developed by Woodhull - Let's Build 2 Different...




Change Password

Changing the password of an account should be done when a user clicks on the link highlighted by the green arrow.

Provide an email address and you will get temporary details to be used during sign in.



The top screenshot shows the 'Welcome to NACC M&E System' page. It features a red sidebar with a 'Click to Register' button and a link for enquiries. The main content area has input fields for 'Email Address' and 'Password', a 'Log In' button, and a 'Forgot your password?' link with a 'Click here' sub-link. A green arrow points to the 'Forgot your password?' link.



The bottom screenshot shows the 'New to NACC M&E System ?' page. It features a red sidebar with a 'Click to Register' button and a link for enquiries. The main content area has an 'Email Address' input field, a 'Reset Password' button, and a 'Back to Log In' link.