



NATIONAL AIDS CONTROL COUNCIL

TENDER FOR PROVISION GENERAL INSURANCE SERVICES -ASSETS

TENDER No. NACC/T/013/2020-2021

CLOSING DATE: MAY 5, 2021

ADDENDUM 1

ISSUED BY:

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INTRODUCTION

- 1.1 This standard tender document for procurement of insurance services has been prepared for use by public entities in Kenya in the procurement of all types of insurance covers as per the Public Procurement and Disposal Act 2015.
- 1.2 The following general directions should be observed when using the document;
 - (a) Specific details should be furnished in the invitation to tendernotice and in the special conditions of contract. The final document to be provided to the tenderers should not have blank spaces or give options.
 - (b) The instructions to tenderers and the General conditions of contract should remain unchanged. Any necessary amendments to these parts should be made through the special conditions of contract and appendix to instructions to tenderers respectively.
- 1.3
 - (a) Information contained in the invitation to tender shall conform to the data and information in the tender documents to enable potential tenderers to decide whether or not to participate in the tender and shall indicate any important tender requirements.
 - (c) The invitation to tender shall be issued as an advertisement in accordance with the regulations or a letter of invitation addressed to tenderers who have expressed interest following an invitationfor expression of interest for which the invitation is issued.
- 1.4 The cover of the tender document should be modified to include:
 - I. Tender number.
 - II. Tender name.
 - III. Name of procuring entity.
 - IV. Delete name and address of PPOA.

SECTION I - INVITATION FOR TENDERS
Date APRIL 20, 2021

TENDER REF. NO. NACC/T/013/2020/2021 TENDER NAME
PROVISION OF GENERAL INSURANCE SERVICES-ASSETS

- 1.1 The **NATIONAL AIDS CONTROL COUNCIL** invites sealed tenders from eligible candidates for **PROVISION OF GENERAL INSURANCE SERVICES-ASSETS**.
- 1.2 Interested eligible candidates may obtain further information from and inspect the tender documents at **PROCUREMENT DIVISION OF NATIONAL AIDS CONTROL COUNCIL, 8TH FLOOR, and LANDMARK PLAZA** during normal office working hours.
- 1.3 A complete set of tender documents may be obtained by interested candidates upon payment of a non-refundable fee of Ksh 1,000 in cash or bankers cheque payable to **CHIEF EXECUTIVE OFFICER, NATIONAL AIDS CONTROL COUNCIL**
- 1.4 Prices quoted should be net inclusive of all taxes, and delivery costs, must be in Kenya Shillings and shall remain valid for (120) days from the closing date of the tender.
- 1.5 Completed tender documents are to be enclosed in plain sealed envelopes, marked with the tender number and name and be deposited in the Tender Box on **9TH FLOOR LANDMARK PLAZA, ARGWINGS KODHEK RD** or be addressed to **CHIEF EXECUTIVE OFFICER, NATIONAL AIDS CONTROL COUNCIL, P.O. BOX 61307 00200 NAIROBI** so as to be received on or before **MAY 5, 2021 at 10.00AM**
- 1.6 Tenders will be opened immediately thereafter in the presence of the candidates representatives who choose to attend in **LANDMARK PLAZA 6TH FLOOR BOARD ROOM**

CHIEF EXECUTIVE OFFICER

NATIONAL AIDS CONTROL COUNCIL

NATIONAL AIDS CONTROL COUNCIL

SECTION II - INSTRUCTION TO TENDERERS

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SECTION II - INSTRUCTIONS TO TENDERERS

2.1. Eligible Tenderers

- 2.1.1 This Invitation for Tenders is open to all tenderers eligible as described in the Appendix to Instructions to Tenderers. Successful tenderers shall provide the services for the stipulated duration from the date of commencement (hereinafter referred to as the term) specified in the tender documents.
- 2.1.2 The procuring entity's employees, committee members, board members and their relatives (spouse and children) are not eligible to participate in the tender unless where specially allowed under section 131 of the Act.
- 2.1.3 Tenderers shall provide the qualification information statement that the tenderer (including all members of a joint venture and subcontractors) is not associated, or have been associated in the past, directly or indirectly, with a firm or any of its affiliates which have been engaged by the Procuring entity to provide consulting services for the preparation of the design, specifications, and other documents to be used for the procurement of the services under this Invitation for tenders.
- 2.1.4 Tenderers involved in the corrupt or fraudulent practices or debarred from participating in public procurement shall not be eligible.

2.2 Cost of Tendering

- 2.2.1 The Tenderer shall bear all costs associated with the preparation and submission of its tender, and the procuring entity, will in no case be responsible or liable for those costs. Regardless of the conduct or outcome of the tendering process
- 2.2.2 The price to be charged for the tender document shall not exceed Kshs.5,000/=
- 2.2.3 The procuring entity shall allow the tenderer to review the tender document free of charge before purchase.

2.3 Contents of Tender Document

2.3.1 The tender documents comprise the documents listed below and addenda issued in accordance with clause 2.5 of these instructions to tenderers.

- (i) Instructions to Tenderers
- (ii) General Conditions of Contract
- (iii) Special Conditions of Contract
- (iv) Schedule of Requirements
- (v) Details of Insurance Cover
- (vi) Form of Tender
- (vii) Price Schedules
- (viii) Contract Form
- (ix) Confidential Business Questionnaire Form
- (x) Tender security Form
- (xi) Performance security Form
- (xii) Insurance Company's Authorization Form
- (xiii) Declaration Form
- (xiv) Request for Review Form

2.3.2 The Tenderer is expected to examine all instructions, forms, terms and specification in the tender documents. Failure to furnish all information required by the tender documents or to submit a tender not substantially responsive to the tender documents in every respect will be at the tenderers risk and may result in the rejection of its tender.

2.4 Clarification of Tender Documents

2.4.1 A Candidate making inquiries of the tender documents may notify the Procuring entity by post, fax or by email at the procuring entity's address indicated in the Invitation for tenders. The Procuring entity will respond in writing to any request for clarification of the tender documents, which it receives not later than seven (7) days prior to the deadline for the submission of the tenders, prescribed by the procuring entity. Written copies of the Procuring entities response (including an explanation of the query but without identifying the source of inquiry) will be sent to all candidates who have received the tender documents.

2.4.2 The procuring entity shall reply to any clarifications sought by the tenderer within 3 days of receiving the request to enable the tenderer to make timely submission of its tender.

2.4.3 Preference where allowed in the evaluation of tenders shall not exceed 15%

2.5 Amendment of Tender Documents

2.5.1 At any time prior to the deadline for submission of tenders, the Procuring entity, for any reason, whether at its own initiative or in response to a clarification requested by a prospective tenderer, may modify the tender documents by issuing an addendum.

2.5.2 All prospective tenderers who have obtained the tender documents will be notified of the amendment by post, fax or email and such amendment will be binding on them.

2.5.3 In order to allow prospective tenderers reasonable time in which to take the amendment into account in preparing their tenders, the Procuring entity, at its discretion, may extend the deadline for the submission of tenders.

2.6 Language of Tenders

2.6.1 The tender prepared by the tenderer, as well as all correspondence and documents relating to the tender exchanged by the tenderer and the Procuring entity, shall be written in English language. Any printed literature furnished by the tenderer may be written in another language provided they are accompanied by an accurate English translation of the relevant passages in which case, for purposes of interpretation of the tender, the English translation shall govern.

2.7 Documents Comprising the Tender

2.7.1 The tender prepared by the tenderer shall comprise the following components:

- (a) A Tender Form and a Price Schedule completed in accordance with paragraph 2.8, 2.9 and 2.10 below

- (b) Documentary evidence established in accordance with paragraph 2.1.2 that the tenderer is eligible to tender and is qualified to perform the contract if its tender is accepted;
- (c) Tender security furnished in accordance with paragraph 2.12 (if applicable)
- (d) Declaration Form.

2.8. Form of Tender

2.8.1 The tenderer shall complete the Tender Form and the Price Schedule furnished in the tender documents, indicating the services to be provided.

2.9. Tender Prices

2.9.1 The tenderer shall indicate on the form of tender and the appropriate Price Schedule the unit prices and total tender price of the services it proposes to provide under the contract.

2.9.2 Prices indicated on the Price Schedule shall be the cost of the services quoted including all customs duties and VAT and other taxes payable.

2.9.3 Prices quoted by the tenderer shall remain fixed during the Term of the contract unless otherwise agreed by the parties. A tender submitted with an adjustable price quotation will be treated as non-responsive and will be rejected, pursuant to paragraph 2.20.5

2.10. Tender Currencies

2.10.1 Prices shall be quoted in Kenya Shillings

2.11. Tenderers Eligibility and Qualifications

2.11.1 Pursuant to paragraph 2.1 the tenderer shall furnish, as part of its tender, documents establishing the tenderers eligibility to tender and its qualifications to perform the contract if it's tender is accepted.

2.11.2 The documentary evidence of the tenderer's qualifications to perform the contract if its tender is accepted shall establish to the Procuring

entity's satisfaction that the tenderer has the financial and technical capability necessary to perform the contract.

2.12. Tender Security

2.12.1 The tenderer shall furnish, as part of its tender, a tender security for the amount and form specified in the Appendix to Instructions to Tenderers.

2.12.2 The tender security shall not exceed 2 per cent of the tender price.

2.12.3 The tender security is required to protect the Procuring entity against the risk of Tenderer's conduct which would warrant the security's forfeiture, pursuant to paragraph 2.12.7

2.12.4 The tender security shall be denominated in Kenya Shillings or in another freely convertible currency, and shall be in the form

- a) Cash.
- b) A bank guarantee.
- c) Such insurance guarantee approved by the Authority.
- d) Letter of credit.

2.12.5 Any tender not secured in accordance with paragraph 2.12.1. and 2.12.3 shall be rejected by the Procuring entity as non-responsive, pursuant to paragraph 2.20.5

2.12.6 Unsuccessful Tenderer's tender security will be discharged or returned as promptly as possible but not later than thirty (30) days after the expiration of the period of tender validity

2.12.7 The successful Tenderer's tender security will be discharged upon the tenderer signing the contract, pursuant to paragraph 2.29, and furnishing the performance security, pursuant to paragraph 2.30

2.12.8 The tender security may be forfeited:

- (a) if a tenderer withdraws its tender during the period of tender validity.
- (b) in the case of a successful tenderer, if the tenderer fails:
 - (i) to sign the contract in accordance with paragraph 2.29 or

(ii) to furnish performance security in accordance with paragraph 2.30.

(c) If the tenderer reject correction of an arithmetic error in the tender.

2.13. Validity of Tenders

2.13.1 Tenders shall remain valid for 120 days after date of tender opening pursuant to paragraph 2.18. A tender valid for a shorter period shall be rejected by the Procuring entity as non-responsive.

2.13.2 In exceptional circumstances, the Procuring entity may solicit the Tenderer's consent to an extension of the period of validity. The request and the responses thereto shall be made in writing. The tender security provided under paragraph 2.12 shall also be suitably extended. A tenderer granting the request will not be required nor permitted to modify its tender.

2.14. Format and Signing of Tenders

2.14.1 The tenderer shall prepare an original and a copy of the tender, clearly marking each "ORIGINAL TENDER" and "COPY OF TENDER," as appropriate. In the event of any discrepancy between them, the original shall govern.

2.14.2 The original and all copies of the tender shall be typed or written in indelible ink and shall be signed by the tenderer or a person or persons duly authorized to bind the tenderer to the contract. All pages of the tender, except for un-amended printed literature, shall be initialed by the person or persons signing the tender.

2.14.3 The tender shall have no interlineations, erasures, or overwriting except as necessary to correct errors made by the tenderer, in which case such corrections shall be initialed by the person or persons signing the tender.

2.15 Sealing and Marking of Tenders

2.15.1 The tenderer shall seal the original and the copy of the tender in separate envelopes, duly marking the envelopes as "ORIGINAL

TENDER” and “COPY OF TENDER”. The envelopes shall then be sealed in an outer envelope.

2.15.2 The inner and outer envelopes shall:

(a) be addressed to the Procuring entity at the address given in the Invitation to Tender.

2.15.3 bear tender number and name in the invitation to tender and the words, “DO NOT OPEN BEFORE **MAY 5, 2021 at 10.00AM** The inner envelopes shall also indicate the name and address of the tenderer to enable the tender to be returned unopened in case it is declared “late”.

2.15.4 If the outer envelope is not sealed and marked as required by paragraph 2.15.2, the Procuring entity will assume no responsibility for the tender’s misplacement or premature opening.

2.16. Deadline for Submission of Tenders

2.16.1 Tenders must be received by the Procuring entity at the address specified under paragraph 2.15.2 not later than **MAY 5, 2021 at 10.00AM**

2.16.2 The Procuring entity may, at its discretion, extend this deadline for the submission of tenders by amending the tender documents in accordance with paragraph 2.5.3 in which case all rights and obligations of the Procuring entity and candidates previously subject to the deadline will thereafter be subject to the deadline as extended.

2.16.3 Bulky tenders which will not fit the tender box shall be received by the procuring entity as provided for in the appendix.

2.17. Modification and Withdrawal of Tenders

2.17.1 The tenderer may modify or withdraw its tender after the tender’s submission, provided that written notice of the modification, including substitution or withdrawal of the tenders, is received by the Procuring entity prior to the deadline prescribed for submission of tenders.

- 2.17.2 The tenderer's modification or withdrawal notice shall be prepared, sealed, marked and dispatched in accordance with the provisions of paragraph 2.15. a withdrawal notice may also be sent by fax or email but followed by a signed confirmation copy, postmarked not later than the deadline for submission of tenders.
- 2.17.3 No tender may be modified after the deadline for submission of tenders.
- 2.17.4 No tender may be withdrawn in the interval between the deadline for submission of tenders and the expiration of the period of tender validity. Withdrawal of a tender during this interval may result in the Tenderer's forfeiture of its tender security, pursuant to paragraph 2.12.7.

2.18. Opening of Tenders

- 2.18.1 The Procuring entity will open all tenders in the presence of tenderers' representatives who choose to attend, at **MAY 5, 2021 at 10.00AM** and in the location specified in the invitation for tenders. The tenderers' representatives who are present shall sign a register evidencing their attendance
- 2.18.2 The tenderers' names, tender modifications or withdrawals, tender prices, discounts, and the presence or absence of requisite tender security and such other details as the Procuring entity, at its discretion, may consider appropriate, will be announced at the opening.
- 2.18.3 The Procuring entity will prepare minutes of the tender opening, which will be submitted to tenderers that signed the tender opening register and will have made the request.

2.19 Clarification of Tenders

- 2.19.1 To assist in the examination, evaluation and comparison of tendersthe Procuring entity may, at its discretion, ask the tenderer for a clarification of its tender. The request for clarification and the response shall be in writing, and no change in the prices or substance of the tender shall be sought, offered, or permitted.

2.19.2 Any effort by the tenderer to influence the Procuring entity in the Procuring entity's tender evaluation, tender comparison or contract award decisions may result in the rejection of the tenderers' tender.

2.20 Preliminary Examination and Responsiveness

2.20.1 The Procuring entity will examine the tenders to determine whether they are complete, whether any computational errors have been made, whether required sureties have been furnished, whether the documents have been properly signed, and whether the tenders are generally in order.

2.20.2 Arithmetical errors will be rectified on the following basis. If there is a discrepancy between the unit price and the total price that is obtained by multiplying the unit price and quantity, the unit price shall prevail, and the total price shall be corrected. If the candidate does not accept the correction of the errors, its tender will be rejected, and its tender security forfeited. If there is a discrepancy between words and figures, the amount in words will prevail.

2.20.3 The Procuring entity may waive any minor informality or non-conformity or irregularity in a tender which does not constitute a material deviation provided such waiver does not prejudice or affect the relative ranking of any tenderer.

2.20.4 Prior to the detailed evaluation, pursuant to paragraph 2.20, the Procuring entity will determine the substantial responsiveness of each tender to the tender documents. For purposes of these paragraphs, a substantially responsive tender is one which conforms to all the terms and conditions of the tender documents without material deviations. The Procuring entity's determination of a tender's responsiveness is to be based on the contents of the tender itself without recourse to extrinsic evidence.

2.20.5 If a tender is not substantially responsive, it will be rejected by the procuring entity and may not subsequently be made responsive by the tenderer by correction of the nonconformity.

2.21. Conversion to single currency

2.21.1 Where other currencies are used, the Procuring entity will convert those currencies to Kenya Shillings using the selling exchange rate on the date of tender closing provided by the Central Bank of Kenya.

2.22. Evaluation and Comparison of Tenders

2.22.1 The Procuring entity will evaluate and compare the tenders which have been determined to be substantially responsive, pursuant to paragraph 2.20

2.22.2 The Procuring entity's evaluation of a tender will take into account, in addition to the tender price, the following factors, in the manner and to the extent indicated in paragraph 2.22.3.

(a) operational plan proposed in the tender;

(b) deviations in payment schedule from that specified in the Special Conditions of Contract

2.22.3 Pursuant to paragraph 2.22.2. the following evaluation methods will be applied.

(a) Operational Plan

(i) The Procuring entity requires that the services under the Invitation for Tenders shall be performed at the time specified in the Schedule of Requirements. Tenders offering to perform longer than the procuring entity's required delivery time will be treated as non-responsive and rejected.

(b) Deviation in payment schedule

(i) Tenderers shall state their tender price for the payment on schedule outlined in the special conditions of contract. Tenders will be evaluated on the basis of this base price. Tenderers are, however, permitted to state an alternative payment schedule and indicate the reduction in tender price they wish to offer for such alternative payment schedule. The Procuring entity may consider the

alternative payment schedule offered by the selected tenderer.

2.22.4 The tender evaluation committee shall evaluate the tender within 30 days from the date of opening the tender.

2.23. Contacting the Procuring entity

2.23.1 Subject to paragraph 2.19 no tenderer shall contact the Procuring entity on any matter relating to its tender, from the time of the tender opening to the time the contract is awarded.

2.23.2 Any effort by a tenderer to influence the Procuring entity in its decisions on tender evaluation, tender comparison, or contract award may result in the rejection of the Tenderers' tender.

2.24 Post-qualification

2.24.1 The Procuring entity will verify and determine to its satisfaction whether the tenderer that is selected as having submitted the lowest evaluated responsive tender is qualified to perform the contract satisfactorily.

2.24.2 The determination will take into account the tenderer financial and technical capabilities. It will be based upon an examination of the documentary evidence of the tenderers qualifications submitted by the tenderer, pursuant to paragraph 2.11.2 , as well as such other information as the Procuring entity deems necessary and appropriate

2.24.3 An affirmative determination will be a prerequisite for award of the contract to the tenderer. A negative determination will result in rejection of the Tenderer's tender, in which event the Procuring entity will proceed to the next lowest evaluated tender to make a similar determination of that Tenderer's capabilities to perform satisfactorily.

2.25 Award Criteria

2.25.1 Subject to paragraph 2.29 the Procuring entity will award the contract to the successful tenderer whose tender has been determined to be

substantially responsive and has been determined to be the lowest evaluated tender, provided further that the tenderer is determined to be qualified to perform the contract satisfactorily.

2.25.2 To qualify for contract awards, the tenderer shall have the following:-

- (a) Necessary qualifications, capability experience, services, equipment and facilities to provide what is being procured.
- (b) Legal capacity to enter into a contract for procurement
- (c) Shall not be insolvent, in receivership, bankrupt or in the process of being wound up and is not the subject of legal proceedings relating to the foregoing.
- (d) Shall not be debarred from participating in public procurement.

2.26. Procuring entity's Right to accept or Reject any or all Tenders

2.26.1 The Procuring entity reserves the right to accept or reject any tender, and to annul the tendering process and reject all tenders at any time prior to contract award, without thereby incurring any liability to the affected tenderer or tenderers or any obligation to inform the affected tenderer or tenderers of the grounds for the Procuring entity's action. If the Procuring entity determines that non of the tenders is responsive, the Procuring entity shall notify each tenderer who submitted a tender.

2.26.2 The procuring entity shall give prompt notice of the termination to the tenderers and on request give its reasons for termination within 14 days of receiving the request from any tenderer.

2.26.3 A tenderer who gives false information in the tender document about is qualification or who refuses to enter into a contract after notification of contract award shall be considered for debarment from participating in future public procurement.

2.27 Notification of Award

2.27.1 Prior to the expiration of the period of tender validity, the Procuring entity will notify the successful tenderer in writing that its tender has been accepted.

2.27.2 The notification of award will signify the formation of the contract subject to the signing of the contract between the tenderer and the procuring entity pursuant to clause 2.9. Simultaneously the other tenderers shall be notified that their tenders were not successful.

2.27.3 Upon the successful Tenderer's furnishing of the performance security pursuant to paragraph 2.29 the Procuring entity will promptly notify each unsuccessful Tenderer and will discharge its tender security, pursuant to paragraph 2.12

2.28 Signing of Contract

2.28.1 At the same time as the Procuring entity notifies the successful tenderer that its tender has been accepted, the Procuring entity will simultaneously inform the other tenderers that their tenders have not been successful.

2.28.2 Within fourteen (14) days of receipt of the Contract Form, the successful tenderer shall sign and date the contract and return it to the Procuring entity.

2.28.3 The contract will be definitive upon its signature by the two parties.

2.28.4 The parties to the contract shall have it signed within 30 days from the date of notification of contract award unless there is an administrative review request.

2.29 Performance Security

2.29.1 The successful tenderer shall furnish the performance security in accordance with the Conditions of Contract, in a form acceptable to the Procuring entity.

2.29.2 Failure by the successful tenderer to comply with the requirement of paragraph 2.29 or paragraph 2.30.1 shall constitute sufficient grounds for the annulment of the award and forfeiture of the tender security, in which event the Procuring entity may make the award to the next lowest evaluated tender or call for new tenders.

2.30 Corrupt or Fraudulent Practices

2.30.1 The Procuring entity requires that tenderers observe the highest standard of ethics during the procurement process and execution of contracts. A tenderer shall sign a declaration that he has not and will not be involved in corrupt or fraudulent practices.

2.30.2 The Procuring entity will reject a proposal for award if it determines that the tenderer recommended for award has engaged in corrupt or fraudulent practices in competing for the contract in question

2.30.3 Further a tenderer who is found to have indulged in corrupt or fraudulent practices risks being debarred from participating in public Procurement in Kenya.

Appendix to Instructions to Tenderers

Notes on the Appendix to the Instruction to Tenderers

1. The Appendix to instructions to tenderers is intended to assist the procuring entity in providing specific information in relation to corresponding clause in the instructions to Tenderers included in Section II and has to be prepared for each specific procurement.
2. The procuring entity should specify in the appendix information and requirements specific to the circumstances of the procuring entity, the procuring of the procurement, and the tender evaluation criteria that will apply to the tenders.
3. In preparing the Appendix the following aspects should be taken into consideration;
 - (a) The information that specifies and complements provisions of Section II to be incorporated.
 - (b) Amendments and/or supplements if any, to provisions of Section II as necessitated by the circumstances of the specific procurement to be also incorporated.
4. Section II should remain unchanged and can only be amended through the Appendix to instructions to tenders.
5. Any clause to be included in the appendix to instructions to tenderers must be consistent with the applicable public procurement law and regulations.

Appendix to instructions to Tenderers

The following information for the procurement of insurance services shall complement, supplement, or amend, the provisions on the instructions to tenderers. Wherever there is a conflict between the provisions of the instructions to tenderers and the provisions of the appendix, the provisions of the appendix herein shall prevail over those of the instructions to tenderers.

Instruction to tender reference	<i>Particulars of Appendix to instructions to tenderers</i>
2.1	<i>Indicate eligible tenderers- All insurance providers</i>
2.15.2 (b)	<i>State day, date and time of tender closing May 5, 2021 at 10.00AM</i>

SECTION III - GENERAL CONDITIONS OF CONTRACT

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SECTION III GENERAL CONDITIONS OF CONTRACT

3.1. Definitions

3.1.1 In this Contract, the following terms shall be interpreted as indicated:

- (a) “The Contract” means the agreement entered into between the Procuring entity and the tenderer, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.
- (b) “The Contract Price” means the price payable to the tenderer under the Contract for the full and proper performance of its contractual obligations
- (c) “The Services” means services to be provided by the tenderer including any documents, which the tenderer is required to provide to the Procuring entity under the Contract.
- (d) “The Procuring entity” means the organization procuring the services under this Contract
- (e) “The Contractor” means the organization or firm providing the services under this Contract.
- (f) “GCC” means the General Conditions of Contract contained in this section.
- (g) “SCC” means the Special Conditions of Contract
- (h) “Day” means calendar day

3.2. Application

3.2.1 These General Conditions shall apply to the extent that they are not superceded by provisions of other part of the contract

3.3. Standards

3.3.1 The services provided under this Contract shall conform to the standards mentioned in the schedule of requirements.

3.4. Use of Contract Documents and Information

3.4.1 The Contractor shall not, without the Procuring entity's prior written consent, disclose the Contract, or any provision thereof, or any specification, plan, drawing, pattern, sample, or information furnished by or on behalf of the Procuring entity in connection therewith, to any person other than a person employed by the contractor in the performance of the Contract.

3.4.2 The Contractor shall not, without the Procuring entity's prior written consent, make use of any document or information enumerated in paragraph 2.4.1 above.

3.4.3 Any document, other than the Contract itself, enumerated in paragraph 2.4.1 shall remain the property of the Procuring entity and shall be returned (all copies) to the Procuring entity on completion of the contract's or performance under the Contract if so required by the Procuring entity.

3.5. Patent Rights

3.5.1 The Contractor shall indemnify the Procuring entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the services under the contract or any part thereof.

3.6 Performance Security

3.6.1 Within twenty eight (28) days of receipt of the notification of Contract award, the successful tenderer shall furnish to the Procuring entity the

performance security where applicable in the amount specified in SCC

- 3.6.2 The proceeds of the performance security shall be payable to the Procuring entity as compensation for any loss resulting from the Tenderer's failure to complete its obligations under the Contract.
- 3.6.3 The performance security shall be denominated in the currency of the Contract, or in a freely convertible currency acceptable to the Procuring entity and shall be in the form of:
- a) Cash.
 - b) A bank guarantee.
 - c) Such insurance guarantee approved by the Authority.
 - d) Letter of credit.
- 3.6.4 The performance security will be discharged by the Procuring entity and returned to the Candidate not later than thirty (30) days following the date of completion of the Contractor's performance of obligations under the Contract, including any warranty obligations, under the Contract.

3.7. Delivery of services and Documents

- 3.7.1 Delivery of the services shall be made by the Contractor in accordance with the terms specified by the procuring entity in the schedule of requirements and the special conditions of contract

3.8. Payment

- 3.8.1. The method and conditions of payment to be made to the contractor under this Contract shall be specified in SCC
- 3.8.2. Payment shall be made promptly by the Procuring entity, but in no case later than sixty (60) days after submission of an invoice or claim by the contractor

3.9. Prices

- 3.9.1 Prices charges by the contractor for Services performed under the Contract shall not, with the exception of any price adjustments

authorized in SCC vary from the prices quoted by the tenderer in its tender or in the procuring entity's request for tender validity extension the case may be. No variation in or modification to the terms of the contract shall be made except by written amendments signed by the parties.

3.9.2 Contract price variations shall not be allowed for contracts not exceeding one year (12 months)

3.9.3 Where contract price variation is allowed the variation shall not exceed 10% of the original contract price

3.9.4 Price variation requests shall be processed by the procuring entity within 30 days of receiving the request.

3.10. Assignment

3.10.1 The Contractor shall not assign, in whole or in part, its obligations to perform under this Contract, except with the Procuring entity's prior written consent.

3.11. Termination for Default

3.11.1 The Procuring entity may, without prejudice to any other remedy for breach of Contract, by written notice of default sent to the Contractor terminate this Contract in whole or in part:

- (a) if the Contractor fails to provide any or all of the services within the period(s) specified in the Contract, or within any extension thereof granted by the Procuring entity.
- (b) If the Contractor fails to perform any other obligation(s) under the Contract
- (c) If the Contract in the judgment of the Procuring entity has engaged in corrupt or fraudulent practices in competing for or in executing the contract

3.11.2 In the event the Procuring entity terminates the contract in whole or in part, it may procure, upon such terms and in such manner as it

deems appropriate, services similar to those un-delivered, and the Contractor shall be liable to the Procuring entity for any excess costs for such similar services. However the contractor shall continue performance of the contract to extent not terminated.

3.12. Termination for Insolvency

3.12.1 The Procuring entity may at any time terminate the contract by giving written notice to the Contractor if the contractor becomes bankrupt or otherwise insolvent. In this event, termination will be without compensation to the contractor, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to the procuring entity.

3.13. Termination for Convenience

3.13.1 The Procuring entity by written notice sent to the contractor, may terminate the contract in whole or in part, at any time for its convenience. The notice of termination shall specify that the termination is for the procuring entities convenience, the extent to which performance of the contractor of the contract is terminated and the date on which such termination becomes effective.

3.13.2 For the remaining part of the contract after termination the procuring entity may elect to cancel the services and pay to the contractor an agreed amount for partially completed services.

3.14 Resolution of Disputes

3.14.1 The procuring entity and the contractor shall make every effort to resolve amicably by direct informal negotiations and disagreement or disputes arising between them under or in connection with the contract

3.14.2 If after thirty (30) days from the commencement of such informal negotiations both parties have been unable to resolve amicably a contract dispute either party may require that the dispute be referred for resolution to the formal mechanisms specified in the SCC.

3.15. Governing Language

3.15.1. The contract shall be written in the English language. All correspondence and other documents pertaining to the contract, which are exchanged by the parties shall be written in the same language.

3.16. Applicable Law

3.16.1 The contract shall be interpreted in accordance with the laws of Kenya unless otherwise expressly specified in the SCC.

3.17 Force Majeure

3.17.1 The Contractor shall not be liable for forfeiture of its performance security, or termination for default if and to the extent that its delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.

3.18 Notices

3.18.1 Any notices given by one party to the other pursuant to this contract shall be sent to the other party by post or by Fax or Email and confirmed in writing to the other party's address specified in the SCC.

3.18.2 A notice shall be effective when delivered or on the notices effective date, whichever is later.

SECTION IV - SPECIAL CONDITIONS OF CONTRACT

Notes on Special Conditions of Contract

1. The clauses in this section are intended to assist the procuring entity in providing contract-specific information in relation to corresponding clauses in the General Conditions of Contract
2. The Provisions of Section IV complement the General Conditions of Contract included in Section III, specifying contractual requirements linked to the special circumstances of the procuring entity and the insurance cover required. In preparing Section IV, the following aspects should be taken into consideration.
 - (a) Information that complement provisions of Section III must be incorporated; and
 - (b) Amendments and/or supplements to provisions of Section III, as necessitated by the circumstances of the specific insurance cover required must also be incorporated.
3. Where there is a conflict between the provisions of the special conditions of contract and the provisions of the general conditions of contract, the provisions of the special conditions of contract shall prevail over the provisions of the general conditions of contract.
4. Any clause to be included in this section must be consistent with the applicable public procurement law and regulations.

SECTION IV – SPECIAL CONDITIONS OF CONTRACT

4.1. CONDITIONS TO BE MET BY THE INSURANCE COMPANY

- 4.1.1 Must be registered with the Commissioner of Insurance for the year 2021 and a copy of the current license be submitted.
- 4.1.2 Must have annual gross premium turnover of at least Ksh 1 Billion in the last two years for provision of general insurance services with 50% of this being from non-motor policies (4.1.2 DELETED)
- 4.1.3 Must have paid up capital of at least Kshs. 500,000,000.
- 4.1.4 Must give a list of 5 (five) reputable clients and the total clients premiums for the previous year with a total premium of Ksh 300,000,000
- 4.1.5 Must submit a copy of the audited accounts for the three years and Audit Opinion must be unqualified.
- 4.1.6 Must have total number of management staff of at least 5 (No)
- 4.1.7 Must submit copies of the following documents;
 - (a) PIN Certificate
 - (b) Tax Compliance Certificate
 - (c) Certificate of Registration/Incorporation
- 4.1.8 Must be a member of the Association of Kenya Insurance (AKI)
- 4.1.9 Submit only one quotation for purposes of this tender through self or through insurance broker
- 4.1.10 Must quote for all the policies

4.2. CONDITIONS TO BE MET BY INSURANCE BROKER

1	Bid bond of Kshs 300,000 of tendered sum
2	Registered with the IRA for the current year
3	Copy of the current license
4	Have a Bank or Insurance guarantee deposited with the Central Bank of Kenya on behalf of the IRA
5	Have a professional Indemnity of Insurance Cover and copy of PI cover attached
6	Have at least (5) reputable clients with recommendation letters
7	Total premiums for the previous year of not less than 50 million.
8	Submitted copy of audited accounts for the previous three years.
9	Must be a current member of the Association of Insurance Brokers (AIBK)
10	KRA Pin Certificate
11	VAT Certificate from KRA
12	Tax Compliance
13	Registration Incorporation
14	Original quotations from the underwriters with duly signed letters from the proposed underwriters
15	Must attach letters of authorization from the recommended underwriters.
16	The Broker must ensure that the proposed underwriter submitted Global Credit Rating
17	Must quote for all the policies

4.2 Special Conditions of Contract as relates to the General Conditions of Contract

Reference of general conditions of contract	Special condition of contract
3.6 Performance security	<p>Performance security shall be valued at 10% OF THE TOTAL CONTRACT PRICE, in the format provided and shall be inform of;</p> <ol style="list-style-type: none"> 1. Cash or banker’s cheque, or 2. A bank guarantee, or 3. Guarantee issued by a reputable insurance company approved by Public Procurement Regulatory Authority (PPRA) or 4. Letter of credit.
3.7 Delivery of Services	As per schedule of requirement provided for a period of one year with an option of extension
3.8 Payment	Payment shall be paid in accordance with the Insurance Act
3.9 Price adjustment	There shall be no price adjustment
3.16 Applicable law	English
3.18 Notices	<p style="text-align: center;">National AIDS Control Council (NACC) Landmark Plaza, 9th Floor Argwings Kodhek Road P. O. Box 61307 – 00200</p>

	NAIROBI (KENYA) TEL: +254-020-2715109/2711261/2715144 Email: communication@nacc.or.ke
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SECTION V - SCHEDULE OF REQUIREMENTS

SPECIFICATIONS FOR PROVISION OF GENERAL INSURANCE FOR ASSETS

The National AIDS Control Council herein referred to as NACC invites bids from interested and eligible candidates for provision of General insurance cover for Assets under various insurance policies the period from July 1, 2021 to June 30, 2024.

The specification are as follows

Payment

1. Payment shall be made promptly by the NACC, but in no case later than sixty (60) days after submission of an invoice or claim by the insurance firm.
2. The quoted premiums must be in Kenya Shillings inclusive of taxes and levies and the payment to the tenderer will be in Kenya Shillings.
3. In case of termination of contract for breach, the NACC will be entitled within 30 days, to a pro-rata refund of the premiums paid.
4. Contract price variations shall not be allowed during the contract period.

Provision of Services

1. The settlement of fully documented claims shall be made within 20 working days. If the claim is not settled within the aforementioned period, the amount payable will be the principal plus the accrued interest cost for the days of delay charged at the rate of average lending rate provided by the commercial banks within the period.
2. Failure of the insurance firm to meet the NACC expectations on provision of the services during the term of insurance will seriously affect future participation of the insurance firm in all insurance tenders at the NACC.

3. Renewal of contract for the subsequent years will depend on the performance in the previous years of contract.

Performance Security

1. Within twenty-eight (28) days of receipt of the notification of Contract award, the successful tenderer shall furnish to the NACC with the performance security which shall be 10% of tender sum.

SCOPE OF SERVICES AND TECHNICAL REQUIREMENTS

The scope of services will include and not limited to the following: -

- 1) Optimum policy covers in accordance with the tenders submitted should be as in the tender document and should not be restricted, by way of warranties, endorsements or special conditions subject to award. If the entire policy document is found to be satisfactory, such document to be deposited with the NACC not later than fifteen (15) working days from the inception of cover.
- 2) Fully documented claims are settled within twenty-one (20) working days.
- 3) Motor certificates are received in the NACC office, within 12 hours upon request.
- 4) Sums insured under the policy will be adjustable accordingly by suitable means at the discretion of the NACC from time to time.
- 5) Assign a messenger to collect/deliver insurance mail.
- 6) Such other service as may be related or ancillary to the due performance of the above work.
- 7) All statements, to be signed by an authorized official of the company.

Details of Insurance Covers

Class of Insurance	Fire and Perils
Cover	Loss or damage to insured property by fire, lightning, explosion, earthquake, fire and shock, volcanic eruption and all special perils (A-H) on all buildings and any other NACC structures of whatever nature. Power surge and short circuit included.

Schedule	Office furniture & fittings and equipment, Office contents store items and any other movable items.
Clauses	Revalued clause, 72 hours, Accidental error or omission, adjoining buildings, all other contents (Ksh. 1,000,000/=), Alterations, Removal of Debris clause, Reinstatement of loss clause, Architects, quantity surveyors and consulting engineers, Automatic increase, Automatic reinstatement of loss, breach of conditions, bush fire, capital addition (15%), computer system records, contract works (Ksh. 10,000,000/=), Fire Brigade clause, cost of re-erection, cross liability, designation of property, expediting expenses and fines and damages.
Sum Insured	Ksh. 89,578,380.00

Class of Insurance	Burglary
Cover	Loss or damage of property insured resulting from forcible or violent entry/exit from premises. In all NACC offices around the Country.
Schedule	Telecommunication Equipment Office furniture
Clauses	Riot & strike, Political violence & terrorism
Sum Insured	Ksh. 17,500,000.00

Class of Insurance	All Risks
Cover	Indemnity against loss or damage to the specified property as a result of any cause in all the NACC offices around the Country
Schedule	Audio visual equipment, Laptops, Computers, Computer accessories, software, Digital cameras scanners, multimedia projectors, copier, Tablets and Cell phones.
Clauses	Policy excess minimum, mechanical and electrical breakdown, fire and lightning, landslide, mobile and portable equipment, airfreight, overtime, night work and express freight, Automatic additions/deletions, Automatic reinstatement of loss, Reinstatement value 3 years, Revalued value basis, Riot, strike, civil commotion Theft, data recovery, Transit risks
Sum Insured	Ksh. 111,000,000.00

Class of Insurance	Money
Cover	Loss of money belonging to the insured or for which they are responsible in the situation specified and loss of or damage to safes from any cause. Money definition: bank and currency notes, cheques, postal stamps, traveller's cheques, securities, gift vouchers, money orders, deposit, treasury bills, all belonging to the insured.

Insured Interest	Cash in transit – KShs – 2,000,000.00 Cash in locked safes - 100,000.00 Cash in custody of authorized staff - 100,000.00 Contents of franking machines - 20,000.00 Loss/damage to safe - 100,000.00 Excess – 10%, Maximum of Ksh. 100,000/= Loss or damage to employees’ cloths and personal effects Ksh. 100,000/= per employee Escort warranty Ksh. 100,000/=
Clauses	Civil commotion, Riot & strike, Political violence & terrorism Hold up clause, Fire, explosion, earthquake and special perils Loss or damage to employees’ clothes and personal effects due to assault. Escort warranty/transit
Sum Insured	Ksh. 2,000,000.00

Class of Insurance	Fidelity Guarantee
Cover	Indemnity against all pecuniary losses of money and/or stock and/or stores as a result of infidelity of any of the employees of various categories, Goods held in trust, Compensation of loss of stock shall be on their face value. Cover must include cybercrime fraud claims, cover officers whose functions include raising bills/invoices, signing of procurement and disposal documents, revenue collection, physical handling of cash and authorization of expenditure and signatories to bank accounts and external contracts.
Sum Insured	Any one claim Ksh. 5,000,000/= Any staff handling money or stock Ksh. 5,000,000/= Aggregate Limit..... KSh. 20,000,000/= Excess 10% each and every loss maximum of Ksh. 25,000/= Claim preparation cost Ksh. 200,000/=
Clauses	1.Reinstatement of loss clause 2.Collusion clause-limit 3.Automatic additions & deletions of staff clause 4. Jurisdiction – East Africa
Discovery Period	After lapse of policy:12 months After termination of employment: 12 months After Lapse of policy: 18 months

Class of Insurance	Commercial Motor Vehicles
Cover	Comprehensive Cover Provides indemnity to the insured, for loss of or damage to the vehicle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.

Schedule	Three Toyota Hiace Vans
Clauses	Revalued value basis clause No blame no excess Free windscreen & R/Cassette extension-Ksh.50,000/= Damage excess 5% of value min ksh.20,000/= maximum Kshs.100,000/= Repair Authority – Ksh.100,000/= Riot and strike extension Political risk and terrorism extension
Sum Insured	Ksh. 14,100,000.00

Class of Insurance	Motor Private
Cover	Comprehensive Cover Provides indemnity to the insured for loss or damage to the vehicle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.
Clauses	1. Revalued value basis clause 2. No Blame no excess 3. Free Windscreen & R/Cassette extension-Ksh.40,000/= 4. Damage excess 2.5% of value min ksh.15,000/= 5. Repair Authority-Ksh.50,000/= 6. Riot and strike extension 7. Political risk and terrorism extension
Sum Insured	Ksh. 125,600,000.00

Class of Insurance	Motor Cycle
Cover	Comprehensive Cover Provides indemnity to the insured for loss or damage to the motor cycle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.
Clauses	1. Revalued value basis clause see attached schedule 2. No Blame no excess 3. Damage excess 2.5% of value min ksh.15,000/= 5. Repair Authority- Ksh. 15,000/= 6. Riot and strike extension 7. Political risk and terrorism extension 8. Protection and removal Ksh. 15,000/= 9. Pillion passenger Ksh. 2,000,000/= 10. Medical expense Ksh. 20,000/= 11. Accidental damage to motor cycle 2.5% of claim value. 12. Towing charges Ksh. 20,000/= 13. Loss by fire/lightning 14. Loss or damage by malicious Act.

	15. Loss of damage by floods 16. Personal Accident cover to rider – death, loss of limbs and body parts, loss of sight and total disablement.
Sum Insured	Ksh. 10,800,000.00

Class of Insurance	Directors and Officers Liability
Cover	NACC Council and Council members, Chief Executive Officer, Deputy Directors and Managers for their official mandate
Schedule	20 directors
Clauses	Advancement of defense and claim costs, past, present and future directors, loss of documents, spousal interest, discovery period of 12 months, employment practices liability, discrimination (race, creed, sex, age or sexual preference, libel and slander, liquidator/receiver action, claims by former directors, officers or employee.
Sum Insured	Ksh. 25,000,000.00

Class of Insurance	Public Liability
Cover	Indemnity against all pecuniary losses of happening within the NACC and involving the general public. Compensation of loss shall be on their face value.
Clauses	First Aid Treatment, Lifts and Hoists, subrogation waiver, leased premises, Guests' effects (20,000.00), Employee effects (20,000.00), Loading and unloading, plant hired in/out, car park extension, flood/furnace pollution, customer property, goods held in trust, late claim notification, claims made basis, Food and drinks extension.
Sum Insured	Ksh. 100,000.00

Class of Insurance	Travel
Cover	Provide cover to employees while travelling abroad on official duties. Worldwide cover taken to provide insurance abroad for employees and or Council members while travelling overseas on official business.
Schedule	20 travelers annually
Clauses	Emergency repatriation, extra accommodation expenses, emergency cash, legal advice and expenses, missed departure on outward journeys, personal accident liability, delayed travel and luggage, cancellation/curtailed trip, loss of luggage and/or money, passport replacement, personal injury and hijack while abroad.

Sum Insured	Benefit limit to be indicated on personal accident, medical expenses, hospital benefits, loss of checked luggage, delay of checked baggage, personal liability, travel delay.
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HARDWARE REGISTER AS AT JULY 31, 2020				
S/No.	Description of Asset	Make/Model	Serial Number	Location
1	Printer	HP		9th Floor
2	Shredder			9th Floor
3	Electric room heater			9th Floor
4	Telephone Hand set	Unify		9th Floor
5	Telephone Hand set	EASA		9th Floor
6	Electric room heater	Mika		9th Floor
7	Shredder			9th Floor
8	Photocopier	HP		9th Floor
9	Electric room heater			9th Floor
10	Television	Sony		9th Floor
11	Decorder	DSTV		9th Floor
12	DVD Player	Sony		9th Floor
13	Radio	Sony		9th Floor
14	Fan	Elekta		9th Floor
15	CPU	HP		9th Floor
16	Telephone Hand set	Unify		9th Floor
17	Printer	HP		9th Floor
18	Shredder			9th Floor
19	Fridge			9th Floor
20	Telephone Hand set	Siemens		9th Floor
21	Telephone Hand set	Siemens		9th Floor
22	Monitor	HP W1972a	6CM2241BDQ	9th Floor
23	Laptop	Toshiba	7E062437H	9th Floor
24	CPU	HP		9th Floor
25	Monitor	HP		9th Floor
26	Electric room heater			9th Floor
27	Printer	HP		9th Floor
28	Telephone Hand set	Siemens		9th Floor
29	CPU	HP		9th Floor
30	CPU	HP Prodesk	CZC909BTQX	9th Floor
31	CPU	HP V197	3CQ8390LiQ	9th Floor
32	Telephone Hand set	Unify	6C221CE8	9th Floor
33	UPS	APS		9th Floor
34	Monitor	HP W1972a		9th Floor
35	CPU	HP		9th Floor
36	Television	Sony	S.No 4250308	9th Floor
37	Projector			9th Floor

38	Wall clock	Ajanta 987		9th Floor
39	Speaker	Logitech		9th Floor
40	Air conditioner	Daikin		9th Floor
41	Water Dispenser			9th Floor
42	Printer	HP		9th Floor
43	CPU	HP	TRF3230JLC	9th Floor
44	Electric Heater	Von Hotpoint		9th Floor
45	Keyboard	Dell SK-815	CN-ODJ329-71616-680--OYJ6	9th Floor
46	Mouse	HP		9th Floor
47	CPU	HP	TRF1470525	9th Floor
48	Monitor	HP L1710	CNC844PDL1	9th Floor
49	Printer	HP Laserjet 1320		9th Floor
50	Telephone Hand set	Siemens	S30817-S7108-A101	9th Floor
51	Wall clock	Ajanta 1867		9th Floor
52	CPU	HP		9th Floor
53	Telephone Hand set	Siemens		9th Floor
54	Monitor	HP		9th Floor
55	CPU	HP		9th Floor
56	CPU	HP Compaq LE1711		9th Floor
57	CPU	HP	XY100EA#B13	9th Floor
58	Telephone Hand set	Siemens		9th Floor
59	CPU	HP Compaq	C2C3260V82	9th Floor
60	Monitor	HP		9th Floor
61	Photocopier	Kyocera	RFC9508559	9th Floor
62	Photocopier	Kyocera		9th Floor
63	Television	Sony		9th Floor
64	Water Dispenser			9th Floor
65	Printer	HP Pro 400 Laserjet		8th Floor
66	Printer	HP 1320 Laserjet		8th Floor
67	Telephone Hand set	Siemens		8th Floor
68	CPU	HP		8th Floor
69	Monitor	HP	TRF147060	8th Floor
70	UPS	APC		8th Floor
71	Electric Heater	Ramtons		8th Floor
72	Monitor	HP	CNT72901PH	8th Floor
73	CPU	dx2300	HUB7421QB2	8th Floor
74	UPS			8th Floor
75	Telephone Hand set	Siemens	S30817-S7108-A122	8th Floor
76	Telephone Hand set	Siemens	S30817-A1019	8th Floor

77	Monitor	HP	CNC847PT47	8th Floor
78	CPU	3010MT	CZC000697PX	8th Floor
79	Telephone Hand set	Siemens		8th Floor
80	Monitor	HP	3CQ124BLYS	8th Floor
81	CPU	HP 6200	TRF147052ZW	8th Floor
82	UPS			8th Floor
83	Telephone Hand set	Panasonic		8th Floor
84	Telephone Hand set	Panasonic		6th Floor
85	Telephone Hand set	Siemens		6th Floor
86	Printer	HP	CNCJH31846	6th Floor
87	Laptop	HP		6th Floor
88	Fan	Blazer		6th Floor
89	CPU	HP		6th Floor
90	Monitor	HP		6th Floor
91	Keyboard	HP		6th Floor
92	Router	D-Link		6th Floor
93	Switch	24 Port		6th Floor
94	Telephone Hand set	Siemens		6th Floor
95	Telephone Hand set	Siemens		6th Floor
96	Laptop	HP Probook		6th Floor
97	Monitor	HP		6th Floor
98	Keyboard	HP		6th Floor
99	Telephone Hand set	Siemens		6th Floor
100	Laptop	HP		6th Floor
101	Laptop	HP		6th Floor
102	Telephone Hand set	Siemens		6th Floor
103	Telephone Hand set	Siemens		6th Floor
104	UPS	APC MGE 300		6th Floor
105	UPS	APC MGE 300		6th Floor
106	Biometric Scanner	Nitgen		6th Floor
107	Biometric Scanner	Nitgen		6th Floor
108	Television	Sony		8th Floor
109	Video Cassete Recorder	Sony		8th Floor
110	Refrigerator	LG		8th Floor
111	Telephone Hand set	Panasonic	8CBXA035128	8th Floor
112	Shredder	Eba		8th Floor
113	Fan	Sanyo		8th Floor
114	CPU	HP Compaq	CZC9256RW	8th Floor
115	Monitor	HP	CNC147256Z	8th Floor

116	Printer	HP Laserjet 1320		8th Floor
117	UPS	APC		8th Floor
118	Telephone Hand set	Siemens	S30-817-S7103-103-A10121	8th Floor
119	Telephone Hand set	Siemens	S30-350-350-S208-A8015	8th Floor
120	Fax	Brother	E63406GSK9515S8	8th Floor
121	Photocopier	Kycera Taskalfa 400ci	00COEEBo2B	8th Floor
122	CPU	Dell Optiplex 210L		8th Floor
123	Monitor	HP	CNC1476582Q	8th Floor
124	UPS	FMA		8th Floor
125	Telephone Hand set	Siemens	L30250-F600-A122	8th Floor
126	Scanner	HP	L1941A	8th Floor
127	Monitor	HP	6CM22418HG	8th Floor
128	CPU	HP Compaq	TRF2400QJF	8th Floor
129	Monitor	HP		8th Floor
130	CPU	HP Compaq dx 2300	HUB7391DHX	8th Floor
131	UPS	APC FMA		8th Floor
132	Shredder	Rexel P 180CD		8th Floor
133	Printer	HP Pro Laserjet MFP M425dn		8th Floor
134	Telephone Hand set	Siemens	S30817-S7168-A107-15	8th Floor
135	Fan	Elekta		8th Floor
136	Printer	HP Pro 500 M570dn	CNCKMC90YV	8th Floor
137	Monitor	HP W1972a		8th Floor
138	CPU	HP Compaq	TRF3230JLT	8th Floor
139	UPS			8th Floor
140	Telephone Hand set	Unify	59920752	8th Floor
141	Switch	Cisco		8th Floor
142	Keyboard	HP		8th Floor
143	Mouse	HP		8th Floor
144	Monitor	HP L1706		8th Floor
145	CPU	Compaq	TRF14705ZF	8th Floor
146	Telephone Hand set	Siemens	96585591	8th Floor
147	Wall Clock	Pear Quartz	So348	8th Floor
148	Mouse	HP		8th Floor
149	Keyboard	HP KB-0316	BAUETOJQK18M3	8th Floor
150	Monitor	HP W1972a	6CM3040550	8th Floor
151	CPU	HP Compaq 6300	TRF3230JL4	8th Floor
152	UPS	APC BR650CI	4B1108202390	8th Floor
153	Telephone Hand set	Siemens	S30817-S7104-A101-24	8th Floor
154	Keyboard	HP KB-0316	B777COAQRjJOLL	8th Floor

155	Mouse	HP		8th Floor
156	Monitor	HP L1706		8th Floor
157	CPU	HP Compaq	TRF147060H	8th Floor
158	Mouse			8th Floor
159	Keyboard	HP KU-0316	B94420AVBS12SO	8th Floor
160	Tea Urn	Caterina BW-30 CT293		8th Floor
161	Electric Kettle			8th Floor
162	Microwave			8th Floor
163	Air conditioner Outdoor Condensing Unit	Daikin RK53603VMB	6004109	8th Floor
164	Switches Cabinet			8th Floor
165	Switch			8th Floor
166	Switch	Cisco		8th Floor
167	Tea Urn	Caterina BW-30 CT293	SN.170325085	9th Floor
168	Microwave	LG MH5947U100	SN.011TAZF00157	9th Floor
169	Air conditioner Outdoor Condensing Unit	Daikin AN60E3VIB	6600650	9th Floor
170	Telephone Hand set			8th Floor
171	Telephone Hand set	Siemens		8th Floor
171	Printer	HP Laserjet Pro 2275dn	VNC3P30129	8th Floor
173	CPU	HP	TRF1470601	8th Floor
174	Monitor	HP Compaq LE1711		8th Floor
175	CPU	HP	CZC018c2l8	8th Floor
176	Monitor	HP	3CQ0030WOS	8th Floor
177	Mouse	HP		8th Floor
178	Keyboard	HP	BDMJVOE5YD8OBQ	8th Floor
179	UPS	Lightwave	SN1909200800382	8th Floor
180	CPU	HP	TRF24002QJF	8th Floor
181	Monitor	HP W1972a	6CM22418HG	8th Floor
182	Keyboard	HP	BDAGNOJQK4S2HK	8th Floor
183	Mouse	HP		8th Floor
184	Telephone Hand set	Siemens 5020	S30350-S209-D803-6	8th Floor
185	CPU	HP	SGH90700F2	8th Floor
186	Monitor	HP	CNT72906Q3	8th Floor
187	Keyboard	HP	BC3250AQRUHLDP	8th Floor
188	Mouse	HP		8th Floor
189	UPS	Lightwave	SN1909200800387	8th Floor
190	CPU	HP	C2C64804BB	8th Floor
191	UPS	APC	5B1148T10854	8th Floor
192	Monitor	HPL1706	CNT741061Z	8th Floor
193	Monitor	HPvs15	CNN50418YJ	8th Floor

194	CPU	HP Compaq	RF2400QH4	8th Floor
195	Monitor	HP w1972a	6CM22414MZ	8th Floor
196	CPU	HP	TRF2400QGV	8th Floor
197	Monitor	HP w1972a	6CM2241818621	8th Floor
198	Switchboard	Siemens	30222400	8th Floor
199	Telephone Hand set	Siemens	302229C1	8th Floor
200	Television	Samsung		8th Floor
201	UPS	APC BX650CI-AF	5B1148T10698	8th Floor
202	Keyboard	HP	BATHAOJQK3HOEM	8th Floor
203	Mouse	HP		8th Floor
204	Wall Clock	Ajanta	MNO987	8th Floor
205	Keyboard	HP		8th Floor
206	Switch - 8 Port	TP-Link-TL-SF100BD	SNO2165094003734	8th Floor
207	Biometric Scanner	Nitgen		8th Floor
208	Biometric Scanner	Nitgen		8th Floor
209	Biometric Scanner	Nitgen		8th Floor
210	Biometric Scanner	Nitgen		8th Floor
211	Telephone Hand set	Panasonic		9th Floor
212	Water Dispenser			9th Floor
213	Wall Clock	Quartz		9th Floor
214	Telephone Hand set	Siemens	S30817-S7108-A107-15	9th Floor
215	Monitor	HP W1972a		9th Floor
216	CPU	TRF2400QFQ		9th Floor
217	Biometric Scanner	Nitgen		9th Floor
218	Biometric Scanner	Nitgen		9th Floor
219	Biometric Scanner	Nitgen		9th Floor
220	Biometric Scanner	Nitgen		9th Floor
221	Biometric Scanner	Nitgen		9th Floor
222	Biometric Scanner	Nitgen		9th Floor
223	Scanner	HP	8500FN2	9th Floor
224	CPU	HP	CZC0351L8Z	9th Floor
225	Telephone Hand set	Siemens	S30817-S718A	9th Floor
226	Printer	HP Laserjet	CNDSFDMGJV	9th Floor
227	CPU	Dell		9th Floor
228	Telephone Hand set	Siemens		9th Floor
229	CPU	HP		9th Floor
230	CPU	Dell		9th Floor
231	CPU	HP		9th Floor
232	Radio	Sony		9th Floor

233	Franking Machine			9th Floor
234	CPU	HP	CZ00697P3	9th Floor
235	CPU	HP	TRF3230JLN	9th Floor
236	Monitor	HP W1972a	6CM3040R13	9th Floor
237	Telephone Hand set	Siemens		9th Floor
238	Vacuum cleaner			6th Floor
239	Room air conditioner condensing unit	Daikin R60GV1K9	SN.E011757	6th Floor
240	Room air conditioner condensing unit	Daikin R60GV1K9	SN.E011912	6th Floor
241	Switch cabinet			6th Floor
242	Switch			6th Floor
243	Wall Clock	Quartz		8th Floor
244	Air conditioner	Daikin	FLKS35BAVMB	8th Floor
245	Speaker	Yamaha		6th Floor
246	Speaker	Yamaha		6th Floor
247	Projector Screen	Wanli		6th Floor
248	Air Conditioner	Daikin		6th Floor
249	Air Conditioner	Daikin		6th Floor
250	Telephone Hand set	Siemen		6th Floor
251	Projector Screen			6th Floor
252	Television	Samsung		6th Floor
253	Monitor	HP	3CQ139BCTR	8th Floor
254	CPU	HP Compaq	TRF147057S	8th Floor
255	Telephone Hand set	Siemen	L30250-F600-A116	8th Floor
256	Printer	HP 2055DN		8th Floor
257	Laptop	HP DV7	CVRC-H3YGT-BX8M7	8th Floor
258	CPU	HP DX 7500	CZC9254636	8th Floor
259	Monitor	HP	CNC938PR6S	8th Floor
260	Telephone Hand set	Siemens	S30817-S7-108-A101	8th Floor
261	Telephone Hand set	Siemens	S30817-S-7108-A101-14	8th Floor
262	Printer	HP Laserjet P2055		8th Floor
263	Calculator	Casio		8th Floor
264	Calculator	Casio		8th Floor
265	UPS			8th Floor
266	CPU	HP 3010MT	CZC00697Q0	8th Floor
267	Monitor	HP	CNC844PBP5	8th Floor
268	UPS	APC		8th Floor
269	Switch-3 port			8th Floor
270	Currency Counter	Glory GFS 100B		8th Floor
271	Monitor	HP	CNT72901GH	8th Floor

272	CPU	dx2300	HUB7421MSL	8th Floor
273	Telephone Hand set	Siemens	S30817-S7108-A101	8th Floor
274	Monitor	HP	3CQ129BCTV	8th Floor
275	CPU	HP	TRF147060S	8th Floor
276	Telephone Hand set			8th Floor
277	Printer	HP600 M602	CNC8F7B7GH	8th Floor
278	Monitor		CNT7290757	8th Floor
279	CPU	Dell Optiplex 210L	9NTMH2J	8th Floor
280	Telephone Hand set	Siemens	L30250-F600-A122	8th Floor
281	Monitor	HP W1972a	6CM3080280X	8th Floor
282	CPU	HP 6300	TRF3230JLH	8th Floor
283	UPS			8th Floor
284	Telephone Hand set	Panasonic		8th Floor
285	Monitor		2CQ939IDNL	8th Floor
286	CPU	HP6200	TRF147060H	8th Floor
287	Telephone Hand set	Siemens		8th Floor
288	CPU	HP	8138FR4Z2057M	8th Floor
289	Telephone Hand set	Siemens		8th Floor
290	Telephone Hand set	Siemens	S30817-S7108-A101-14	8th Floor
291	CPU			6th Floor
292	Monitor	HP Compaq		8th Floor
293	Monitor	HP Compaq		8th Floor
294	Printer	HP Laserjet		8th Floor
295	Printer	HP colour Lasejet m477fdn		8th Floor
296	Monitor	HP Compaq	CZC0351L8Y	8th Floor
297	Monitor	HP Compaq	HUB7411WKP	8th Floor
298	Printer	kyocera 400ci		8th Floor
299	Monitor	HP Compaq		8th Floor
300	Monitor	HP Compaq		8th Floor
301	CPU	HP Compaq	HUB7190WCJ	8th Floor
302	CPU	HP Compaq	TRF2400WQG2	8th Floor
303	CPU	HP Compaq	HUB7190BUCC	8th Floor
304	CPU	HP Compaq		8th Floor
305	CPU	HP Compaq		8th Floor
306	CPU	HP Compaq		8th Floor
307	Printer	Kyocera 820		8th Floor
308	Shredder			8th Floor
309	Shredder	ACCO		8th Floor
310	CPU		BNTMH2J	8th Floor

311	Telephone Hand set	Siemens		8th Floor
312	Telephone Hand set	Panasonic		8th Floor
313	CPU	HP Compaq	HUB7421MTJ	8th Floor
314	CPU	HP Compaq	CZC54113KT	8th Floor
315	CPU	Dell	5PTMH2J	8th Floor
316	Telephone Hand set	Siemens		8th Floor
317	Laptop	HP		8th Floor
318	Printer	HP Office jet 8710		8th Floor
319	Monitor	HP	CNK73905X6	8th Floor
320	Air conditioner	LG		8th Floor
321	Air conditioner	LG		8th Floor
322	Switch	Cisco		8th Floor
323	Switch	Cisco		8th Floor
324	Switch	Cisco		8th Floor
325	Switch	Cisco		8th Floor
326	Router			8th Floor
327	Monitor	HP Compaq		8th Floor
328	Server	HP Proliant		8th Floor
329	Router	Cisco		8th Floor
330	Printer	Kyocera 820		8th Floor
331	Shredder	Rexel		8th Floor
332	Printer	HP Laserjet P2055dn		8th Floor
333	Printer	HP		8th Floor
334	Printer	HP Laserjet P2055dn	CNB9P88504	8th Floor
335	Telephone Hand set	Siemen		8th Floor
336	Switches Cabinet	Toten		6th Floor
337	Switches			6th Floor
338	Battery	APC MGE Galaxy 300		6th Floor
339	Battery	APC MGE Galaxy 300		6th Floor
340	Split room Air Conditioner	LG KSUC2465NQO	SN.708TKZQ00213	6th Floor
341	Split room Air Conditioner	LG KSUC2465NQO	SN.708TKCY00211	6th Floor
342	Main switch UPS Phase sequence corrector panel	ABB 80A	SN. 988-CP-3306-0002	6th Floor
343	Main switch UPS Phase sequence corrector panel	ABB 80A	SN. 988-CP-3306-0001	6th Floor
344	Change over Switch	KATKO		6th Floor
345	Fridge	Samsung		8th Floor
346	Wall Clock	Ajanta		8th Floor
347	Fan	Mixer		8th Floor
348	Printer	HP Laserjet p1606dn	VNC3M77164	8th Floor
349	Telephone Hand set	Siemen		8th Floor

350	CPU	HP	TRF3230LJ	8th Floor
351	Keyboard	HP		8th Floor
352	Mouse	HP		8th Floor
353	Monitor	HP W1972a	6CM308Z9R	8th Floor
354	Printer	HP Laserjet p2055dn	CNCHB17003	8th Floor
355	CPU	HP	TRF2400QGB	8th Floor
356	Monitor w1972a	HP		8th Floor
357	Fan	Ramtons		8th Floor
358	Telephone Hand set	Panasonic		8th Floor
359	Telephone Hand set	Siemens		8th Floor
360	Monitor	HP w1972a		8th Floor
361	CPU	HP		8th Floor
362	Keyboard	HP		8th Floor
363	Mouse	HP		8th Floor
364	Telephone Hand set	Panasonic		8th Floor
365	Telephone Hand set	Siemens		8th Floor
366	Monitor	HP Compaq LE1711	3CQ129BCW7	8th Floor
367	CPU	HP	TRF2400QJ4	8th Floor
368	Mouse	HP		8th Floor
369	Keyboard	HP		8th Floor
370	Fan	Black and Decker		8th Floor
371	Printer	HP Laserjet Pro 2275dn	VNC3P30097	8th Floor
372	Telephone Hand set	Siemens		8th Floor
373	Printer	HP Laserjet P2055	CNCJP205262	8th Floor
374	Fan	Drum Power		8th Floor
375	Telephone Hand set	Siemen		8th Floor
376	Printer	HP		6th Floor
377	Printer	HP	VNC3P29500	8th Floor
378	Wall Clock	Quartz		9th Floor
379	Television	Samsung	SN.12553YAS500456R	9th Floor
380	Video Cassete Recorder	Sony	SN.0213634	9th Floor
381	Decorder	Bamba TV	SN.15557205A01429	9th Floor
382	Fridge	Samsung SRG-118	SN.16904AFQ600051W	9th Floor
383	Telephone Hand set	Panasonic KX-T2375MXW	SN.4AAKB315673	9th Floor
384	Telephone Hand set	Siemens	A30817-S7103-A107-22	9th Floor
385	Keyboard	HP KB-016	BAURTOJQK1I8YL	9th Floor
386	Monitor	HP Compaq LE1711	3CQ129BD01	9th Floor
387	Printer	HP Laserjet P2055dn	CNCKG32941	9th Floor
388	Fax Machine	Brother - 827	SN.E6340GSKk951500	9th Floor

389	UPS	APC	BX650CI-AF	9th Floor
390	UPS	APC	BK650E	9th Floor
391	Shredder	Jielisi 878C	SN.0023812	9th Floor
392	Fan	Black and Decker FSI600R		9th Floor
393	CPU	HP	TRF147060G	9th Floor
394	Automatic Hand drier			9th Floor
395	Telephone Hand set	Siemens	S30817-s7108-a101-14	9th Floor
396	Wall Clock	Ajanta - 497		9th Floor
397	CPU	HP	TRF5490K50	9th Floor
398	Monitor	HP	3CQ5223MPL	9th Floor
399	UPS	APS	BX650CI-AF	9th Floor
400	Keyboard	HP	BAUXHOAHHYE2TP	9th Floor
401	Mouse	HP		9th Floor
402	Printer	HP Laserjet Pro400MFPM225dn	CNF8H376B8	9th Floor
403	Electric Heater	Ashton Meyes		9th Floor
404	Telephone Hand set	Unify	71AA289B	9th Floor
405	Printer	HP Laserjet		9th Floor
406	Telephone Hand set	Siemen	S30817-s7108-A301-14	9th Floor
407	8 Port switch	TP-Link	Sno.2155442016410	9th Floor
408	Printer	HP Laserjet 100 color	MFP-M175NW	9th Floor
409	Keyboard	HP	BAUXHOAHHYE2WU	9th Floor
410	Monitor	HP w1972a	6CM3040RTG	9th Floor
411	Telephone Hand set	Siemens	S30817-S7108-A101-14	9th Floor
412	Printer	HP Laserjet	CNBW88POR7	9th Floor
413	Laptop	HP		9th Floor
414	Mouse	HP		9th Floor
415	Telephone Hand set	Siemens	S30817-S7108-A101-14	9th Floor
416	Printer	HP LaserjetP2015dn	CNBW88POR7	9th Floor
417	Telephone Hand set	Siemens	S30817-S7108-A107-15	9th Floor
418	Printer	HP Laserjet P2015dn	CNBW85T2TN	9th Floor
419	Printer	HP Laserjet P2015dn	CNBW7450LO	9th Floor
420	Printer	HP Laserjet 1320		9th Floor
421	UPS	APC	BR650CI-RS	9th Floor
422	Monitor	HP L1710	CNC84PVCR	9th Floor
423	CPU	HP	TRF1470602	9th Floor
424	Wall Clock	Ajannta 497		9th Floor
425	Switch			9th Floor
426	Switch			9th Floor
427	Switch Cabinet			9th Floor

428	Telephone Hand set	Siemens		9th Floor
429	Laptop	HP	SNCND6226JZ7	9th Floor
430	Printer	HP	VNH5900807	9th Floor
431	Laptop		6E101555H	6Tth Floor
432	Printer	Kyocera		6Tth Floor
433	Printer	HP	CN65HET2F3	6Tth Floor
434	Monitor	HP		
435	Keyboard	HP		
436	CPU	HP		
437	Water Dispenser			
438	Printer	HP Laserjet Pro MFPM227sdn	VNC3P30105	9th Floor
439	Fridge	Von HRD1915	SN.BS033ME7XOITHC40349	9th Floor
440	Shredder	Rexel P 180CD		9th Floor
441	CPU	HP	TRF2400QHT	9th Floor
442	Monitor	HP w1972a	6CM22419QJ	9th Floor
443	Wireles N access port	TP-Link TL-WA801ND	SN. 2169196002341	9th Floor
444	Electric Heater	Sentik - FH804		
445	UPS	APC BX650CI-AF		
446	Keyboard	HP	BATHAOJQK3HOH5	
447	Mouse	HP		
448	Telephone Hand set	Siemens	L30250-F600-A116	
449	Television	Samsung		
450	Automatic Hand drier	Prima		
451	Shower Heater Unit	Stiebel Eltron		
452	Telephone Hand set	Siemens	S30817-S7108-A101-14	9th Floor
453	CPU	HP Compaq	TRF2400QHD	9th Floor
454	Printer	HP Laserjet Pro M402dne	PHC6C57268	9th Floor
455	Keyboard	HP	BAUETOJQK1I8LQ	
456	Monitor	HP w1972a	6CM224190K	
457	Laptop	HP		9th Floor
458	Laptop	HP	BCG8102XJV	9th Floor
459	Telephone Hand set	Siemens		9th Floor
460	Printer	HP		9th Floor
461	Monitor	Dell		9th Floor
462	Telephone Hand set	Siemens		9th Floor
463	Server			9th Floor
464	Switch cabinet			9th Floor
465	Switch	Cisco		9th Floor
466	Switch	Cisco		9th Floor

467	Telephone Hand set	Siemens		9th Floor
468	CPU	HP		9th Floor
469	Monitor	HP W1972a		9th Floor
470	CPU	HP		9th Floor
471	Monitor	HP		9th Floor
472	Telephone Hand set	Siemens		9th Floor
473	Telephone Hand set	Siemens		9th Floor
474	CPU	HP	TRF3230JLD	9th Floor
475	Monitor	HP W1972a		9th Floor
476	CPU	HP Compaq		9th Floor
477	Monitor	HP L1706		9th Floor
	Product Pool	License Product Family	License Version	Quantity
478	Applications	Office Professional	Plus 2013	5
479	Applications	Office Professional	Plus 2007	10
480	Applications	Office Small Business	2007	22
481	Applications	Office Standard	2013	70
482	Applications	Office Standard	2007	93
483	Applications	MS Project	2003	5
484	Servers	Exchange Server - Standard	2013	1
485	Servers	Exchange Server - Standard	2007	1
486	Servers	Exchange Server - Standard	2003	1
487	Servers	Exchange Server Standard CAL - Device CAL	2003	60
488	Servers	Exchange Server Standard CAL - User CAL	2013	165
489	Servers	Exchange Server Standard CAL - User CAL	2007	80
490	Servers	Windows Server - Device CAL	2003	60
491	Servers	Windows Server - Standard	2012 R2	5
492	Servers	Windows Server - Standard	2003	4
493	Servers	Windows Server - User CAL	2012	5
494	Servers	SQL	2012	5
495	ERP	SAP BUSINESS ONE	9.1	25
496	ERP	Inspiro People Payroll	1	10
497	Anti Virus	KAV Endpoint	10	200
498	Analytics	Situation Room	15	120
499	E- Services	E-Procurement	1	10
500	E- Services	Maisha Certification	1	
501	E- Services	CAPR	1	
502	E- Services	CCH TeamMate	1	
503	Branding	Exclaimer Email Disclaimer	1	160

504	E- Services	Navision ERP		1	40
506	Laptop Computer	HP Probook			
507	Laptop Computer	HP Probook 430 G7	5CD0335PYB		
508	Laptop Computer	HP Pro Book 450 G6	5CD9093MVN		
509	Laptop Computer	HP ENVY	8CG7400JQD		
510	Laptop Computer	HP Probook 430 G7	5CD0335QOM		
511	Laptop	HP Probook	CD1235TPQS/N# 5CD0335PZP		
512	Laptop Computer	HP Probook	SCD02321X4		
513	Laptop	HP ProBook	5CD9519MNR		
514	Laptop	HP Intel core i7 8th gen	8CG7464RBC		
515	Laptop Computer	HP Probook	5CD9093MSF		
516	Desk Top Computer	HP	CZC351L8X		
517	Laptop Computer	TOSHIBA	7E058865H		
518	Laptop	HP	CND619537G		
519	Laptop Computer	HP	CND6226FJV		
520	Laptop	HP Probook	5CD9519MQ6		
521	Laptop Computer	HP Probook	5CD9093MY7		
522	Laptop Computer	HP Notenbook	CND62404HJ		
523	Laptop Computer	HP Probook	SCD023224X		
524	Laptop Computer	HP	CND61954SH		
525	Laptop	HP ENVY	M25XL6		
526	Laptop	HP Probook	S/N 5CD0335PYX		
527	Laptop Computer	Probook	S/N#5CD9093MXD		
528	Laptop Computer	HP probook			
529	Laptop Computer	HP Notenbook	CND624023J		
530	Laptop	HP Probook 450 G6	5CD9093MYX		
531	Laptop	HP Notebook	CND62405KL		
532	Laptop Computer	Hp	CND624044M		
533	Laptop Computer	HP Probook 430 G7	S/N #5CD0152R62		
534	Laptop Computer	HP Notenbook	CND62401YS		
535	Laptop Computer	HP Probook	5CD0335PZN		
536	Laptop Computer	HP Notebook - 15-ay013nx	CND6240NQC		
537	Laptop Computer	Toshiba	7E058415H		
538	Laptop	HP Pro book 43096	5 CD 913 LJJ		
539	Laptop Computer	HP	CND6315SJO		
540	Laptop	HP Pro book	CD1235TPQ		
541	Laptop	HP Probook 430 G6	5CD9519MQ7		
542	Laptop Computer	HP Note book	CND6316RCT		
543	Laptop Computer	HP Probook			

544	Laptop Computer	HP Probook 430 G7	5CD0335PYB
545	Laptop Computer	HP Pro Book 450 G6	5CD9093MVN
546	Laptop Computer	HP ENVY	8CG7400JQD
547	Laptop Computer	HP Probook 430 G7	5CD0335QOM
548	Laptop	HP Probook	CD1235TPQS/N# 5CD0335PZP
549	Laptop Computer	HP Probook	SCD02321X4
550	Laptop	HP ProBook	5CD9519MNR
551	Laptop	HP Intel core i7 8th gen	8CG7464RBC
552	Laptop Computer	HP Probook	5CD9093MSF
553	Desk Top Computer	HP	CZC351L8X
554	Laptop Computer	TOSHIBA	7E058865H
555	Laptop	HP	CND619537G
556	Laptop Computer	HP	CND6226FJV
557	Laptop	HP Probook	5CD9519MQ6
558	Laptop Computer	HP Probook	5CD9093MY7
559	Laptop Computer	HP Notenbook	CND62404HJ
560	Laptop Computer	HP Probook	SCD023224X
561	Laptop Computer	HP	CND61954SH
562	Laptop	HP ENVY	M25XL6
563	Laptop	HP Probook	S/N 5CD0335PYX
564	Laptop Computer	Probook	S/N#5CD9093MXD
565	Laptop Computer	HP probook	
566	Laptop Computer	HP Notenbook	CND624023J
567	Laptop	HP Probook 450 G6	5CD9093MYX
568	Laptop	HP Notebook	CND62405KL
569	Laptop Computer	Hp	CND624044M
570	Laptop Computer	HP Probook 430 G7	S/N #5CD0152R62
571	Laptop Computer	HP Notenbook	CND62401YS
572	Laptop Computer	HP Probook	5CD0335PZN
573	Laptop Computer	HP Notebook - 15-ay013nx	CND6240NQC
574	Laptop Computer	Toshiba	7E058415H
575	Laptop	HP Pro book 43096	5 CD 913 LJJ
576	Laptop Computer	HP	CND6315SJO
577	Laptop	HP Pro book	CD1235TPQ
578	Laptop	HP Probook 430 G6	5CD9519MQ7
579	NACC REGIONS		
580	Telephone handset	NACC/NO1/13/401ABLA331699	NACC 01574
581	Laptop		NACC05852
582	Scanner (HP Scanjet 5590)	CN8BNT1009	NACC05863

583	Fan -Crawn		NACC05894
	Copier Machine KyoceraKM 2560	00:CO:EE:80:96	NACC05883
542	Microwave		NACC05860
543	CISCO FIRE WALL	8810070666	N/A
544	CISCO ROUTER	FCZ093021FA	NACC01598
545	CISCO Switch	R913054003559	NACC01593
546	Ciganet Backup		NACC05854
547	Laptop		NACC04913
548	CPU		NACC 04058
549	Keyboard		NACC05861
550	UPS	581148T10837	NACC 04042
551	Monitor		NACC-03123
552	HP CPU	TR72400QFG	NACC'04036
553	HP Monitor	W1972a	NACC '04090
554	Key Board	BATHAOJRK3HOEL	NACC05859
555	HP LaserJet Printer	P2055DN	NACC 03590
556	Laptop		NACC 04949
557	HP office JetPRO 8710	CN65HET2DV	NACC06755
558	New KYOCERA photocopier		
559	CACCs		
560	keyboard	J0201CNW	NACCFO5049
561	Monitor	E1910HC-FFT	NACCGF05040
562	CPU		NACCF05049
563	Backup	S650	
564	Key Board		NACC 05884
565	Laptop	CND6240BJ0	
566	Monitor	SV86PA4J	NACC05018
567	Keyboard	J0201MD	
568	Screen	CN-OR735N641	NACCGF05027
569	Backups		NACCGF05079
570	Olympia Manual Typewriter	C11004/41/04	
571	CPU		NACCGF05110
572	Monitor		NACCGF05041
573	Keyboard		NACCGF05110
574	Backup battery		NACCGF05104
575	Television 21 inch		
576	Video machine		
577	Desktop	CN-OR735N-64180	
578	CPU	29889172531	

579	UPS	BR650CI		
580	Keyboard	Jo200YJI		
581	Speakers	CN-O-X48220-01F-0246		
582	Computer backup(APC)	3B0947299044		
583	Typewriter SG-3		NACC01728	
584	Typewriter		NACC/C11001/41/01	
585	Typewriter		NACCC/11003/4/03	
586	Desktop (Dell)	CNOR735N-64180-9CJ-03AM	NACCGFO5007	
587	CPU	FSB8P4J	NACCGFO508	
588	Keyboard	Jo201CJR	NACCGFO5085	
589	Typewriter		NACCC11005141/05	
590	Monitor	CN-OR735N-64180-9CJ-02JM	NACCGF05021	
591	Keyboard	JO3008GI	NACCGF05022	
592	CPU	CN-OJN738-41362-014-0711	NACCGF05022	
593	Backup	BR650C1	NACCGFO5105	
594	Typewriter		5 NACC01681	
595	Headset		NOT TAGGED	
596	Hp Scanjet 5590			
597	Sony Triniton TV		1082327 NACC06918	
598	Cisco router	FCZ150891MP	NACC02176	
599	CISCO adapter	JMX1510ZoR9	NACC02165	
600	System switch		NACC02175	
601	Smart UPS			
602	Data link			
603	HP Monitor		NACC03115	
604	HP CPU		NACC04034	
605	HP Monitor		NACC03182	
606	HP CPU		NACC04014	
607	HP Monitor		NACC03183	
608	HP CPU		NACC04021	
609	Hp compaq CPU	TRF2400QJ4	NACC06914	
610	Hp compaq monitor	6CM22418B1	NACC06915	
611	APC back-UPS 650	5B1148T09278		
612	KYOCERA heavy duty printer & photocopier		NACC06916	
613	Sony video cassette recorder		213558 NACC06924	
614	HP Officejet Pro 8710	CN65HET282	NACC06556	
615	HP Officejet Pro 8710	CN65HET275	NACC06572	
616	EPSON EB-S62 projector	L5VF940963L	NACC06925	

617	AC Automatic Voltage regulator			
618	Kyocera Ecosys Printer	VKN9517718		
619	Samsung Crystal HD TV 55 inch	05FM3K6N500074		
620	TP Link 3G/4G wireless router	218CZZ1000986		
621	TV wall Bracket 55 inch Premier			
622	Logitek Group Kit	2017LZSTREG9		
623	Logitek expansion microphone pair	1939LZ56JOU9		
624	APC Battery Backup	700Vq		
625	HDMI Cable 4K			
626	HP Probook 430 G7 plus charger	5CD0335PYB	NACC03885	
627	CPU	TR52400QH7	NACC04088	
628	CPU HP Compaq	SGH90700FZ	NACC02124	
629	CPU Dell	JWB8P4J		NACC02912
630	Back Up			NACC02919
631	Monitor	CNoR735N641809CJ03DM		NACC02913
632	Key board	CNOM378H7158101J05H9A00	NACC GF 05089	
633	UPS	4B0940298811		
634	Printer(Small)			NACC04200
635	CPU	FO28P4J		
636	Monitor	CNoR7351641809CJ06UM		
637	Key Board	CNOM378H7158101C01L5A00	NACC GF05117	
638	UPS	3B0947298414		
639	Dell Monitor	CNORJ35N641809CJOB69	NACCGF 05126	
640	Key Board	CNOM378H71581951009JAOO	NACC GF 05127	
641	CPU	B128P4J	NACC GF 05105	
642	UPS	3B0947297571		
643	Typewriter			
644	Typewriter			
645	CPU	7265D4J		
646	Monitor	CNORJ35N641809CJ025N		
647	UPS	3B0947297763		
648	Key board	CNOM378H7158195102C3A00	NACCGF-05139	
649	Olympia Type writer			
650	Typewriter			
651	Printer			

652	Fan			
653	CPU	BWB8P4J		
654	Monitor	CNOR735N641809CJ006M		
655	Key Board	CNOM378H7158101J02NRA00		NACCGF05120
656	UPS	4B0940298810		
657	Type Writer			
658	Monitor	CNOR735N641809CJ007N		
659	CPU	8TB8P4J		
660	Key board	CNON378H7158101705H1A00	NACC GF 05101	
661	UPS	4B0940298512		
662	Type writer			
663	Back Up	3D0947299047		
664	Computer monitor	CNOR735N641809CJ03ZM		
665	Computer CPU			
666	Computer key board	CNON378H7158101JO1BEO00	NACC GF05043	
667	Computer mouse			
668	Computer speakers			
669	Typewriter			
670	Television		CACC/CH/01	
671	Television Stand		CACC/CH/03	
672	CPU	BSB8P4J		
673	Monitor Dell	CNOR735N641809CJ00EM	NACC GF05883	NACC02971
674	UPS	4B0940298699	NACC GF 05065	NACC04116
675	Key board	CNOM378H7158101J03VUAAO	NACC GF 05100	NACC02956
676	Desktop		NACC GF 05083	
677	Olympia Type writer			
678	Dell CPU	48NN64J		NACC 02979
679	Monitor	SN-ORJ35N-641809B10TKM		NACC 02951
680	APC Back Up	3B0947297702		
681	Mouse			
682	Key Board	CN-oT352F-71616-8AS 1GOBA00	NACC GF05126	NACC 02948
683	Speakers	CN-oX148C-48220-01F-01WI		
684	Back Up	3B0947297811		CACC009
685	Computer monitor	CNOR735N641809CJ009M	NACCGF05066	NACC02977
686	Computer CPU	FWB8P4J	NACC GF05048	NACC02955
687	Computer key board	CNON378H7158101J01BDA00	NACC GF 05040	NACC02983
688	Computer mouse			
689	Computer speakers	CN-OX148C-48220-01F-011A		
690	CPU	DSB8P4J(30010104883)	NACC GF 05119	NACC02927

691	Monitor	SN.OR735N-64180-9CS-043M	NACC GF 05017	NACC02915
692	Mouse	DP/N;XN966	NACC GF 05066	NACC01125
693	Key board	oM378H-N581-015-01YPAOO		NACC02931
694	Battery back up	PSCS0940.4B0940299049.		NACC02972
695	Speakers	CNOX118C-48220-01F01ZG		NACC008
696	Type writer			
697	CPU Dell	GVB8P4J	NACC GF 05132	NACC04181
698	TFT Monitor Dell	CN-oR735N-64180-9B1-0NVM		NACC04137
699	Backup	4B0940298806		NACC04188
700	Key Board Dell	CNON378H7158101J02PCA00	NACC GF 05132	NACC02938
701	Mouse			
702	Ramtons Office fan	276201107		NACC04191
703	HP Laser jet Printer	VNC4936125		NACC04164
704	Speakers DELL	CN-oX148C-48220-01F-023		NACC04129
705	UPS	S/NO 833261101364		
706	DTU	2801	-	
707	CISCO CATALYST	2950	NACC 01955	
708	CISCO FIREWALL	PIX 501	-	
709	CISCO ROUTER	290	-	
710	CISCO ASA	5505	NACC 02187	
711	2 SIMON PATCH PANELS			
712	SERVER CABINET			
713	HP 17" LCD MONITOR		NACC 04067	
714	HP DESKTOP COMPUTER	600MT PRO	NACC 04015	
715	UPS	650 VA	NACC 03150	
716	HP KEYBOARD	6000MT PRO	NACC 05513	
717	HP DESKTOP COMPUTER		NACC 05511	
718	HP 17" LCD MONITOR		NACC 01938	
719	KEYBOARD		NACC05505	
720	UPS		NACC 05512	
721	COPIER PRINTER	KYOCERA 2560	NACC 06455	
722	TELEVISION	SONY	NACC 01930	
723	HP COMPAQ DESKTOP	DX 2300	NACC 01965	
724	HP 17" TFT		NACC 00203	
725	KEYBOARD		NACC 05510	
726	UPS		NACC 05506	
727	HP LASER JET PRINTER	P2055dn	NACC 05514	
728	GPRS	GARMIN DAKOTA 20		
729	VCR	SONY ED 33SG	NACC 01935	

730	UPS	R S 650	NACC 05515	
731	HP SCANJET SCANNER	200	NACC 05507	
732	LCD Projector			
733	HP LCD Monitor		NACC 03180	
734	HP Desktop Computer		NACC 04027	
735	UPS APC		NACC 04047	
736	PHOTOCOPIER	1203K55KLo	Regional Accountant	NACC03244
737	CPU	TRF2400QJH	Regional Accountant	NACC04100
738	KEY BOARD	CT:BATHAOJQK3HOF6	Regional Accountant	NOT TAGGED
739	MOUSE	CT:FCGLHODW2QLDZ	Regional Accountant	
740	MONITOR	6CM224198	Regional Accountant	NACC03155
741	CASIO CALCULATOR	SJC-668		
742	MOBILE PHONE	355243/04/882344/3	Regional Accountant	TOWA FMA
743	MONITOR	CNCO16PVQX	Regional Data Officer	NACC03237
744	CPU	CZCO35IL8X	Regional Data Officer	NACC03223
745	UPS	QP06228290675	Regional Data Officer	NACC03221
746	UPS	BH650CI-AF	Regional Data Officer	NACC03125
747	MONITOR	CNCO16PUTM	Regional Data Officer	NACC03222
748	CPU	CZCO35IL8P	Regional Data Officer	NACC03239
749	KEY BOARD	BC3250AQRUHLDD	Regional Data Officer	NOT TAGGED
750	MOUSE	FB7330AN3UX2D3B	Regional Data Officer	
751	KEY BOARD	BAUETOJVBZ52DT	Regional Data Officer	
752	MOUSE	FATSKOK67Z4AOR	Regional Data Officer	
753	HP LAPTOP	CDN 6226FD2	Regional Data Officer	
754	CASIO CALCULATOR	DJ-120T	RHC 16	NOT TAGGED
755	PROJECTOR	L5VF940934L	RHC 16	NOT TAGGED
756	MOUSE	F93A90A51, 3U63G5N	RHC 16	
757	CPU	TRF2400QF7	RHC 16	NACC04020
758	MONITOR	6CM2241BHK	RHC 16	NACC03174
759	UPS	BX650CI-AF	RHC 16	NACC03167
760	KEY BOARD	CT:BATHAOJQK3HoJ9	RHC 16	NOT TAGGED
761	MOUSE	CT:FCGLHOD9W2QSL1	RHC 16	NOT TAGGED
762	HP OFFICE PRINTER	CN 65HET28F	RHC 16	NACC04776
763	VIDEO CASSETTE RECODER	SLV-ED333SG/ SN-0213580	RHC 16	NACC/33/36 /03255
764	VIDEO REMOT CONTROL		RHC 16	NACC/NO1/65/36
765	29" FLAT SCREEN TV	KVXJ29/M5	RHC 16	NACC/NO1/49/36/NA CC03245
766	TV REMOTE CONTROL		RHC 16	NACC/NO1/49/36/066 36
767	TELEPHONE HEADS		RHC 16	NOT TAGGED
768	LAP TOP	CND62403F4	RHC 16	NACC06799

769	PRINTER	CN65HET28F	ELDORET	NACCo4776
770	SERVER-BATTERY	NACCo3242	ELDORET	NACCo6578
771	PRINTER HP LASER JET	VNF 6625602	RHC-R16 Secretary	NACCo3015
772	SERVER UNIT		RHC-R16 Secretary	NOT TAGGED
773	CPU	HUB7421MSM	RHC-R16 Secretary	NACCo3229
774	MONITOR	CNT73908NR	RHC-R16 Secretary	NACCo3228
775	TELEPHONE HEADS		RHC-R16 Secretary	NOT TAGGED
776	UPS	4B1108202418	RHC-R16 Secretary	NACCo3209
777	HP LASER JET P2055DN	CNCG72270	Region 15	NACCo3227
778	PROJECTOR-VIEW SONIC	SEU1127440091	RHC 15	NACCo3004
779	HP SCANJET 5590	CN8BPT10SG	Region 15	NACCo3231
780	MONITOR	6CM224189Q	RHC 15	NACCo3164
781	CPU	TRF2400QGS	RHC 15	NACCo4045
782	UPS	BX6500C1-AF	RHC 15	NACCo3124
783	HP LAPTOP	CND6244044M	KITALE	NACCo4588
784	Printer		KITALE	NACC 06290
785	Smart TV		KITALE	NACC 06293
786	Tablet		KITALE	NACC 06288
787	Wireless access point		KITALE	NACC 06291
788	LG43' Smart LED TV (W. Pokot)		WEST POKOT	NACCo3846
789	Samsung Galaxy TabS2 (W. Pokot)		WEST POKOT	NACCo4971
790	LAP TOP		LODWAR	UN TAGED
791	DESK TOP		LODWAR	UN TAGED
792	KEYBOARD		LODWAR	UN TAGED
793	MOUSE		LODWAR	UN TAGED
794	TFT MONITOR		LODWAR	UN TAGED
795	HP PRINTER	CN65HET271	BARINGO	NACCo6709
796	LG 45' SCREEN	607KCLH39564	BARINGO	NACCo6715
797	SAMSUNG TAB	IMEI 357773/07/245137/1	BARINGO	NACCo6720
798	WIRELESS ACCESS POINT	2.16917E+12	BARINGO	NACCo6708
799	KEY BOARD	GF 05047		
800	MONITOR	GF05002		
801	CPU	GF 05059		
802	UPS	GF 05083		
803	MONITOR	GF 05023		
804	UPS	GF05027		
805	CPU	GF05023		
806	KEY BOARD	GF05136		
807	UPS	GF05076		

808	MONITOR	GF05089		
809	CPU	GF05086		
810	MONITOR	S/NO CNOR735N641809C100UM		
811	CPU	GF05004		
812	UPS	GF05013		
813	MONITOR	GF05050		
814	CPU	GF05094		
815	UPS	GF05045		
816	MONITOR	GF05033		
817	CPU	GF05021		
818	UPS	GF05091		
819	TYPE WRITER	NACC/C76003141/168		
820	MONITOR	GF05098		
821	CPU	GF05142		
822	UPS	GF05051		
823	PRINTER	CN65HET2DX	CACC-TURBO	NACC 04791
824	KEY BOARD	NACC GF05021		
825	UPS	NACC GF05091		
826	AIRTEL MODEM	EMCACC/MOD/1/11		
827	CPU	GF05029		
828	MONITOR	CNOR735N64180ACJ025M		
829	UPS	3B0947298946		
839	MONITOR	GF05005		
831	CPU	GF05007		
832	UPS	GF05028		
833	MONITOR	GF05116		
834	CPU	KN/CACC/8WB8P4J		
835	UPS	3BO947297745		
836	MONITOR	GF05056		
837	CPU	GF05097		
838	UPS	GF05113		
839	MONITOR	GF05111		
840	CPU	GF05036		
841	UPS	GF05058		
842	KEY BOARD	GF05036		
843	MONITOR	GF05128		
844	CPU	GF05128		
845	UPS	GF05101		
846	MONITOR	GF05104		

847	CPU	GF05046		
848	UPS	GF05046		
849	MONITOR	GF05092		
850	CPU	GF05039		
851	UPS	GF05051		
852	MONITOR	GF05008		
853	CPU	GF05080		
854	UPS	GF05029		
855	KEY BOARD	GF05080		
856	Telephone set	RHCs Office	PQT10617YA	NACC 03410
857	Call transmitter	RHCs Office	00-30-EL-20-EO-CA	NACC02147
858	Sony TV	RHCs Office	1080378	NACC03405
859	server(Internet)	RHCs Office	-	NACC03406
860	Adapter security appliance	RHCs Office	Jmx151041B6	NACC032166
861	Rennet power supply	RHCs Office	0016cc71c00	NACC03411
862	Data patch panel	RHCs Office	Cisco2900 series	NACC02163
863	Automatic voltage regulator(airstar)	RHCs Office	-	NACC03421
864	Back up UPS RS 650(APC)	RHCs Office	3B0947298985	NACC03419
865	Back up UPS RS 650(APC)	RHCs Office	BR650c1	NACC03418
866	Monitor HP Compaq L1 706	RHCs Office	CNT2906Q5	NACC03420
867	Keyboard(HP)	RHCs Office	BC325BQRV30m2	NACC03422
868	Monitor HP Compaq LE 1711	Accounts Office	CNC016pwTm	NACC03427
869	HP keyboard	Accounts Office	BC3250CVB03fc	NACC03426
870	CPU (HP)	Accounts Office	CZ035118v	NACC03428
871	UPS RS 650 (APC)	Accounts Office	BR 650c1	NACC03436
872	UPS RS 650	Data clerk	CZC0351193	NACC03423
873	HP L1 706 Monitor	Data clerk	CNT79037B	NACC03438
874	Keyboard(Dell)	Data clerk	JO201CNC	NACC03435
875	CPU(Dell)	Secretary's Office	3028P4J	NACC03437
876	Back Up UPS RS 650	Secretary's Office	4B1108202417	NACC03439
877	HP laser jet 2055dn (printer)	Secretary's Office	CNCKG09812	NACC03425
878	HP scan jet 5590(scanner)	Secretary's Office	CN8BPT1osc	NACC03443
879	kyoceraKM 2560(photocopier)	Secretary's Office	DP670	NACC03424
880	MonitorHP compaq LE 711	Secretary's Office	-	NACC03449
881	keyboard (HP)	Secretary's Office	PAUETOJBVZ5292	NACC03448
882	HP compaq COY	Secretary's Office	SGH50908Df	NACC0663
883	LCD Projector EPSON-EB-S62	Secretary's Office	L5vf940935L	NACC03452
884	Monitor TFT	RHCs Office	6CM2241912	NACC03111
885	CPU(HP)	RHCs Office	TFR240QFB	NACC04098

886	Back UPS RS 650	RHCs Office	BX650C-AF	NACC03153
887	Key board	RHCs Office	BATHAOJQK3HoGK	=
888	CPU(HP)	Accounts Office	TRF2400QH5	NACC04025
889	HP Monitor	Accounts Office	6CM2241901	NACC03160
890	Back UPS RS 650	Accounts Office	BX650C1-AF	NACC3154
891	Key board	Accounts Office	BATHAOJQK3HoEC	NACC03431
892	HP Monitor	Secretary's Office	6cm2241B3k	NACC03179
893	Key board	Secretary's Office	BATHAOJQK3HoEo	
894	Back Up	RHCs Office	BX650C1-AF	NACC03140
895	Wireless access point	RHCs Office	#####	NACC04732
896	Typewriter	1	7492354	C/C/94001/41/196
897	Typewriter	1	7492284	C/C/94001/41/196
898	Typewriter	1	-	-
899	Typewriter	1	-	-
900	Typewriter	1	-	C/C/91004/41/186
901	Typewriter	1	-	C/C/91005/41/187
902	Typewriter	1	7492307	C/C/92001C14C188
903	Typewriter	1	-	-
904	Typewriter	1	7492351	-
905	Typewriter	1	C/C/93004C41C195	-
906	Typewriter	1	C/C/91001C41C183	-
907	Typewriter	1	1	-
908	Typewriter	1	1	-
909	Typewriter	1	7492231	NACC/C03001/41/192
910	Typewriter	1	-	NACC/C92004/41/191
911	Typewriter	1	-	NACC/C93P03/41/194
912	Typewriter	1	-	NACC/C98001/41/203
913	Typewriter	1	NOM108	NACC98003
914	Typewriter	1	7492280	BTL/CACC/01
915	Typewriter	1	Reg. No. 108	NACC/C9700C1C41C20 2
916	Typewriter	1	-	-
917	Typewriter	1	-	-
918	Typewriter	1	-	-
919	Typewriter	1	-	-
920	Typewriter	1	-	-
921	CPU	3B0947299056		
922	CPU	00186-039665		
923	CPU	CWB8P4J		
924	CPU	1328P45		

925	CPU	00186-033-289-610	
926	CPU	F22-8P44J-00186-033-289-500	
927	CPU	PQB-8P4J-00181-033-289-630	
928	CPU	iRB8P4J	
929	CPU	00186-039-635-231	
930	CPU	CQB8P4J	
931	CPU	JSVWM 00186-039-665-302	
932	CPU	34772-HQDKW-97KBR	
933	CPU		
934	CPU	FRB 8P4J	
935	CPU	9VB8P4J	
936	HP Printer	VNC3p0110	NACC 03810
937	HP Laptop	-	NACC 06793
938	Sonny XJ2M50 29" TV	1082276	NACC 06001
938	Sony VCR	213550	NACC 06002
739	Kyocera KM 2560 Copier	QAW0819838	NACC 06003
940	Monitor	05-75TS-6180-915-1M	Not Tagged
941	CPU	KENY 07166YA	Not Tagged
942	CPU	TRF 2400QJ3	NACC 04006
943	Monitor	6CM224186X	NACC 04059
944	Keyboard	BATHAOJQK3HO1D	-
945	LCD Projector	L5VF940943N	Not Tagged
946	APS	BX650C1-AF	NACC 031042
947	APC smart Ups 1500		NACC 06005
948	Network gateway	-	NACC 02139
949	Cisco router	FCZ150891M9	NACC 02143
950	Network Equipment	-	NACC 02143
951	Firewall (ASA)	JMX151041041B7	NACC 02143
952	Air star St 3000A Voltage		NACC 06007
953	Black APC		NACC 06010
954	HP Scan jet 5590 scanner	CN8BPT1125	NACC 06011
955	HP 6000 micro tower	CZCO351L8W	NACC 06020
957	Black APC		NACC 06024
958	HP L1711 Monitor	CNC016PW9	NACC 06025
959	HP L1710 monitor		NACC 02003
960	Black APC		NACC 06028
961	HP 6000 micro tower	CZCO351L96	NACC 06029
962	HP L1706 monitor	CNT7290IT7	NACC 06039
963	Black APC UPS		NACC 06040

964	Old white UPS		NACC 06050	
965	Rack Mount Slider	No Serial No.	Not tagged	
966	Dealing Switch	F3W3F8000098	Not tagged	
967	Telecom.....	-	Not tagged	
968	Situation room	612ETXHKA450	NACC 04740	
969	HP Office Jet pro 8710	CN65HET3F8	Not tagged	
970	Annette Unify handset	00187F1C98	Not tagged	
971	APS		NACC 06048	
972	APS		NACC 06047	
973	HP laser Jet P 2055dn printer		NACC 06054	
974	CPU	TRF 2400QFD	NACC04009	
975	Laptop		NACC 04946	
976	Monitor	6CM22418BS	NACC03117	
977	Key board	BATHAOJQK3HOGO	-	
978	Laptop HP CPP		NACC 3657	
979	Printer		NACC 4714	
980	Typewriter			
981	Two printers			
982	1 Desk top computer & accessories			
983	Desktop & its accessories		NACC GF 05070	
984	Printer HP Laser jet P 1102		NACC 05287	
985	1 Del 360 CPU		NACC GF 05070	
986	1 Monitor Del		NACC GF 05139	
987	1 key board Del		NACC 050070	
988	1 manual Olympia typewriter		NACC/C74003/41/146	
989	1 computer Dell & its accessories			
990	2 External speakers			
991	1 computer Dell and its accessories			
992	1 manual type writer			
993	1 CPU T130 & its accessories			
994	APC Black UPS RS 650			
995	1 manual type writer			
996	HP laser jet printer			
997	Computer Dell & its accessories			

999	Back UPS			
1000	Old typewriter			
1001	1 Typewriter			
1002	1 Typewriter			
1003	LAPTOP-HP	CND619556Z	NACC04587	
1004	LG 43"	612EGJGKA452	NACC04780	
1005	LG 43"	612EGAFKA400		
1006	LG 43"	612EGNPKA399		
1007	LG 43"	612EGNPKA447		
1008	PRINTER HP 8710		NACC04771	
1009	SAMSUNG TAB	R52J100K86V	NACC04703	
1010	SAMSUNG TAB	R52J100K7VM		
1011	SAMSUNG TAB	R52J110DK73V		
1012	SAMSUNG TAB	R52J100K88E		
1013	WIRELESS ACCESS POINT		NACC04708	
1014	PRINTER HP 8710	CN65HET2DR		
1015	CPU	1VB8P4J		
1016	MONITOR	CN-OR735N-64180-01DM-9CJ		
1017	KEY BOARD	J03008EW		
1018	UPS	4B0940298390		
1019	CPU	9128P4J		
1020	MONITOR	CN-OR735N-64180-9B1-05GM		
1021	KEY BOARD	J0200YIP		
1022	UPS	3B0947298387		
1023	CPU	7128P47		
1024	MONITOR	CN-OR735N-64180-9CJ-02XM		
1025	KEY BOARD	J0201CN8		
1026	UPS	3B0947295391		
1027	CPU	3WB8P4J		
1028	MONITOR	CN-OR735N-64180-9 CJ-029M		
1029	KEY BOARD	J0200Y8D		
1030	UPS	3B0947297733		
1031	CPU	6VB8P4J		
1032	MONITOR	CN-OR735N-64180-9CJ-014M		
1033	KEY BOARD	J0201CJM		
1034	UPS	3B0947294575		
1035	SONY TV	NACC/NO1/49/33	NACC 04502	

1036	HP LESSER PRINTER P2055DN	CNCKH43822	NACC 04509	
1037	KYOCERA PRNTER	QBF0943840	NACC 04510	
1038	INTERNET CABINET	NACC-NE/F/23	NACC 04563	
1039	CISCO ADAPTER		NACC04561	
1040	PARCH PANEL		NACC04538	
1041	CISCO SWITCH		NACC04559	
1042	VIEW SONIC LCD PROJECTOR	SEU112740130	NACC 04546	
1043	EPSON LCD PROJECTOR	L5VF951899L	NACC 04547	
1044	HP SCANJET 5590	CN8C8T10BD	NACC 04541	
1045	HP CPU	TRF 2400QGF	NACC 04017	
1046	HP MONITOR	6CM224186P	NACC 03116	
1047	APC UPS	5B1148T09279	NACC 04057	
1048	HP CPU	TRF 2400QFS	NACC 04035	
1049	HP MONITOR	6CM224191X	NACC 03114	
1050	HP CPU	TRF 2400QFL	NACC 04011	
1051	HP MONITOR	6CM2241904	NACC 04097	
1052	APC UPS	5B1148TI0748	NACC 04048	
1053	APC UPS	5B1148TI0856	NACC 04073	
1054	LAPTOP-HP	CND624062F	NACC03661	
1055	LAPTOP-HP	CND62404CH	CND62404CH	
1056	LAPTOP-HP	CND62403FK	NACC02619	
1057	LAPTOP-HP	CND62401YS	NACC02625	
1058	SERVER UPS	83321611101358.00	NACC04779	
1059	HP PRINTER PRO 8710	CN659E311V	NACC04706	
1060	LG 43"	43LH590V	NACC04780	
1061	LG 43"			
1062	LG 43"			
1063	LG 43"			
1064	LG 43"			
1065	PRINTER HP 8710		NACC04771	
1066	SAMSUNG TAG		NACC04703	
1067	SAMSUNG TAG			
1068	SAMSUNG TAG			
1069	SAMSUNG TAG			
1070	SAMSUNG TAG			
1071	WIRELESS ACCESS POINT		NACC04708	
1072	PRINTER HP 8710	CN65HET2DR		
1073	WIRELESS ACCESS POINT	QX401DC501530	NACC02621	
1074	HP MONITOR	CND7042JL1	NACC04514	

1075	HP MONITOR	CNT72906	NACC04507	
1076	CPU	CZC00697J	NACC04513	
1077	CPU	HUB74211MV8	NACC04515	
1078	KEYBOARD	BAUXHOAHHYE2X	NACC04512	
1079	SONY DVD MULTPLAYER	213582.00	NACC4565	
1080	CISCO ROUTER	ASA5505VO9	NACC4560	
1081	SONY TV 55" SCREEN	44502018	KD-55X85000	
1082	LG 43" SMART TV	611KCRNoB142		
1083	LG 43" SMART TV	611KCXM0A586		
1084	UPS VCO SERIES UPS	V030A25/1518A154	VCo3000	
1085	CASIO FR-2650PLUS CALCULATOR	Q3009897	NACC/No1/19/09	
1086	CPU	6XB8P4J		
1087	MONITOR	CN-oR735N-64180-9CJ-01EM		
1088	KEY BOARD	J0201CNU		
1089	UPS	4B0940299051		
1090	CPU	BYB8P4J		
1091	MONITOR	CN-OR735N-64180-07NM		
1092	KEY BOARD	J0201CMO		
1093	UPS	3BO940X14941		
1094	CPU	HQB8P4J		
1095	MONITOR	CN-OR735N-64180-00HM-9CJ		
1096	UPS	J0201FA5		
1097	CPU	4B0940298665		
1098	TV SONY 29"		1077977 NACC03654	
1099	PRINTER - LASERJET -HP 1100	FRJS105535	NACC O3601	
1100	PHOTOCOPIER(KYOCERA KM 2560)	1203K55KLO	NACC03627	
1101	MONITOR	6CM22FOBD7	NACC 04091	
1102	HP OFFICE JET PRO 8710 PRINTER	PRO 8710	NACC 04787	
1103	CPU	TRF2400QF8	NACC04008	
1104	1 CPU	CZC0351L8Y	NACC03625	
1105	1 MONITOR	CNC016PVRT	NACC03624	
1106	1 KEYBOARD	BAUETOJVBZ52EE	NACCO3630	
1107	1 UPS	5B1148T10857	NACC 03165	
1108	LAP TOP	HP584037-001	NACC 03897	
1109	PRINTER LASER JET P1006	P1006	NACC 04392	
1110	SERVER		NACC 03622	
1111	CISCO SYSTEM		1800 NACC 01021	
1112	CPU	TRF 2400QGX	NACC 04026	
1113	UPS	5B11448TO7441	NACC 03194	

1114	MONITOR	6CM224191K	NACC 03119	
1115	1 OFFICE CHAIR		NACCO3619	
1116	UPS	5B1148T70839	NACC 03156	
1117	1 MONITOR	CNCO16PVTQ	NACC03644	
1118	CPU	CZC0351L8G	NACC03640	
1119	KEYBOARD	B94420AVBRY90T	NACC03647	
1120	HP SCANJET 5590	CN8BT112Q	NACC03641	
1121	TV SONY USAID TAG.AICH101027217S	4450212		
1122	UPS . V030A25/1532A048			
1123	SONY XPEID Z4 TABLET (BLACK BOX)SGP771			
1124	S1 1296 -0286 REV 2 2G1 39/LTE			
1125	COMPUTER MONITOR	6CM224190H	NACC 03184	
1126	CPU	TRF2400QFV	NACC 04065	
1127	HPLAZER JET PRINTER	CNCKG40466	NACC03637	
1128	HPLAZER JET PRO	VNC3P29931	NACC03847	
1129	GOLD TABLET	MODEL:SM T819;SERIAL NO.*357773/07/245156/1*		
1130	WIFI BOOSTER	MODEL:TL-WA801ND;SERIAL NO:2169768003144		
1131	GOLD TABLET	MODEL:SMT819;SERIAL NO.357773/07/245110/8*		
1132	WIFI BOOSTER	MODEL:TL-WA801ND;SERIAL NO:2169196002342		
1133	LG 43" SCREEN;LG 43LH590V PLASMA WALL MOUNT;SKILL TECH	611KCUK0B134		
1134		N/A		
1135	SAMSUNG GALAXY TAB S2	357773/07/424568/0 :R52J0XD5QM	NACC03813	
1136	SAMSUNG GALAXY TAB S2	357773/07/419998/6 :R52J50T5JSD	NACC03867	
1137	TP-LINK WIFI BOOSTER	FCCE1588:21691960022358	P/N1760602202	
1138	TP-LINK WIFI BOOSTER	FCCE1588:21691960022153	P/N1760602202	
1139	LG 43LH590V	611KCLH0B152		
1140	HP PRINTER	CN65HET2DZ	NACC 04796	
1141	LG SCREEN	COTKCL 3965C	NACC 0479C	
1142	SUMSUNG TAB	35773/07/245130/6	NACC04799	
1143	TP-LINK	2169768003151	NACC 04784	
1144	COMPUTER CPU		NACC GF 05016	
1145	COMPUTER KEY BOARD		NACC GF 05017	
1146	UPS		NACC GF 05127	
1147	MONITOR		NACC GF 05140	
1148	TYPEWRITER		NACC/C48001/41/86	
1149	TYPEWRITER	7492300	NACC/C41502/41/61	
1150	OLYMPIA TYPEWRITER		NACC/042501/41/60	

1151	HP DESKJET PRINTER P1006	D1S6o		
1152	OLYMPIA TYPEWRITER		NACC/C/41001/41/58	
1153	TYPEWRITER		NOT TAGGED	
1154	COMPUTER			
1155	TYPEWRITER			
1156	COMPUTER CPU	4TB8P4J	NOT TAGGED	
1157	MONITOR	CN-OR735N-64180-9CJ-026M	NOT TAGGED	
1158	KEYBOARD	J0201C06	NOT TAGGED	
1159	TYPEWRITER			
1160	KEYBOARD	JO201C8W	NACC GF05118	
1161	CPU	CT B8 P4J	NACC GF05118	
1162	MONITOR	CNOR735N-64180-9CJ-06VM	NACC GF05118	
1163	MONITOR	CN-OR735N-64180-981-0XAM	NACC GF 05042	
1164	UPS		NACC GF 05081	
1165	CPU	JSB8P4J	NACC GF05122	
1166	KRYBOARD	J0201CPN		
1167	HP PRINTER	CN63EBN10BY	NACC 04788	
1168	TP-LINK	2167768003147	NACC 04798	
1169	LG SMART TV 43"	607KCYQ39746	NACC 04755	
1170	TYPEWRITER			
1171	COMPUTER DESKTOP			
1172	TYPEWRITER		NOT TAGGED	
1173	OLYMPIA TYPEWRITER			
1174	HP Printer	VNC3p0110	NACC 03810	
1175	HP Laptop	-	NACC 06793	
1176	Back up grey	4B1108202344		3531
1177	Grey UPS back up	4B1108202433		3526
1178	UPS back up (cream)		4.0403E+11	-
1179	UPS back up (cream)	QB0704337486		1046
1180	UPS back up (cream)	QBO705230343		-
1181	HP LaserJet printer P2055odn	CNCKG47078		3514
1182	HP monitor	CNT72902YD		3523
1183	Hp compact CPU	HUBT190WBT		3507
1184	HP monitor L1706	CNN7042D4B		3543
1185	1 grey UPS	3B1021X29983		
1186	HP Compaq PC	HUB7421MVH		3515
1187	Sonny video player			
1188	Sumsung TV			
1189	Monitor HP	None		3575
1190	HP Compacq Monitor	CNC0161PWSK		3528

1191	HP Keyboard	BAUETOJVBZ52EO	3529
1192	HP MONITOR	CZC035118T	3530
1193	Sony TV	None	3524
1194	HP Compaq Monitor LE1711	CNC016PVJH	3513
1195	Compaq Keyboard	B55690GQAOL5HM	3518
1196	HP Monitor	CNC41807LD	3509
1197	HP Keyboard	BC3250CVBUY5W1	3503
1198	HP LaserJet printer P1006	VNF7025165	3536
1199	HP LaserJet printer P1102	VNC4G36114	3537
11200	AC Automatic Voltage Regulator	None	3551
11201	Server Catalyst 2960 series	None	3552
11202	CISCO 2900 series	None	2161
11203	CISCO ASA5505 Adaptive security appliance		2160
11204	Wireless Router TP link	12996608809	3554
11205	Kyocera KM2560	QBF0943828	3566
11206	HP Keyboard	bauetobjvbz52e1	3563
11207	HP Compaq LE1711	CNC016PVNV	3562
11208	GREY BACKUP UPS	HB1008202445	3567
11209	HP PC	CZC0351L8H	3560
11210	HP SCANJET 5590	CN8BMT1127	3559
11211	HP PROBOOK LAPTOP(RA)		3797
11212	HP OFFICEJET PRO8710 PRINTER	CN655HET2CT	
11213	HP PC	TRF24000QZ	4024
11214	HP PC	TRF2400QG4	4028
11215	HP MONITOR	6CM2241BHH	
11216	BLACK UPS		NACC/NO1/33/31
11217	Sonny video player		
11218	CPU	HRB5P45	
11219	MONITOR	CN-OR735N-64150-9C5-02HM	
11220	UPS	380947298398	
11221	KEYBOARD	503005RS	
11222	CPU	JTB5P45	
11223	MONITOR	CN-OR73N-64150-9C5-OOVM	
11224	UPS	3B0947298389	
11225	KEYBOARD	J0201CN2	
11226	CPU	C8-C5B8P4J	
11227	MONITOR	CN-OR735N-64180-9CJ-OD4M	
11228	UPS	4B0940298808	
11229	KEYBOARD	J0201F4V	
11230	CPU	TVB8P45	
11231	MONITOR	CN-OR735N-64180-9B1-0-TDM	

11232	UPS	4B0940298947	
11233	KEYBOARD	J0201F57	
11234	CPU	DTB8P45	
11235	MONITOR	CN-OR735N-64180-9C5-001M	
11236	UPS	3B097297768	
11237	KEYBOARD	J0201FA2	
11238	CPU	HSB8P4J	
11238	MONITOR	CN-OR735N-G4150-9BI-OXMM	
11239	UPS	3B0947217737	
11240	KEYBOARD	J0201CNN	
11241	CPU	528P45	
11242	MONITOR	CN-OR735N-64180-9C5-03VM	
11243	UPS	3B0947298S51	
11244	KEYBOARD	J0200XXV	
11245	CPU	G952041	
11246	MONITOR	CN-02735N-64180-9CS-03VM	
11247	UPS	3B0947297739	
11248	KEYBOARD	IOA0058Y	

MOTOR VEHICLES 2020

No.	Reg. No.	Make/Model	Chasis No	Engine No.	Year of manufacture	Colour	Location
1	KBZ023D	Toyota Hilux D/Cab	AHTFZ29G009109648	1KD-A407652	2014	White	Bungoma
2	KBZ024D	Toyota Hilux D/Cab	AHTFZ29G709109422	1KD-A416185	2014	White	Kisii
3	KBZ025D	Toyota Hilux D/Cab	AHTFZ29G209109098	1KD-A410719	2014	White	Nyeri
4	KBZ026D	Toyota Hilux D/Cab	AHTFZ29G209109974	1KD-A424077	2014	White	Eldoret
5	KBZ028D	Toyota L/Cruiser	JTERB71J80-0075705	1HZ-0775925	2014	White	Mombasa
6	KBZ029D	Toyota L/Cruiser	JTERB71J70-0076425	IHZ-0782492	2014	White	Wajir
7	KBZ030D	Toyota L/Cruiser	JTERB71J90-0076426	IHZ-0782502	2014	White	Isiolo
8	KBZ031D	Toyota L/Cruiser	JTERB71J30-0076390	1HZ-0782336	2014	White	Garissa
9	KBZ032D	Toyota L/Cruiser	JTERB71J20-0075716	1HZ-0776033	2014	White	Turkana
10	KBZ033D	Toyota Fortuner	AHTYZ59G608025950	1KD-A394332	2014	Silver	Nairobi
11	KBZ034D	Toyota Fortuner	AHTYZ59GX08025935	1KD-A390664	2014	Dark steel	Nairobi
12	KBZ035D	Toyota Fortuner	AHTYZ59GX08025918	1KD-A387531	2014	Dark steel	Nairobi
13	KBZ036D	Toyota Fortuner	AHTYZ59G408026823	1KD-A460554	2014	Silver	Nyandarua
14	KBZ037D	Toyota Fortuner	AHTYZ59G408026854	1KD-A462881	2014	White	Nairobi
15	KBZ038D	Toyota Hiace	JTFRS12P60-0032539	2KD-A448664	2014	White	Nairobi
16	KBZ039D	Toyota Hiace	JTFRS12P60-0032962	2KD-A464874	2014	White	Nairobi

17	KBZ040D	Toyota Fortuner	AHTYZ59G608026869	1KD-A463827	2014	Black	Nairobi
18	KBZ041D	Toyota Fortuner	AHTYZ59G808026677	1KD-A451753	2014	Silver	Kitale
19	KBZ042D	Toyota Fortuner	AHTYZ59G508027026	1KD-A473520	2014	Black	Nairobi
20	KBZ043D	Toyota Corolla	AHTLB52E30302885	1ZR-U738549	2013	Light Blue	Nairobi
21	KBZ044D	Toyota Fortuner	AHTYZ59G208027047	1KD-A475002	2014	Black	Nairobi
22	KBZ045D	Toyota Fortuner	AHTYZ59G308027011	1KD-A473019	2014	White	Nakuru
23	KBZ046D	Toyota Corolla	AHTLB52E903082941	1ZR-U740479	2013	Light Blue	Nairobi
24	KBZ047D	Toyota Corolla	AHTLB52EX03082205	1ZR-U672014	2013	Light Blue	Nairobi
25	KBZ048D	Toyota Corolla	AHTLB52E703083120	1ZR-U734740	2013	Light Blue	Nairobi
26	KBZ053D	Toyota Fortuner	AHTYZ59GX08027393	1KD-A500613	2014	Silk Gold	Homabay
27	KBZ054D	Toyota Fortuner	AHTYZ59G508027365	1KD-A501361	2014	Dark steel	Kakamega
28	KBZ061D	Toyota Fortuner	AHTYZ59G208027193	1KD-A485889	2014	Silver	Nairobi
29	KBZ062D	Toyota Fortuner	AHTYZ59G208027291	1KD-A494886	2014	Dark steel	Nairobi
30	KBZ063D	Toyota Fortuner	AHTYZ59G508027317	1KD-A496741	2014	Silver	Nairobi
31	KBZ064D	Toyota Fortuner	AHTYZ59G908027255	1KD-A490796	2014	White	Embu
32	KBZ065D	Toyota Fortuner	AHTYZ59G108027217	1KD-A488267	2014	Black	Nairobi
33	KBZ067D	Toyota Fortuner	AHTYZ59G708027108	1KD-A478717	2014	White	Nairobi
34	KBZ071D	Toyota Hiace	JTFRS12P80-0033031	2KD-A469697	2014	White	Nairobi
35	KBZ200D	Toyota Fortuner	AHTYZ59G308027512	1KD-A511249	2014	Black	Kisumu
36	KBZ706D	Toyota Fortuner	AHTYZ59G908027658	1KD-A521140	2014	White	Machakos
37	KBZ726D	Toyota Fortuner	AHTYZ59G108027203	1KD-A486251	2014	Silver	Nairobi
38	KBZ727D	Toyota Fortuner	AHTYZ59G208027159	1KD-A482845	2014	Silver	Nairobi
39	KBZ728D	Toyota Fortuner	AHTYZ59G508026068	1KD-A408879	2014	Dark steel	Nairobi
40	KBL436G	Toyota Hilux D/Cab	AHTFR22G806027811	2KD7938095	2010	Silver	Nairobi
41	KBR455U	Toyota Prado	JTEBH3FJ60-K073991	1KD-2188659	2012	Beige	Nairobi
42	KBR549U	Toyota Hilux D/Cab	AHTFR22G306057895	2KD-5716449	2012	Gold	Nairobi
43	KBR862U	Nissan X37	ADNCJUD22Z0029847	QD32316693	2012	Silver	Nairobi
44	KBR863U	Nissan X37	ADNCJUD22Z0030395	QD32317262	2012	Silver	Nairobi
45	KBR958U	Toyota Fortuner	AHTYK59G300008476	5L-6201118	2012	Gold	Nairobi

MOTOR CYCLES 2020

S/No	Registration Number	Make/Model	Chassis No	Engine No.	Year of manufacture	Colour	Location/Constituency
1	KAY778V	Yamaha	DE02X-044760	3TT-167500	2007	White	Turkana North
2	KBJ 947U	Yamaha	DG01X-027825	3TS-108792	2009	White	Mbeere South
3	KBJ 948U	Yamaha	DG01X-028710	3TS-109669	2010	White	Saku
4	KBJ 949U	Yamaha	DG01X-028601	3TS-109576	2010	White	Isiolo North
5	KBJ 950U	Yamaha	DG01X-028600	3TS-109569	2010	White	Mbooni
6	KBJ 951U	Yamaha	DG01X-028528	3TS-109480	2010	White	Kitui South
7	KBJ 952U	Yamaha	DG01X-028599	3TS-109575	2010	White	Makueni
8	KBJ 953U	Yamaha	DG01X-028598	3TS-109579	2010	White	Laisamis
9	KBL 061G	Yamaha	DG01X-028608	3TS-109568	2010	White	Wajir West
10	KBL 062G	Yamaha	DG01X-028197	3TS-109142	2009	White	Madera West
11	KBL 063G	Yamaha	DG01X-028487	3TS-109449	2010	White	Wajir South

12	KBL 064G	Yamaha	DG01X-028490	3TS-109455	2010	White	Ijara
13	KBL 065G	Yamaha	DG01X-028488	3TS-109445	2010	White	Garissa Township
14	KBL 066G	Yamaha	DG01X-028610	3TS-109574	2010	White	Lagdera
15	KBL 067G	Yamaha	DG01X-027824	3TS-108788	2009	White	Mandera Central
16	KBL 068G	Yamaha	DG01X-028198	3TS-109166	2009	White	Gatundu North
17	KBL 070G	Yamaha	DG01X-028489	3TS-109447	2010	White	Nyeri Town
18	KBL071G	Yamaha	DG01X-028525	3TS-109493	2010	White	Gatundu South
19	KBL 072G	Yamaha	DG01X-028696	3TS-109665	2010	White	Uriri
20	KBL 073G	Yamaha	DGO1X-028529		2010	White	Rarieda
21	KBL 076G	Yamaha	DG01X-028606	3TS-109577	2010	White	Lurambi
22	KBL 077G	Yamaha	DG01X-028514	3TS-109492	2010	White	Hamisi
23	KBL 080G	Yamaha	DG01X-028202	3TS-109146	2009	White	Marakwet West
24	KBL 082G	Yamaha	DG01X-028605	3TS-109573	2010	White	Baringo East
25	KBL 083G	Yamaha	DG01X-028602	3TS-109570	2010	White	Turkana Central
26	KBL 084G	Yamaha	DG01X-028603	3TS-109567	2010	White	Trukana South
27	KBL 086G	Yamaha	DG01X-028604	3TS-109572	2010	White	Samburu East
28	KBL 089G	Yamaha	DG01X-028707	3TS-109667	2010	White	Rongai
29	KBL 090G	Yamaha	DG01X-028703	3TS-109668	2010	White	Matuga
30	KBL 091G	Yamaha	DG01X-028704	3TS-109677	2010	White	Kinango
31	KBL 093G	Yamaha	DG01X-028709	3TS-109679	2010	White	Magarini
32	KBL 094G	Yamaha	DG01X-028705	3TS-109673	2010	White	Taveta
33	KBT 064N	Suzuki	TF125-167494	TF125-167841	2012	White	Oi Kalou
34	KBT 065N	Suzuki	TF125-167236	TF125-167592	2012	White	Kesses
35	KBT 066N	Suzuki	TF125-167269	TF125-167621	2012	White	Msambweni
36	KBT 067N	Suzuki	TF125-167287	TF125-167633	2012	White	Lamu East
37	KBT 068N	Suzuki	TF125-167249	TF125-167581	2012	White	Malindi

38	KBT 069N	Suzuki	TF125-167239	TF125-167596	2012	White	Kaloleni
39	KBT 070N	Suzuki	TF125-167330	TF125-167683	2012	White	Marakwet East
40	KBT 071N	Suzuki	TF125-167304	TF125-167642	2012	White	Cherangany
41	KBT 072N	Suzuki	TF125-167278	TF125-167615	2012	White	South Imenti
42	KBT 073N	Suzuki	TF125-167336	TF125-167670	2012	White	Fafi
43	KBT 074N	Suzuki	TF125-167349	TF125-167694	2012	White	Kacheliba
44	KBT 075N	Suzuki	TF125-167312	TF125-167667	2012	White	Tharaka
45	KBT 076N	Suzuki	TF125-167319	TF125-167665	2012	White	Kilome
46	KBT 077N	Suzuki	TF125-167354	TF125-167688	2012	White	Masinga
47	KBT 078N	Suzuki	TF125-167361	TF125-167709	2012	White	Mwala
48	KBT 079N	Suzuki	TF125-167342	TF125-167698	2012	White	Kiharu
49	KBT 080N	Suzuki	TF125-167296	TF125-167652	2012	White	Mwingi South
50	KBT 081N	Suzuki	TF125-167286	TF125-167635	2012	White	Kandara
51	KBT 083N	Suzuki	TF125-167247	TF125-167586	2012	White	Kitui Central
52	KBT 085N	Suzuki	TF125-167255	TF125-167609	2012	White	Lari
53	KBT 086N	Suzuki	TF125-167653	TF125-168000	2012	White	Lugari
54	KBT 088N	Suzuki	TF125-167285	TF125-167638	2012	White	Kuria West
55	KBT 090N	Suzuki	TF125-167289	TF125-167632	2012	White	Tetu
56	KBT 091N	Suzuki	TF125-167265	TF125-167628	2012	White	Sigor
57	KBT 092N	Suzuki	TF125-167308	TF125-167308	2012	White	West Mugirango
58	KBT 093N	Suzuki	TF125-167329	TF125-167681	2012	White	Mandera East
59	KBT 094N	Suzuki	TF125-167332	TF125-167674	2012	White	Ndia
60	KBT 095N	Suzuki	TF125-167483	TF125-167819	2012	White	Galole
61	KBT 097N	Suzuki	TF125-167654	TF125-167987			Likoni
62	KBT 098N	Suzuki	TF125-167544	TF125-167880	2012	White	Voi
63	KBT 099N	Suzuki	TF125-167358	TF125-167706	2012	White	Moyale

64	KBT 100N	Suzuki	TF125-167252	TF125-167607	2012	White	Mathira
65	KBT 101N	Suzuki	TF125-167295	TF125-167629	2012	White	Mwea
66	KBT 102N	Suzuki	TF125-167275	TF125-167620	2012	White	Kinangop
67	KBT 103N	Suzuki	TF125-167314	TF125-167666	2012	White	Bomachoge Borabu
68	KBT 104N	Suzuki	TF125-167351	TF125-167697	2012	White	Mbita
69	KBT 105N	Suzuki	TF125-167366	TF125-167712	2012	P.Red	Emgwen
70	KBT 106N	Suzuki	TF125-167465	TF125-167811	2012	White	Sotik
71	KBT 107N	Suzuki	TF125-167580	TF125-167936	2012	White	Butula
72	KBT 108N	Suzuki	TF125-167561	125-167896	2012	White	Ikolomani
73	KBT 109N	Suzuki	TF125-167643	TF125-168003	2012	White	Tindiret
74	KBT 110N	Suzuki	TF125-167639	TF125-168009	2012	White	Kipkelion
75	KBT 111N	Suzuki	TF125-167496	TF125-167838	2012	White	Kathiani
76	KBT 112N	Suzuki	TF125-167647	TF125-167999	2012	White	Bomet East
77	KBT 114N	Suzuki	TF125-167512	TF125-167847	2012	Red	Khwisero
78	KBT 115N	Suzuki	TF125-167490	TF125-167845	2012	White	Garsen
79	KBT 117N	Suzuki	TF125-167486	TF125-167815	2012	White	Ainamoi
80	KBT 118N	Suzuki	TF125-167646	TF125-168001	2012	White	Kitutu Masaba
81	KBT 119N	Suzuki	TF125-167528	TF125-167865	2012	White	Wajir North
82	KBT 120N	Suzuki	TF125-167655	TF125-167989	2012	White	Ugenya
83	KBT 121N	Suzuki	TF125-167464	TF125-167814	2012	White	Wajir East
84	KBT 122N	Suzuki	TF125-167595	TF125-167950	2012	White	Teso South
85	KBT 123N	Suzuki	TF125-167640	TF125-168014	2012	White	Nyakatch
86	KBT 124N	Suzuki	TF125-167648	TF125-168004	2012	White	North Mugirango
87	KBT 125N	Suzuki	TF125-167499	TF125-167840	2012	White	Narok South
88	KBT 126N	Suzuki	TF125-167511	TF125-167857	2012	White	Kajiado North
89	KBT 127N	Suzuki	TF125-167641	TF125-168013	2012	White	Konoin

90	KBT 128N	Suzuki	TF125-167650	TF125-167995	2012	Red	Kajiado South
91	KBT 129N	Suzuki	TF125-167638	TF125-168007	2012	White	Vihiga
92	KBT 130N	Suzuki	TF125-167634	TF125-167970	2012	White	Butere
93	KBT 131N	Suzuki	TF125-167487	TF125-167820	2012	White	Keiyo South
94	KBT 132N	Suzuki	TF125-167493	TF125-167839	2012	White	Webuye East
95	KBT 134N	Suzuki	TF125-167468	TF125-167810	2012	White	Kajiado North
96	KBT 135N	Suzuki	TF125-167478	TF125-167826	2012	White	Mosop
97	KBL081G	Suzuki					Saboti
98	KBL 087G	Yamaha					Samburu West
99	KBL 088G	Yamaha					Chepalungu

STOCK REGISTER AS AT JULY 31, 2020

S/No.	Description of Asset	Make/Model	Serial Number	Asset Tag Number
1	Black Sofa 3 seater			
2	Black sofa 1 seater			
3	Black sofa 1 seater			
4	Table			
5	Fire proof safe			
6	Wooden cabinet with glass doors			
7	Coffee table - Round			
8	Black visitors chair			NACC00034
9	Black visitors chair			NACC00582
10	Black visitors chair			NACC03496
11	Metallic cabinet			NACC01/29/24
12	Electric shower unit	Alpha		
13	Automatic hand drier	Stirmix		
14	Washing sink	Homoft		
15	Flush Toilet	Twyford		
16	Paper hand towel dispenser	Excel		
17	Transparent plastic shower cube			
18	Wooden shelf			NACC00662
19	Side drawer			NACC00723
20	Side drawer			NACC00724
21	Side drawer			NACC00715
22	Side drawer			NACC00713
23	Side drawer			NACC00709
24	Wooden cabinet 2 doors			NACC00707
25	Wooden cabinet 2 doors			NACC00708
26	Wooden cabinet 2 doors			NACC00706
27	Table with side drawer			NACC00730
28	Wooden document tray			NACC00711
29	Wooden document tray			NACC00712
30	Wooden cabinet			NACC00698
31	Wooden cabinet			NACC00700
32	Wooden cabinet			NACC00701
33	Fire proof safe 4 Drawers			NACC02107
34	Side drawer			NACC00702
35	Wooden cabinet with glass doors			NACC00597
36	Wooden table - Small			
37	Wooden cabinet			NACC00699

38	Black Leather Chair			
39	Black Leather Chair			
40	Black Leather Chair			
41	Round coffee table			
42	Safe	Senator		NACC00667
43	Brown table			
44	Black arm chair			NACC01353
45	Black Leather Chair			
46	Leather sofa			
47	Leather sofa			
48	Brown table			
49	Brown cupboard			
50	Wooden cabinet with glass doors			
51	Safe			NACC05138
52	Electric shower unit	Alpha		
53	Automatic hand drier			
54	Washing sink	Twyford		
55	Flush Toilet	Twyford		
56	Transparent plastic shower cube			
57	Paper hand towel dispenser	Excel		
58	Sofa 3 seater			
59	Side drawer			
60	Side drawer			
61	Table			
62	Black leather chair			NACC00645
63	Black leather chair			NACC06694
64	Wooden shelf			
65	Side drawer			
66	Table - Grey			
67	Black arm chair			
68	Open shelf - Brown			NACC01146
69	Metallic cabinet - Grey			NACC01264
70	Metallic cabinet - Brown			NACC00756
71	Side drawer			NACC00746
72	Black leather arm chairs			
73	Black leather arm chairs			
74	Black leather arm chairs			
75	Black leather arm chairs			
76	Black leather arm chairs			

77	Black leather arm chairs		
78	Black leather arm chairs		
79	Coffee table - Oval		NACC/NO01/8/03
80	Table - Brown		NACC04278
81	Cupboard - Loakable		NACC00821
82	Boardroom table - detachable		
83	Brown table		
84	Brown table		
85	Black leather Chair		
86	Black leather Chair		
87	Black leather arm chair		
88	Small table -Brown		NACC04237
89	Executive desk		NACC01247
90	Wooden shelf		NACC01522
91	Sofa 3 seater		NACC/NO1/15/04
92	Sofa 1 seater		NACC/NO1/28/05
93	Wooden shelf		NACC/1230
94	Wooden cabinet		
95	Wooden cabinet		
96	Small Shelf		NACC01250
97	Table - Glass		NACC00683
98	Metallic cabinet - Pale white		NACC01253
99	Fire proof safe - Pale white	MOEM	NACC01263
100	Wooden cabinet with 2 glass door		NACC01635
101	Open wooden book shelf - brown		NACC01140
102	Computer table		NACC01271
103	Executive table		NACC01154
104	Small round coffee table		NACC01232
105	Black low back leather seat		
106	Orthpedic Chair		
107	Black visitors chair		NACC01428
108	Black visitors chair		NACC00645
109	Black wooden cabinet with 2 glass doors		NACC/NO1/49/02
110	Dark brown mettalic cabinet		NACC0119/NACC/NO1/29/12
111	Grey wooden cabinet with 2 glass doors		NACC01255/NACC/NO1/32/03
112	Metallic document in tray		NAC/1/077
113	Metallic document out tray		
114	Work station		NACC00914
115	Side drawer		NACC00950

116	Coat hanger			NACC01121
117	Work station			NACC00900
118	Black Chair			
119	Side drawer			NACC01277
120	Wooden open shelf			NACC01482
121	Black arm chair			NACC01466
122	Wooden document tray			NACC00977
123	Table - Round			
124	Metallic cabinet - Grey			NACC00975
125	Coffee table - round			
126	Work station			NACC00938
127	Chair -Grey			NACC00951
128	Side drawer			NACC00858
129	Side drawer			NACC00888
130	Black leather arm chair			NACC01276
131	Cabinet			NACC/1/29/11
132	Safe Shelf			NACC3862
133	Tender box			
134	Tender box			
135	Tender box			
136	Wooden chest of drawers - Grey			NACC00194
137	Wooden chest of drawers - Grey			NACC00193
138	Wooden chest of drawers - Grey			NACC00192
139	Wooden chest of drawers - Grey			NACC00198
140	Wooden chest of drawers - Grey			NACC00197
141	Wooden shelf			NACC00195
142	Visitors Chair			NACC01099
143	Visitors Chair			NACC00182
144	Round Coffee table			NACC00201
145	Wooden Cabinet with Glass door			NACC01623
146	Fire proof cabinet			
147	Grey table			
148	Computer table			NACC00212
149	Office desk			NACC00209
150	Wooden document tray - 3 tier			
151	Office Chair			NACC00845
152	Desk side drawer			NACC00208
153	White board			NACC00211
154	Coat Hanger			NACC00202

155	Work station			NACC00358
156	Desk side drawer			NACC00360
157	Office chair			NACC00632
158	Metallic Cabinet			NACC00444
159	Metallic Cabinet			
160	Work station			NACC000369
161	Desk side drawer			NACC00376
162	Chair			NACC00366
163	Work station			NACC00351
164	Desk side drawer			NACC00353
165	Chair			NACC00293
166	Work station			NACC00350
167	Desk side drawer			NACC00251
168	Chair			NACC01512
169	High Back Office Seat			NACC04209
170	Round table			NACC04204
171	Round table			NACC04285
172	Cabinet with glass door			NACC04284
173	Low back office seat			NACC04292
174	Low back office seat			
175	Low back office seat			
176	Low back office seat			
177	Executive Chair			NACC04295
178	Executive draw attached			
179	Coffee table			NACC04264
180	Wooden document tray			NACC00757
181	Coat Hanger			NACC00745
182	Wood Cabinet with glass doors			NACC01628
183	Open wood cabinet			NACC00744
184	Office Cabinet			NACC04238
185	Office Cabinet			
186	Low back fabric office seat			NACC01435
187	Low back fabric office seat			NACC01418
188	Executive table			
189	Side drawers			
190	Office Cabinet			
191	Office Cabinet			
192	Shredder			NACC00068
193	Wooden Cabinet			

194	4 Door wooden cabinet			NACC04241
195	Work station			NACC04274
196	Work station			NACC04279
197	Work station			NACC04277
198	Work station			NACC04287
199	Work station			
200	Work station			
201	Work station			
202	Work station			
203	Work station			
204	Side drawers			NACC00869
205	High Back Office Seat			NACC01369
206	Low back orthopedic seat			NACC03101
39	Low back orthopedic seat			NACC03104
40	Low back orthopedic seat			NACC04246
41	High back orthopedic seat			
42	Wood cabinet			NACC00035
43	Wood cabinet			NACC00744
44	High back leather seat			
45	Side drawers			NACC00022
46	Wooden glass door cabinet-Grey			NACC00137
47	Metallic Cabinet - Grey			NACC00851
48	Metallic Cabinet - Grey			NACC00887
49	Side drawers			NACC00877
50	Wooden cabinet			
51	Executive Desk			NACC04291
52	Fire Extinguisher			
53	Visitors Seat 3in1 attached			NACC04265
54	Visitors Seat 3in1 attached			
55	Office Desk			NACC01147
56	High Back fabric seat			NACC012742
57	Reading Desk			NACC01486
58	Fire Extinguisher			NACC01536
59	Side Desk			
207	Side Desk			
208	Wooden TV stand			
209	Wooden shelf with glass door			
210	Wooden shelf with glass door			
211	2 seater leather lounge seat			NACC02080

212	Leather lounge seat			NACC00044
213	Leather lounge seat			NACC00015
214	Round low Coffee table			NACC00145
215	Leather office chair - Black			
216	Office chair - Black			NACC00411
217	Visitor chair			
218	Visitor chair			
219	Visitor chair			NACC00362
220	Small wooden cabinet			
221	Round high coffee table			
222	Black wooden cabinet with glass door			
223	Black wooden cabinet with glass door			
224	Black wooden cabinet with glass door			
225	Black wooden cabinet with glass door			
226	Black wooden cabinet with glass door			
227	Black small wooden cabinet with glass door			
228	Coat Hanger			
229	Office Chair			NACC00362
230	Safe	Senator		NACC00159
231	Computer table			
232	Executive desk			
233	Hand paper towels dispenser	Excel		
234	Flush Toilet	Frenzia		
235	Water Sink	Virony		
236	Automatic hand drier	Stirmix		
237	Electric shower unit	Alpha		
238	Plastic transparent shower cube	You see		
239	Fire proof cabinet			
240	Metallic cabinet			NACC00117
241	Side drawer			NACC00121
242	Office desk (FMA)			
243	Office Chair			NACC00131
244	Computer table			NACC00126
245	Small wooden cabinet			
246	Visitors leather chair with arms			
247	Wooden document tray - 3 tier			NACC00133
248	Small coffee table			
249	Visitors chair 2in1			
250	Desk side drawer			NACC01123

251	Computer Desk			NACC00056
252	Orthopedic Chair			
253	Round Coffee table			NACC00065
254	Coat Hanger			NACC00061
255	Desk side drawer			NACC00055
256	Office Desk			NACC00070
257	Wooden Cupboard			NACC00140
258	Three tier wooden filling tray			
259	Visitors chair			
260	Visitors chair			
261	Visitors chair			
262	Wooden bookshelf			NACC/01/12/22
263	Wooden Cabinet with Glass door			NACC1622
264	Wooden Shelf			NACC00058
265	Metallic Cabinet - Grey			NACC00054
266	Metallic Cabinet - Grey			NACC00052
267	Metallic Cabinet - Grey			NACC00974
268	Wooden table			
269	Wooden cabinet			
270	Computer Desk			
271	Orthopedic Chair			
272	Side drawer			NACC00011
273	Visitors chair			NACC00693
274	Wooden Cabinet with Glass door			NACC02066
275	Table			NACC04218
276	Wooden cabinet			
277	Fireproof cabinet			
278	Work station			
279	Coat Hanger			
280	Low back chair			
281	Wooden cabinet with upper glass door			NACC03106
282	Wooden Cabinet			NACC06867
283	Metallic Cabinet - Grey			NACC00027
284	Work station			NACC00029
285	Side drawer			NACC00042
286	Low back fabric office seat			NACC04249
287	Metallic Cabinet - Grey			
288	Work station			
289	Side Desk			NACC00033

290	Wooden cabinet			NACC02071
291	Low back office chair			
292	Lockable cupboard - brown			NACC01266/NACC/NO1/12/39
293	Desk - grey			NACC00076
294	Visitors chair - black			NACC00802
295	Visitors chair - black			NACC01410
296	Wall mounted cabinet -brown			
297	Small wooden table			
298	Grey side drawer			NACC01333
299	Cupboard			
300	Visitors chair			NACC00653
301	Side drawer brown			NACC01334
302	Office Chair			
303	Utensils wall cabinet			
304	Side desk			NACC00545
305	Wooden file cabinet			NACC02083
306	Work station			NACC00550
307	Office Chair			NACC00102
308	Work station			
309	Side Desk			NACC00243
310	Tambour filing Cupboard - Grey			
311	Tambour filing Cupboard - Grey			
312	Tambour filing Cupboard - Grey			
313	Tambour filing Cupboard - Grey			
314	Tambour filing Cupboard - Grey			
315	Tambour filing Cupboard - Grey			
316	Tambour filing Cupboard - Grey			
317	Tambour filing Cupboard - Grey			
318	Tambour filing Cupboard - Grey			
319	Tambour filing Cupboard - Grey			
320	Tambour filing Cupboard - Grey			
321	Black leather chair			NACC00835
322	Work station			NACC01315
323	Work station			NACC01327
324	Side drawer			NACC01319
325	Leather arm chair			
326	Work station			NACC01311
327	Work station			NACC01316
328	Leather arm chair - Black			

329	Leather arm chair - Black			NACC00833
330	Visitors chair			NACC00817
331	Visitors chair			NACC01231
332	Visitors chair			NACC00200
333	Wooden table			NACC00085
334	Office chair			
335	Wooden drawer			NACC00088
336	Metallic box			NACC00051
337	Wooden table			
338	Metallic cabinet - White			
339	Desk side drawer			NACC0079
340	Sofa set			
341	Fire Extinguisher			NACC00078
342	Visitors Chair 3in1			
343	Visitors Chair 3in1			
344	Visitors Chair 3in1			
345	Visitors chair			
346	Water Dispenser			
347	Cabinet with glass door			NACC00097
348	Wooden cabinet			NACC06863
349	Coffee table			NACC00098
350	Reception desk			NACC00112
351	Office fabric chair			
352	Office fabric chair			
353	Wooden cupboard			NACC02007
354	Fire Extinguisher			
355	Wooden cabinet			NACC00804
356	Wooden cabinet			NACC00805
357	Wooden cabinet			NACC00806
358	Wooden cabinet			NACC00818
359	Binding Machine			NACC00739
360	Visitors chair 3in1			NACC00600
361	Anti corruption box			
362	Suggestion box			
363	Reception desk			
364	Office Chair			NACC01149
365	Table - Brown			NACC00959
366	Chair - Grey			NACC00181
367	Chair 3in1			

368	Bulk filling Willy			
369	Low back Boardroom chair			NACC00182
370	Low back Boardroom chair			NACC00179
371	Low back Boardroom chair			NACC00472
372	Low back Boardroom chair			NACC00172
373	Low back Boardroom chair			NACC00183
374	Low back Boardroom chair			NACC00646
375	Low back Boardroom chair			NACC00180
376	Low back Boardroom chair			NACC01207
377	Low back Boardroom chair			NACC00177
378	Low back Boardroom chair			NACC00511
379	Low back Boardroom chair			NACC00176
380	Low back Boardroom chair			NACC00170
381	Cupboard			NACC00165
382	Table			
383	Visitors Chairs			
384	Low Black Fabric Chair			NACC00834
385	Black Leather Arm Chair			NACC00186
386	Black Leather Arm Chair			NACC00827
387	Black Leather Arm Chair			NACC00830
388	Black Leather Arm Chair			NACC00826
389	Black Leather Arm Chair			NACC00839
390	Black Leather Arm Chair			NACC00842
391	Black Leather Arm Chair			NACC01242
392	Black Leather Arm Chair			NACC01349
393	Black Leather Arm Chair			NACC01350
394	Black Leather Arm Chair			NACC01351
395	Black Leather Arm Chair			NACC01352
396	Black Leather Arm Chair			NACC01354
397	Black Leather Arm Chair			NACC01355
398	Black Leather Arm Chair			NACC01356
399	Black Leather Arm Chair			NACC01357
400	Black Leather Arm Chair			NACC01360
401	Black Leather Arm Chair			NACC01361
402	Black Leather Arm Chair			NACC01363
403	Black Leather Arm Chair			NACC01364
404	Black Leather Arm Chair			NACC01365
405	Black Leather Arm Chair			NACC01367
406	Black Leather Arm Chair			NACC01368

407	Black Leather Arm Chair			NACC01369
408	Black Leather Arm Chair			NACC01371
409	Black Leather Arm Chair			NACC01372
410	Black Leather Arm Chair			NACC01373
411	Black Leather Arm Chair			NACC01374
412	Black Leather Arm Chair			NACC01375
413	Black Leather Arm Chair			NACC01376
414	Black Leather Arm Chair			NACC01378
415	Black Leather Arm Chair			NACC01380
416	Black Leather Arm Chair			NACC01381
417	Black Leather Arm Chair			NACC01383
418	Black Leather Arm Chair			NACC01384
419	Black Leather Arm Chair			NACC01388
420	Black Leather Arm Chair			NACC01390
421	Black Leather Arm Chair			NACC01359
422	Black Leather Arm Chair			NACC0834
423	Black Leather Arm Chair			NACC0784
424	Metallic Visitors Chair 3in1			
425	Reading Desk			NACC01394
426	Round table			
427	Cupboard			NACC01090
428	Clock Holder			NACC01347
429	PA Rack		PASM44	
430	Semi cycle table			NACC02112
431	Semi cycle table			NACC02111
432	Coffee table-Grey			NACC01397
433	Projector Holder			NACC/NO1/34/01
434	Boardroom Table			NACC00830
435	Boardroom Table			NACC01367
436	Boardroom Table			NACC01394
437	Boardroom Table			NACC01441
438	Boardroom Table			NACC01465
439	Boardroom Table			NACC01396
440	Boardroom Table			NACC01182
441	Boardroom Table			NACC01390
442	Boardroom Table			
443	Boardroom Table			NACC01393
444	Boardroom Table			
445	Boardroom Table			NACC01395

446	Coffe table			NACC/01/25
447	Coffe table			NACC00216
448	Coffe table			NACC04232
449	High Back office Seat			NACC04207
450	High Back office Seat			NACC04234
451	High Back office Seat			NACC04271
452	High Back office Seat			NACC04260
453	High Back office Seat			NACC04269
454	High Back office Seat			NACC04262
455	High Back office Seat			
456	High Back office Seat			
457	High Back office Seat			
458	High Back office Seat			NACC04287
459	High Back office Seat			NACC04223
460	High Back office Seat			NACC04247
461	High Back office Seat			NACC04266
462	High Back office Seat			NACC04252
463	High Back office Seat			NACC04259
464	Black Fabric Chair			NACC01112
465	Low Black Fabric Chair			NACC01112
466	Cofee Table-Grey			NACC00132
467	Coffe table			
468	Executive Conference Table			
469	Work Station			NACC04235
470	Work Station			NACC04230
471	Work Station			NACC04226
472	Cabinet			NACC04220
473	Cabinet			NACC04236
474	High Back office Seat			NACC04210
475	Steel cabinet			NACC00218
476	Steel cabinet			NACC00273
477	Fire proof cabinet			NACC02038
478	Fire proof cabinet			NACC02095
479	Visitors chair			NACC00426
480	Visitors chair			NACC01112
481	Visitors chair			NACC00796
482	Round table			NACC00591
483	Coffee table			NACC00220
484	Wooden Cabinet with Glass door			NACC01624

485	Wooden Cabinet			NACC00222
486	Safe			NACC00223
487	High back chair			NACC00232
488	Executive Desk			NACC00233
489	Office chair			
490	Computer table			NACC00225
491	Coat Hanger			NACC00226
492	Side drawers			NACC00301
493	Wooden document tray 3 tier			NACC00236
494	Visitors chair			NACC01182
495	Wooden cabinet			
496	Work station			
497	Side drawer			
498	Work station			
499	Office Chair			NACC00174
500	Office chair			
501	Office Chair			
502	Small wooden cabinet			
503	Safe			NACC00224
504	Safe			NACC00655
505	Wooden shelf			NACC00134
506	Side drawer			NACC390
507	Work station			NACC00385
508	Desk side drawer			NACC00474
509	Office chair			NACC00771
510	Work station			NACC00315
511	Desk side drawer			NACC00310
512	Orthopedic Chair			
513	Fire proof cabinet			NACC02056
514	Work station			NACC00270
515	Desk side drawer			NACC00341
516	Office chair			NACC00344
517	Work station			NACC00313
518	Desk side drawer			NACC00394
519	Chair			NACC00255
520	Chair			NACC01422
521	Metallic Cabinet			NACC00392
522	Work station			
523	Desk side drawer			NACC00250

524	Chair			NACC00167
525	Small metallic cabinet			NACC00340
526	Big metallic cabinet			
527	Work station			NACC00296
528	Desk side drawer			NACC00285
529	Orthopedic Chair			
530	Work station			NACC00279
531	Wooden Cabinet with Glass door			NACC01627
532	Desk side drawer			NACC00286
533	Chair			NACC01158
534	Grey Cabinet - Coca Cola			NACC00237
535	Grey Cabinet - Coca Cola			NACC00238
536	Grey Cabinet - Coca Cola			NACC00239
537	Grey Cabinet - Coca Cola			NACC00240
538	Grey Cabinet - Coca Cola			NACC00241
539	Grey Cabinet - Coca Cola			NACC00242
540	Grey Cabinet - Coca Cola			NACC00245
541	Grey Cabinet - Coca Cola			NACC00246
542	Grey Cabinet - Coca Cola			NACC00215
543	Black fabric Arm Chair			NACC01464
544	Black fabric Arm Chair			NACC01405
545	Black fabric Arm Chair			NACC01422
546	Black fabric Arm Chair			NACC01450
547	High back office seat			NACC04300
548	High back office seat			NACC04240
549	High back office seat			NACC04202
550	High back office seat			NACC04229
551	Filling Cabinet - Grey			NACC01474
552	Filling Cabinet - Grey			NACC01476
553	Filling Cabinet - Grey			NACC01475
554	Filling Cabinet - Grey			NACC01480
555	Filling Cabinet - Grey			NACC01473
556	Bulk Filling Willy			NACC01477
557	Bulk Filling Willy			NACC01470
558	Bulk Filling Willy			NACC01472
559	Bulk Filling Willy			NACC01471
560	Grey Arm Chair			NACC00933
561	Black low back chair			NACC01095
562	Bulk filers			

563	Bulk filers			
564	Bulk filers			
565	Bulk filers			
566	Bulk filers			
567	Bulk filers			
568	Safe			NACC00316
569	Safe			NACC00317
570	Desk side drawer			NACC00423
571	Desk side drawer			NACC00424
572	Paper shelf			
573	Table with drawer			
574	Tea table			
575	Office Chair			
576	Work station			
577	Visitors Chair			
578	Visitors Chair			
579	Desk side drawer			NACC/No1/12/103
580	File Cabinet			NACC01625
581	File Cabinet			NACC00135
582	Cabinet			NACC00446
583	Desk side drawer			
584	Office Chair			
585	Visitors Chair			
586	Visitors Chair			
587	Office Chair			
588	Work station			
589	Work station			
590	Office chair			
591	Work station			
592	Office Chair			
593	Fire extinguisher			NACC00441
594	Office Table			
595	Office Chair			
596	Intert Cabinets			
597	Visitor chair			
598	Table			
599	Table			
600	Chair			
601	Chair			

602	Cabinet			NACC0445
603	Metallic Cabinet			
604	Metallic Cabinet			NACC00028
605	Desk side drawer			NACC00578
606	Desk side drawer			
607	Coat Hanger			
608	Work station			NACC02081
609	Work station			NACC02064
610	Visitors Chair			
611	Visitors Chair			
612	Sofa set 3 seater			NACC02052
613	Sofa seat			
614	Sofa seat			
615	Cofee Table			
616	Table			NACC00592
617	Wooden cabinet with glass door			NACC00593
618	Wooden Cabinet			NACC02085
619	Desk side drawer			NACC00931
620	Orthopedic Chair			
621	Work station			
622	Side table			
623	Side table			NACC00635
624	Side table- Grey			NACC/NO1/12/130
625	Visitors seat			NACC00800
626	Visitors seat			NACC01133
627	Visitors table			
628	Wooden cabinet with glass door			NACC00632
629	Wooden Cabinet			
630	Book shelf			NACC00631
631	Side desk			
632	Work station			NACC00532
633	Orthopedic Chair			
634	Metallic Cabinet - Grey			NACC00522
635	Side desk			NACC00537
636	Side desk			NACC00536
637	Work station			NACC00523
638	Office Chair			
639	Telephone hand set	Unify		
640	Work station			NACC00482

641	Side Desk			NACC00482
642	Office Chair			NACC/NO1/27/46
643	Side desk			NACC00488
644	Work station			NACC00487
645	Office Chair			NACC/NO1/27/19
646	Work station			NACC0468
647	Office Chair			
648	Side desk			NACC00471
649	Work station			NACC00482
650	Metallic Cabinet			NACC00602
651	Metallic Cabinet			NACC/20/01/29/02
652	Wooden Cabinet			NACC00605
653	Wooden Cabinet			NACC00618
654	Wooden Cabinet with glass door			NACC01626
655	Coffee table			
656	Visitors Chair			
657	Visitors Chair			
658	Work station			
659	Office Chair			
660	Coat Hanger			
661	Wooden table			NACC00614
662	Wooden table			NACC00608
663	Work station			NACC00503
664	Office Chair			NACC02118
665	Side Desk			NACC00473
666	Work station			NACC00494
667	Office chair			
668	Side Desk			NACC00500
669	Mettalic Cabinet			NACC00492
670	Coffee table - Round			NACC04285
671	Cabinet			NACC01629
672	Low back leather chair			
673	Low back leather chair			
674	Executive desk with drawers			
675	Cabinet with Glass door			
676	Cabinet			
677	Metallic Cabinet - Grey			NACC00555
678	Metallic Cabinet - Black			NACC00367
679	Side table			NACC00556

680	Work Station			NACC04256
681	Office Chair			NACC04256
682	Coat Hanger			NACC01218
683	Flush Toilet	Frencia		
684	Wash Basin	Orient		
685	Bath tub	Alpha- LH-100E		
686	Hand paper towels dispenser	Excel		
687	Metallic cabinet - Pale white			NACC01201/NACC/NO1/29/37
688	Wooden cabinet with 2 glass door			NACC02073
689	Wooden cabinet with 2 glass door			NACC02043
690	Small round table			NACC00758
691	Black TV rack			NACC01204
692	Black leather visitors chair			NACC00783/NACC/NO1/27/21
693	Black sofa 1 seater			NACC02016
694	Black sofa 1 seater			NACC02022
695	Coffee table - brown			NACC01209
696	Wooden cabinet with glass door			NACC01632
697	Cupboard - brown			NACC00782
698	Black leather chair			NACC01210
699	Executive Desk	Mobilux		NACC02017
700	Black visitors chair			
701	Executive desk			NACC01192
702	Side drawer			NACC01194
703	Shoe store			
704	Document tray 3 layers			NACC01196
705	Document tray 1 layer			
706	Document tray Metallic			NAC/T/084
707	Wooden small computer table			NACC01189
708	Orthopedic Chair			
709	Metallic cabinet - Dark brown			NACC01186/NACC/NO1/29/23
710	Black Leather office chair			NACC00727
711	Small metallic cabinet			NACC01187
712	Open wooden shelf			NACC01202
713	Closed wooden cabinet, 2 doors			
714	Black leather arm chair			
715	Black leather arm chair			
716	Wooden cabinet with glass doors			
717	Side drawer			
718	Table - Brown			

719	Executive office table with drawers			
720	Side drawer			
721	Black leather arm chair			NACCO4213
722	Metallic cabinet - Green			
723	Chair - Maroon			NACC/NO1/7/90
724	Arm chair			
725	Work station			NACC00991
726	Work station			NACC00998
727	Black leather chair			NACC01271
728	Work station			NACC01104
729	Chair - Grey			NACC00926
730	Black leather chair			NACC04257
731	Work Station			NACC01496
732	Work station			NACC01486
733	Visitors chair			NACC00801
734	Work Station			NACC00996
735	Work station			NACC01102
736	Work station			NACC00984
737	Work station			NACC01107
738	Work station			NACC01115
739	Side drawer			NACC01109
740	Black leather chair			
741	Metallic cabinet 2 door	Beyond 2000 furniture		
742	Black sofa 1 seater			
743	Black low back fabric chair			
744	Black highback chair			
745	Side drawer			NACC00908
746	Brown chair			NACC00908/NACC/NO1/27/15
747	Office chair - Grey			
748	Brown Desk			
749	Wooden cabinet - Grey			
750	Side drawer			NACC00852
751	Metallic cabinet - light grey			NACC01152
752	Metallic cabinet 2 door, light green			
753	Wooden Cabinet			
754	Open metallic shelf	Godrey		
755	Table - Grey			NACC01184
756	Chair - Maroon			NACC01258
757	Chair - Maroon			NACC01252

758	Metallic cabinet - Grey			NACC01167
759	Coffee table - Round			NACC01181
760	Wooden cabinet with glass doors			NACC01633
761	Wooden open shelf			NACC01168
762	Coffee table - Round			NACC01148
763	Table with drawers			NACC01175
764	Executive desk			
765	Side drawer			NACC01178
766	Wooden document tray 3 layers			NACC01183
767	Wooden document tray 1 layer			
768	Chair - Grey			
769	Work station			NACC00901
770	Coffee table			NACC03102
771	Side Drawer			NACC03103
772	Glass cabinet			NACC03106
773	Executive desk with drawers			
774	Mettalic Document tray			
775	Wooden Document tray			
776	Glass Coffee table			
777	Wooden cabinet			
778	Wooden Cabinet with Glass door			
779	High Back office Seat			NACC04258
780	High Back office Seat			NACC04259
781	High Back office Seat			NACC04224
782	Coffee table			NACC03102
783	Side Drawer			
784	Side Drawer			NACC01153
785	Work Station			
786	Work Station			
787	Work Station			
788	Water Dispenser			
789	Brown Wooden cabinet with 2 glass doors			
790	Brown cupboard			
791	Brown Wooden cabinet with 2 glass doors			
792	Brown wooden cabinet with 3 glass doors			
793	Black Leather sofa 1 seater			
794	Black leather sofa 1 seater			
795	Black leather sofa 3 seater			
796	Brown Coffee table			

797	Black leather visitors chair			
798	Black leather visitors chair			
799	Document tray 3 layers meshed black			
800	Brown Executive desk			
801	Coat hanger			
802	Black high back leather chair			
803	Side drawer - brown			
804	Computer table - brown			
805	Flash Toilet	Nova		
806	Sink	Nova		
807	Shower glass part	HX516		
808	Hand paper towels dispenser	Mediclinics		
809	Black leather visitors chair			
810	Brown reception Desk			
811	Side drawer - brown			
812	Black fabric chair			
813	Wooden cabinet with 3 glass doors			
814	Work station			NACC00918
815	Black Leather chair			NACC00828
816	Black arm chair			
817	Executive table with drawers			
818	Black leather chair			
819	Black leather chair			
820	Wooden cabinet			
821	Small table - Round			
822	Wooden cabinet			
823	Switches			
824	Work station			NACC00930
825	Work station			NACC00873
826	Work station			NACC00905
827	Black leather arm chair			NACC00657
828	Wooden shelf			
829	Work station			NACC00891
839	Black leather arm chair			NACC00562
831	Black arm chair			
832	Work station			NACC01124
833	Black leather arm chair			NACC00815
834	Work station			NACC01153
835	Work station			NACC01485

836	Work station			NACCo4278
	Blinds/Curtains			
	Location	Condition	Floor	No
837	Kitchen	Faulty		8
838	HR and Admin.	Faulty		8
839	HR and Admin.	Good		8
840	Boardroom	Good		8
841	Drivers office	Faulty		8
842	Head Procurement	Good		8
843	DDFAs Office	Good		8
844	DDFAs Office	Faulty		8
845	Cash office	Good		8
846	Head Finance	Faulty		8
847	Finance and Programme officers pool	Faulty		8
848	Head MIS	Good		8
849	Head MIS	Faulty		8
850	Head Technical Support	Faulty		8
851	DDC&S			8
852	Head Stakeholder Coordination	Faulty		8
853	Registry	Faulty		9
854	Visitors Lobby	Faulty		9
855	Boardroom	Good		9
856	CEO's Secretary	Faulty		9
857	CEO's office	Good		9
858	PA CEO	Faulty		9
859	Head Performance Management	Faulty		9
860	Head M&E	Faulty		9
861	Corridor	Faulty		9
862	Pool Programme officers	Faulty		9
863	Pool Programme officers	Good		9
864	M&E Store	Good		9
865	Head Policy and Strategy	Faulty		9
866	DD PMR	Good		9
867	M&E office	Faulty		9
868	Consultant Office	Faulty		9
869	Head Legal	Good		9
870	DD HIV Investment	Good		9
871	Head Communication	Faulty		9
872	Chairperson	Good		9

873	Head County Support	Good		6
874	Head Research	Good		6
875	Pool Research	Good		6
876	Boardroom	Good		6
877	Boardroom Corridor	Good		6
878	Audit	Good		6
879	BZ Boardroom	Good		6
880	Pool Area	Good		6
881	BZ offices	Good		6
Office Partitioning Boards/Panels				
	Size	Condition	Type	Floor
882	2.1 m*1.2m	Good	Chip Board	
883	2.1 m*1.2m	Good	Chip Board	
884	Size	Condition	Type	Floor
885	2.1 m*1.2m	Good	Chip Board	
886	2.1 m*1.2m	Good	Hard Board	
887	2.1 m*1.2m	Good	Hard Board	
888	2.1 m*1.2m	Good	Hard Board	
Doors (Wooden)				
	Size	Condition	Type	Floor
889	Single		Wooden	
890	Single		Wooden	
891	Double		Wooden	
892	Double		Wooden	
893	Single		Flush	
894	Single		Flush	
895	Single		Flush	
896	Double		Glass	
897	Double		Glass	
898	Double		Glass	
Accoustic Panals				
	Description	Condition	No	Floor
899	Panals, floor to wall, blue	Good		50
900	Panals, floor to wall, light brown	Good		71
Wall to wall carpet				
901	Size and color	Area	Condition	Floor
902	21m by 8m, blue with shades of white	Main Boardroom	Good	
903	10m by 6m, brown with shades grey	CEOs Boardroom	Good	
904	10m by 10m, maroon	CEOs Office	Good	

905	10m by 2.5m, maroon	CEO's reception	Good	
Aluminium Panels				
	Approx. Length	Condition	Floor	
906	688 meters	Good		6
907	83 meters	Good		8
908	70 meters	Good		9
Celing				
	Description	Office	Floor	
909	Former Beyond Zero offices	IA and NCI		6
910	CEOs main Office	CEO		9
911	CEO's Boardroom	CEO		9
Glass Panel				
	Description	Office	Floor	No.
912	Decorated glass	IA and NCI		6
913	Decorated glass	Finace and Programme officers pool		8
914	Decorated glass	Programme officers pool		9
915	Clear glass	IA and NCI		6
916	Clear glass	Heads offices and boardroom		8
917	Clear glass	Heads offices and boardroom		9
UTENSILS				
	Description	Number		
918	Saucers	125		
919	Glasses	51		
920	Tea spoons	87		
921	Side plates	27		
922	Tea Flasks	28		
923	Electric Kettles	2		
924	Water jugs	8		
925	Tea urns small	2		
926	Buckets	4		
927	Mop Buckets	2		
928	Basins	3		
929	Trays	10		
930	Sugar Dishes	11		
931	Tea cups - small	151		
932	Table spoons	6		
933	Folks	6		

934	Butter knives		3	
935	Cooking pots		4	
936	Gas cylinders		4	
NACC REGIONS				
937	Book Cabinet			NACC '01580
938	Small Book Shelf			NACC'01583
938	2 Filling Cabinets			NACC01576 &NACC01577
739	Notice Board			NACC05855
940	Glass Cabinet			NACC05836
941	Visitors Grey seats			NACC 01570 ,NACC 01568
942	Book Shelf(Brown Wooden)			NACC01597
943	Fire extinguishers 3			N/A
944	First aid box			NACC05847
945	3 -Wooden Drawer Cabinet			NACC05893
946	Water Dispenser			NACC 05853
947	1 fire extinguisher			Not Tagged
948	4 Seater work station			NACC05830,NACC03589,NACC03587,NA CC03588
949	Lower Visitors Seat (3)			,NACC 01600,NACC01569
950	Grey Lower Seat			NACC-01584
951	1 fire extinguisher			N/A
952	Secretarial desk			NACC 01609
953	Visitor's Seat (Grey)			NACC01603,NACC01602,NACC01599
954	1Grey Secretarial Seat			NACC 01572
955	Executive desk (Dark Brown)			NACC05814
957	Dark Brown Desk			NACC05857
958	Glass Cabinet			NACC05876
959	1 High back seat			NACC05850
960	Maroon Seat			NACC 01615
961	Meko-gas cylinder cooker			Not Tagged
962	1 High back seat			NACC05849
963	Cupboard			NACC 03592
964	AIKO SAFE			NACC 05858
965	Visitors Grey seat			NACC 03581
966	Visitor Seat			NACC 01601
967	Pacific High back seat	OCPACIFIC004		NACC003215
968	Aom Visitors chair-Black	OATOM008		NACC03203
969	Straigh table with panel legs	PL1600BH		NACC03205
970	Open shelf cabinet	OPENCABH		NACC03218
971	Pacific High back seat	OCPACIFIC004		

972	Atomic Visitor's chair	OCATOMoo8	
973			
974	Executive high back chair		NACC 1692
975	Table		NACC01689
976	Cabinet		NACC01644
977	Visitors Chairs(2)		NACC01693,NACC01694
978	Visitors Chairs(2)		NACC01695,NACC01696
979	Visitors Chairs(2)		NACC01697,NACC01698
980	Visitors Chairs(2)		NACC016713,NACC016714
981	Visitors Chairs(2)		NACC016715,NACC016716
982	Filing Cabinet		NACC 05840
983	3 Black Visitors Seats		NACC 05821
984	2 Executive High Back chairs		NACC 05851; NACC 05872
985	Executive desk		NACC 05842
986	Lockable Cabinet		NACC01667
987	Office Chairs		NACC01670
988	Office chair		NACC01666
989	Office chair		NACC01664
990	Conference Table		NACC01669
991	Office Table		NACC0675
992	2 Office Metal Desks		
993	8 chairs:3 Ordinary and 5 arm chairs		
994	Deck Cabinet		
995	Conference Table		
996	Notice Board		
997	Cabinet		
999	Visitors Chairs (4)		
1000	Executive Chair		
1001	Tables (2)		
1002	Lockable Cabinet		NACC 01645
1003	Conference table		NACC01654
1004	Chairs		NACC01647
1005	Office table		NACC01646
1006	Executive chair		NACC01655
1007	Notice board		
1008	Office Chairs (Catalina PVC)		NACC01730,NACC01729
1009	Office Chairs (Catalina PVC)		NACC01718,NACC01724
1010	Office Chairs (Catalina PVC)		NACC01726,NACC01731
1011	Office Chairs (Catalina PVC)		NACC01732,NACC01723

1012	Office Chairs (Catalina PVC)		NACC01725
1013	Office Chairs (Catalina PVC)		NACC01722
1014	High back seat		NACC01720
1015	Lockable Cabinet		NACC01717
1016	Office desk		NACC01721
1017	Unlockable drawers		NACC01719
1018	Tripod stand		NACC01727
1019	Document trays(3)		
1020	Office tables with drawers(2)		NACC01662,NACC01658
1021	Office tables		NACC01656,NACC01657
1022	High back chair		NACC01661
1023	Typist chair		NACC01660
1024	Notice board		
1025	File cabinet		NACC01659
1026	Wooden wall unit	3	NACC 01679
1027	Visitor chair(4)	10	NACC01686
1028		9	NACC01685
1029		8	NACC01684
1030		11	NACC01687
1031	Arm chair	6	NACC01682
1032	Office table (LARGE)	1	NACC01677
1033	Office table	4	NACC01680
1034	Notice board	7	NACC01683
1035	Cabinet	2	NACC01678
1036	Coffee table	12	NOT TAGGED
1037	Secretarial table	13	NOT TAGGED
1038	Glass shelf cabinet		NACC06902
1039	L shaped office desk		NACC06903
1040	Executive office chair		
1041	Visitors chair		
1042	Visitor chair		
1043	Two door metallic cabinet		NACC06905
1044	Executive office desk		NACC06906
1045	AIKO safe		NACC06907
1046	ASHUT four draw metallic cabinet	FCZ150891MP	NACC06908
1047	Network device cabinet	JMX1510ZoR9	NACC06909
1048	Office table		NACC06910
1049	Office desk		NACC06911
1050	Three seater visitors seat		NACC06913

1051	Executive office chair			
1052	Executive office chair			
1053	Executive office chair			
1054	Two door steel cabinet		NACCo6917	
1055	Executive office table		NACCo6921	
1056	Bulk filing cabinet		NACCo6922	
1057	24 Bay Bulk Fillers			
1058	Functional Table		NACCo4737	
1059	Book shelf		NACCo4729	
1060	Executive Chair		NACCo4772	
1061	Ordinary Seat		NACCo4735	
1062	Rectangular 2.4m conference table			
1063	5 conference chairs			
1064	Metallic cabinet			
1065	Wooden Chair			
1066	Wooden Table			
1067	Metallic Notice Board			
1068				
1069	Wooden Table			
1070	Wooden Chairs			NACCo4133
1071	Wooden Chairs			NACCo4182
1072	Wooden Chairs			NACCo4176
1073	Wooden shelf			NACCo4105
1074	Conference Table			
1075	Office Tables(2)			
1076	Office Chairs(7)			
1077	CupBoard			
1078	Chairs			
1079	Tables			
1080	Notice boards			
1081	Lockable office cabinet			
1082	Office Desks			
1083	Office Chairs			
1084	Conference Table			
1085	Metallic Notice Board			
1086	Information Notice Board			
1087	Cabinet		MCACC-o	
1088	Table		T-1	
1089	Table		T-3	

1090	Chairs (5)		C-4	
1091	Conference chairs (5)		MCACC	
1092	Office Desk			
1093	Metallic Filing Cabinet			
1094	Conference Table			
1095	Conference chairs(6)			
1096	Office Chair			
1097	Office desk			
1098	Metal fixed Notice Board			
1099	Wall fixed Notice Board			
1100	Conference table			
1101	Office desks(2)			
1102	PVC chairs(9)			
1103	Office chairs(2)			
1104	Manual typewriter			
1105	Notice board			
1106	2 secretarial seats			
1107	Steel office cabinet			
1108	Office table			
1109	Office chair			
1110	Office chair			
1111	Office chair			
1112	Two door office cabinet			
1113	Cabinet			
1114	Chairs (11)			
1115	Tables (3)			
1116	Wooden Table			
1117	Chairs			
1118	Cabinet			
1119	Notice Board			
1120	Table			
1121	Steel Cabinet			
1122	Office table			
1123	Arm Chairs			
1124	Chairs			
1125	Notice board			
1126	Steel file cabinet			
1127	Chairs			
1128	Blackboard			

1129	Lockable office cabinet			
1130	Office desks			
1131	Office chairs			
1132	Conference Table			
1133	Conference Chairs			
1134	Information Notice board			
1135	Metallic Board			
1136	Executive chair		CACC/CH/04	
1137	office table		CACC/CH/05	
1138	office table		CACC/CH/011	
1139	office in Trays 4pcs		CACC/CH/10	
1140	Metal cabinet		CACC/CH/09	
1141	Plastic chair		CACC/CH/05	
1142	Plastic chair		CACC/CH/32	
1143	Plastic chair		CACC/CH/31	
1144	Plastic chair		CACC/CH/27	
1145	Plastic chair		CACC/CH/24	
1146	Plastic chair		CACC/CH/25	
1147	Plastic chair		CACC/CH/18	
1148	Plastic chair		CACC/CH/34	
1149	Plastic chair		CACC/CH/30	
1150	Plastic chair		CACC/CH/28	
1151	Plastic chair		CACC/CH/21	
1152	Plastic chair		CACC/CH/22	
1153	Plastic chair		CACC/CH/17	
1154	Plastic chair		CACC/CH/33	
1155	Plastic chair		CACC/CH/20	
1156	Plastic chair			
1157	Plastic chair			
1158	Office Chair		CACC/CH/06	
1159	Computer table		CACC/CH07	
1160	Notice Board			
1161	Water Dispenser		CACC/CH/12	
1162	Conference Table			
1163	Wooden Office table			NACC 04137
1164	Executive Office Chair			NACC 04170
1165	Officer Chair			
1166	Metallic Cabinet			NACC 04187
1167	Metallic Cabinet			

1168	Wooden Table			
1169	Wooden Cabinet			
1170	Steel cabinet			
1171	Office desk			
1172	Bookshelf			
1173	Ordinary chairs(6)			
1174	Arm Chairs(2)			
1175	Wooden bookshelf			
1176	Notice board		CACC001	
1177	Wooden file cabinet		CACC002	
1178	Chairs			
1179	Wooden table		CACC013	
1180	Wooden table		CACC014	
1181	Table			NACC004
1182	Table			NACC005
1183	Table			
1184	Office chair			NACC003
1185	Office chair			NACC001
1186	Office chair			NACC002
1187	Office chair			NACC010
1188	Filling cabinet Metallic			NACC007
1189	Wooden Cabinet			NACC009
1190	Notice board			
1191	Office table			NACC04160
1192	Conference table			NACC04140
1193	Executive Chair			NACC04190
1194	Arm chair			NACC04194
1195	Arm chair			NACC04158
1196	Arm chair			NACC04189
1197	Arm chair			NACC04107
1198	Arm chair			NACC04194
1199	Arm chair			NACC04174
1200	Arm chair			NACC04121
1201	Arm chair			NACC04193
1202	Arm chair			NACC04181
1203	Arm chair			NACC04185
1204	Arm chair			NACC04177
1205	Plastic chair			NACC04136
1206	Plastic chair			NACC04192

1207	Wooden cupboard (Big)			NACC04151
1208	Wooden File cabinet (Big)			NACC04165
1209	Notice Board			
1210	1 FIRST AID BOX			
1211	1 NOTICE BOARD		-	
1212	TABLE		NACC 01934	
1213	Table		NACC 01946	
1214	VISITORS SEAT		NACC 01929	
1215	Visitor seat		NACC 01963	
1216	Visitor seat		NACC 01962	
1217	Visitor seat		NACC 01928	
1218	1 HIGH BACK SEAT		NACC 01964	
1219	4 FILING CABINETS		NACC 01936	
1220			NACC 01933	
1221			NACC 01937	
1222			NACC 01969	
1223	1 COMPUTER TABLE		NACC 01932	
1224	2 LOW BACK CHAIR		NACC 01931	
1225			NACC 01949	
1226	MONEY SAFE			
1227	Water Dispenser	RAMTOMS		
1228	CUSTOMER SERVICE CHARTER		NACC 01933	
1229	QUALITY POLICY			
1230	BIG BOOK SHELVE	WOODEN	NACC 05516	
1231	BOOK SHELVE	GLASS	NACC 05517	
1232	BOOK SHELVE	GLASS	NACC 05508	
1233	TABLES	WOODEN	NACC 01968	
1234		GREY	NACC 04362	
1235	Low back chair		NACC 04370	
1236	High back seat		NACC/NO1/27/35	
1237	Bench Seat		NACC 04369	
1238	Office Chair-Low back		NACC03211	
1239	Office Chair-High back	LEATHER	NACC03269	
1240	Office Desk		NACC03293	
1241	Book shelve		NACC03268	
1242	PHOTOCOPIER STAND	NACC/P80/21/10	Regional Accountant	NACC03242
1243	METALLIC SAFE	AS-T46	Regional Accountant	NACC03219
1244	STEEL CABINET	NACC TOWA	Regional Accountant	NACC03011
1245	OFFICE TABLE		Regional Accountant	NACC03226

1246	CABINET		Regional Accountant	NACCO114
1247	METAL SAFE	IA041173R	Regional Accountant	
1248	STAPLERS	KANGARO DS-45	Regional Accountant	NOT TAGGED
1249	STAPLER	KANGARO HD-23 S 17	Regional Accountant	TOWA FMA
1250	METALIC CABINET		Regional Accountant	TOWA FMA
1251	FIRE EXTINGUISHER CYLINDER	9 LITRES	Regional Accountant	NACC03233
1252	WOODEN DESK	NOT TAGGED	Regional Accountant	TOWA FMA
1253	OFFICE CHAIR		Regional Data Officer	NACC03249
1254	OFFICE CHAIR	NACC TOWA	Regional Data Officer	NOT TAGGED
1255	STEEL CABINET	NACC TOWA	Regional Data Officer	NACC03006
1256	STEEL CABINETS	NACC TOWA	Regional Data Officer	NACC03022
1257	STEEL CABINET	NACC TOWA	Regional Data Officer	NACC03014
1258	STEEL CABINET	NACC TOWA	Regional Data Officer	NOT TAGGED
1259	FIRST AID BOX		Regional Data Officer	NOT TAGGED
1260	PAPER PUNCH	NACC TOWA	Regional Data Officer	TOWA FMA
1261	OFFICE TABLE		Regional Data Officer	NACC04956
1262	EXECUTIVE CHAIR		Regional Data Officer	NACC03248
1263	OFFICE CHAIR	NACC TOWA FMA	Regional Data Officer	NACC00498
1264	WATER DISPENSER	O1709021620	Regional Data Officer	NOT TAGGED
1265	WOODEN DESK	TOWA FMA	Regional Data Officer	NOT TAGGED
1266	2 WASTE DUST BIN	NACC TOWA	Regional Data Officer	TOWA FMA
1267	OFFICE CHAIR		RHC 16	NACC04963
1268	WOODEN DRAWER CABINET		RHC 16	NACC04925
1269	OFFICE CHAIR		RHC 16	NACC03220
1270	SECRETARIAL CHAIRS GREY		RHC 16	NACC03018
1271	STEEL CABINET	NACC TOWA	RHC 16	NACC03009
1272	STEEL CABINET	NACC TOWA	RHC 16	NACC03007
1273	TV STAND/CABINET		RHC 16	NACC03246
1274	EXECUTIVE CHAIR	HIGH BACK	RHC 16	NACC03841
1275	OFFICE DESK		RHC 16	NACC03251
1276	SMALL FILLING CABINET	3 DRAWERS	RHC 16	NACC03252
1277	FILING TRAY		RHC 16	
1278	FIRE EXTINGUISHER CYLINDER	9 LITRES	RHC 16	NACC03243
1279	FIRE EXTINGUISHER CYLINDER	9 KG	RHC 16	NOT TAGGED
1280	FIRE EXTINGUISHER CYLINDER	9 KG	RHC 16	NOT TAGGED
1281	METAL FILLING CABINET 2 DOORS		RHC-R16 Secretary	NACC03256
1282	WOODEN ARM CHAIR		RHC-R16 Secretary	NACC03238
1283	STEEL CABINET	NACC TOWA	RHC-R16 Secretary	NACC03021

1284	3 OFFICE CHAIRS	NACC TOWA FMA	RHC-R16 Secretary	NACC03017, NACC30110 'NACC3
1285	KITCHEN TABLE		RHC-R16 Secretary	
1286	MEKO COOKER		RHC-R16 Secretary	NOT TAGGED
1287	WOODEN CHAIR		RHC-R16 Secretary	TAGGED-NOT VISIBLE
1288	OFFICE CHAIR		RHC-R16 Secretary	NACC03225
1289	2 OFFICE CHAIRS	NACC TOWA FMA	RHC-R16 Secretary	NACC0316, NACC3428
1290	OFFICE TABLES		ACCOUNTS	NACC03234
1291	OFFICE EXECUTIVE CHAIR		REGION 15	NACC04976
1292	OFFICE VISITORS CHAIR		REGION 15	NACC03838
1293	METAL FILLING CABINET 4 DRAWERS		RHC 15	NOT TAGGED
1294	ORDINARY OFFICE CHAIR		KITALE	NACC03697
1295	FUNCTIONAL DESK 2-WAY SHAPED		KITALE	NACC 03681
1296	STORAGE CABINET WITH LOCKING BAR		KITALE	NACC 03699
1297	VISITORS CHAIR (3 SEATER)		KITALE	NACC 03687
1298	Book shelf		KITALE	NACC01514
1299	Highback Chair		KITALE	NACC 04976
1300	Office Chair		KITALE	NACC 03838
1301	EXECUTIVE CHAIR		LODWAR	NACC03660
1302	EXECUTIVE CHAIR		LODWAR	NACC03678
1303	CABINET		LODWAR	NACC06534
1304	3 GUEST CHAIR		LODWAR	NACC03672
1305	EXECUTIVE DESK		LODWAR	UN TAGED
1306	CHAIRS	EMCACC CHR 1- 10/05		
1307	OFFICE DESK	EMCACC TBL 1- 2/05		
1308	CABINET	EMCACC CBT 1/05		
1309	CONFERENCE TABLE	EMCACC CONF.TBL 1/05		
1310	WOODEN OFFICE DESK-6DRAWERS		SOY CACC	NACC03260
1311	OFFICE ARM CHAIR		SOY CACC	NOT TAGGED
1312	OFFICE TABLE		SOY CACC	NOT TAGGED
1313	OFFICE TABLE		SOY CACC	ENCACC/CT/02/05/Y
1314	OFFICE TABLE		SOY CACC	NOT TAGGED
1315	OFFICE TABLE		SOY CACC	ENCACC/CT/02/05/-2
1316	OFFICE TABLE		SOY CACC	NACC03019
1317	SECRETARIAL DESK BROWN		SCACC SOY	NACC03260
1318	OFFICE CHAIR		CACC SOY	NACC03241
1319	OFFICE TABLE		CACC SOY	NACC03210
1320	OFFICE CHAIR		CACC SOY	NACC04975
1321	OFFICE TABLE		MOIBEN CACC	NACC 03013

1322	OFFICE TABLE		MOIBEN CACC	PWC 0440
1323	Steel cabinet (small)	RHCs Office	-	NACC 03404
1324	Steel cabinet(Big)	RHCs Office	-	NACC03401
1325	Bookshelf with glass	RHCs Office	-	NACC03408
1326	Work station	RHCs Office	-	NACC03403
1327	Bookshelf with glass(Double door)	RHCs Office	-	NACC03407
1328	Steel cabinet(Big)	RHCs Office	-	NACC03402
1329	Chair (High back)	RHCs Office	-	NACC03412
1330	Chair	RHCs Office	-	NACC03413
1331	chair	RHCs Office	-	NACC03414
1332	chair	RHCs Office	-	NACC03415
1333	Chair	RHCs Office	-	NACC 0453
1334	Table	RHCs Office	-	NACC03409
1335	Cash safe (AIKO)	Accounts Office	-	NACC03434
1336	Work station	Accounts Office	-	NACC03429
1337	Chair (High back)	Accounts Office	-	NACC03435
1338	Chair	Accounts Office	-	NACC03432
1339	Chair	Accounts Office	-	NACC03433
1340	Work station	Secretary's Office	-	NACC03441
1341	Chair	Secretary's Office	-	NACC03442
1342	steel cabinet	Secretary's Office	-	NACC03444
1343	Table	Secretary's Office	-	NACC03445
1344	Chair	Secretary's Office	-	NACC03446
1345	Bookshelf	Secretary's Office	-	NACC03447
1346	Chair	Secretary's Office	-	NACC03450
1347	Chair	Secretary's Office	-	NACC034451
1348	Chair	Secretary's Office	-	NACC03455
1349	Ramtons cooker	Secretary's Office	RM250	NACC03457
1350	Fire extinguisher(powder) 9kg	RHCs Office	-	-
1351	Fire extinguisher(form) 9kg	RHCs Office	-	-
1352	Fire extinguisher(cabondioxide)5kg	Secretary's Office	-	-
1353	First Aid box	Secretary's Office	-	-
1354	60Fire Extinguisher (water) 9kg	RHCs Office	-	-
1355	Office table	RHCs Office		NACC
1356	Cabinet	RHCs Office		NACC
1357	Cupboard	1	Ham/C/2005	Ham/C/2005

1358	Office desk	2	Ham/C/T/1/2005, Ham/C/T/2/2005,	Ham/C/T/1/2005, Ham/C/T/2/2005,
1359	Conference tables	2	Ham/C/T/3/2005, Ham/C/T/4/2005,	Ham/C/T/3/2005, Ham/C/T/4/2005,
1360	Conference chairs	20	Ham/T/1 to 20	Ham/T/1 to 20
1361	Steel Caninet	1	-	-
1362	Office tables	2	-	-
1363	Conference tables	2	-	-
1364	Conference chairs	19	-	-
1365	Table chairs	13	-	-
1366	Office tables	2	-	-
1367	Office tables	4	-	-
1368	Conference tables	1	-	-
1369	Metal cabinet	1	-	-
1370	Cupboard	1	-	-
1371	Conference chairs	4	-	-
1372	Wooden chairs	7	-	-
1373	Conference tables	1	-	-
1374	Office tables	2	-	-
1375	Chairs	11	-	-
1376	Conference tables	1	WEB/CACC/1	WEB/CACC/1
1377	Office chairs	10	WEB/CACC/2-12	WEB/CACC/2-12
1378	Arm office chair	1	WEB/CACC/13	WEB/CACC/13
1379	Office tables	2	WEB/CACC/14	WEB/CACC/14
1380	Metal cabinet	1	WEB/CACC/15	WEB/CACC/15
1381	Steel Caninet	1	-	-
1382	Conference tables	1	-	-
1383	Office tables	2	-	-
1384	Office chairs	11	-	-
1385	Office tables	1	-	-
1386	Conference tables	1	-	-
1387	Wooden cabinet	1	-	-
1388	Wooden chairs	16	-	-
1389	Plastic chairs	5	-	-
1390	Metal cabinet	3	-	-
1391	Arm office chair	1	-	-
1392	Office desk	1	-	-
1393	Office tables	1	-	-
1394	Office chairs	11	-	-
1395	Office cabinet	1	-	-
1396	Secretary desk	1	S/CACC/01	-

1397	Secretary chair	1	S/CACC/02	-
1398	Office desk	1	S/CACC/03	-
1399	Office chair	1	S/CACC/04	-
1400	File cabinet	1	S/CACC/05	-
1401	Clerk desk	1	S/CACC/06	-
1402	Conference tables	1	S/CACC/07	-
1403	Conference chairs	6	S/CACC/08	-
1404	Office chairs	3	S/CACC/09	-
1405	Conference tables	1	-	-
1406	Conference chairs	6	-	-
1407	Office tables	2	-	-
1408	Office chairs	5	-	-
1409	Wooden cabinet	1	-	-
1410	Office desk	1	2	-
1411	Office chair	1	3	-
1412	Secretarial desk	1	4	-
1413	Secretarial chair	1	5	-
1414	Conference tables	1	6	-
1415	Conference chairs	6	7	-
1416	Wooden cupboard	1	8	-
1417	Conference tables	1	2	-
1418	Office tables	1	3	-
1419	Metal cabinet	1	4	-
1420	Table chairs	4	5	-
1421	Swivel chair	1	6	-
1422	Conference tables	1	-	-
1423	Conference chairs	6	-	-
1424	Office chairs	4	-	-
1425	Office tables	2	-	-
1426	Metal cabinet	1	-	-
1427	Office chair	1	-	-
1428	Cupboard	1	-	-
1429	Office tables	3	-	-
1430	Office chairs	8	-	-
1431	Cupboard	1	-	-
1432	Office chairs	12	-	-
1433	Conference tables	1	-	-
1434	Office Chairs	10	-	-
1435	Metal cabinet	1	-	-

1436	Conference tables	1	-	-
1437	Office tables	2	-	-
1438	Cupboard	1	-	-
1439	Conference tables	1	-	-
1440	Office tables	1	-	-
1441	Office chairs	10	-	-
1442	Office cabinet	1	92301	BTL/CACC/02
1443	Office tables	2	-	BTL/CACC/03
1444	Office chairs	2	-	BTL/CACC/04
1445	Wooden chairs	9	-	BTL/CACC/05
1446	Conference tables	1	-	BTL/CACC/06
1447	Wooden chairs	5	-	AMA/CACC/WC/01
1448	Steel chair	2	-	AMA/CACC/WC/02
1449	Wooden table	4	-	AMA/CACC/WC/03
1450	Steel cabinet	1	-	AMA/CACC/CABINET/1
1451	Office tables	1	-	-
1452	Office desk	1	-	-
1453	Chairs	4	-	-
1454	Cupboard	1	-	-
1455	Office cabinet	1	-	-
1456	Office tables	1	-	-
1457	Office chairs	6	-	-
1458	Wooden chairs	4	-	-
1459	Conference tables	1	-	-
1460	Steel Caninet	1	-	-
1461	Conference tables	1	-	-
1462	Office tables	2	-	-
1463	Office chairs	6	-	-
1464	Office tables	2	-	-
1465	Office desk	1	-	-
1466	Chairs	6	-	-
1467	Cupboard	1	-	-
1468	Conference tables	1	-	-
1469	Office tables	2	-	-
1470	Chairs	8	-	-
1471	AUTARCVALUE Plus SEAT		NACC 03840	
1472	EXECUTIVE SEAT		NACC 04589	
1473	Gray steel cabinet	N/A	NACC 06004	
1474	Gray Exec. L shaped	N/A	NACC 06008	

1475	Executive black chair	N/A	NACC 06009	
1476	Wooden coat hanger	N/A	NACC 06012	
1477	Gray steel TV Stand	N/A	NACC 06013	
1478	Black fabric chair	N/A	NACC 01404	
1479	Black fabric visitors chair	N/A	NACC 00798	
1480	Blue metallic trunk	N/A	NACC 06014	
1481	Small gray steel cabinet	N/A	NACC 06018	
1482	Fire Extinguisher	-	NACC 06015	
1483	Glass top coffee table	N/A	NACC 06016	
1484	3 joined grey visitors	N/A	NACC 06017	
1485	Old office desk	N/A	NACC 06019	
1486	Gray fabric visitor chair	N/A	NACC 06021	
1487	Alpine water dispenser	-	NACC 06022	
1488	Wooden desk side cabinet	N/A	NACC 06023	
1489	Office desk-Old	N/A	NACC 06026	
1490	Black fabric visitor chair	N/A	NACC 00987	
1491	Dark grey metallic cabinet	N/A	NACC 06030	
1492	Wooden bookshelf	N/A	NACC 06031	
1493	Computer table	N/A	NACC 06032	
1494	Aiko safe	AS-T46(SE)	NACC 06033	
1495	Gray steel cabinet	N/A	NACC 06035	
1496	Gray office chair	N/A	NACC 06034	
1497	Grey secretarial chair	N/A	NACC 06043	
1498	Black executive chair	N/A	NACC 06044	
1499	Meko gas cooker	N/A	Not Tagged	
1500	Brown wooden desk	N/A	NACC 06053	
1501	Black fabric chair		NACC 06027	
1502	Fire extinguisher	-	NACC 06061	
1503	Fire extinguisher-9 Litre	-	NACC 06060	
1504	Corruption Box	-	-	
1505	Suggestion box	-	-	
1506	Brown wooden desk cabinet	N/A	NACC 06055	
1507	Black fabric visitors chair	N/A	NACC 06058	
1508	Black fabric visitors chair	N/A	NACC 06057	
1509	Black wooden filling cabinet	N/A	NACC 05292	
1510	Gray office chair	N/A	NACC 00566	
1511	Executive table	N/A	NACC 03686	
1512	Three seater visitors chair	N/A	NACC 06560	
1513	File cabinet	N/A	NACC06561	

1514	Executive chair-	N/A	NACC 03684
1515	Office desk	N/A	NACC 5297
1516	Executive Chair	NA	NACC 06559
1517			
1518	Bulk Filler		Not tagged
1519	1 Filling Cabinet		
1520	1 Office Table		
1521	1 Conference Table		
1522	11 Office chairs		
1523	Executive chair 1		Not tagged
1524	1 wooden table double drawers		NACC05280
1525	1 wooden conference table		
1526	2 plastic chairs		Not tagged
1527	1 wooden chair		NACC 05277/278
1528	Steel cabinet		NACC 05298
1529	1 filing cabinet		
1530	1 executive chair Brown		NVA/CACC/01
1531	2 Metal Back armrest chairs		NVA/CACC/S/01
1532	Wooden chairs		NAV/CACC/04-03
1533	Wooden desk		NVA/CACC/04-011
1534	1 wooden table		NVA/CACC/T/01
1535			NVA/CACC/T02
1536	1 Cabinet		
1537	1 Wooden office desk		
1538	1 conference table		
1539	4 conference chairs		
1540	2 office chairs		
1541	1 plastic chair		
1542	1 notice board		
1543	5 metal office chairs		
1544	1 office table		
1545	1 ordinary table		
1546	1 four drawers metal office		
1547	1 paper bunch		
1548	1 stapler		
1549	4 pieces of velvet table clothes		
1550	1 framed customer service charter		
1551	1 conference table		
1552	1 office cabinet		

1553	8 office chairs wooden			
1554	1 manual type writer			
1555	1 notice board			
1556	8 plastic chairs			
1557	4 arm chairs			
1558	1 revolving chair			
1559	1 secretarial chair			
1560	1 office desk			
1561	1 office table			
1562	1 file cabinet			
1563	1 notice board			
1564	1 secretarial chair			
1565	6 conference chairs			
1566	2 office table			
1567	3 executive chairs			
1568	1 steel cabinet			
1569	2 office chairs			
1570	1 conference table			
1571	1 manual typewriter			
1572	1 conference table			
1573	11 conference chairs			
1574	1 office desk			
1575	1 file cabinet			
1576	1 steel cabinet			
1577	1 conference table			
1578	10 chairs			
1579	1 office desks			
1580	1 notice board			
1581	Wooden cabinets			
1582	wooden bench			
1583	office chairs			
1584	office tables 3			
1585	1 conference table			
1586	9 office chairs			
1587	1 office cabinet			
1588	NACC service charters			
1589	1 Quality policy charter			
1590	1 filing cabinet			
1591	1 conference table			

1592	1 secretarial Desk			
1593	10 office chairs			
1594	1 Notice board			
1595	1Helmet			
1596	12 office chairs			
1597	2 office tables			
1598	1 conference table			
1599	2 notice boards			
1600	1 Motor bke KBL o88G			
1601	1 office cupboard - wooden			
1602	Cabinet			
1603	7 office chairs			
1604	4 tables			
1605	FIRE PROOF CABINET			
1606	OFFICE CHAIR			
1607	OFFICE CHAIR			
1608	OFFICE TABLE			
1609	VISITORS CHAIR			
1610	ORDINARY OFFICE CHAIR		NACC03272	
1611	EXECUTIVE OFFICE CHAIR		NACC03295	
1612	VISITORS CHAIR - LOW BACK	NACC-NE/F/01	NACC 04525	
1613	VISITORS CHAIR - LOW BACK	NACC-NE/F/02	NACC 04526	
1614	VISITORS CHAIR - LOW BACK	NACC-NE/F/03	NACC 04531	
1615	VISITORS CHAIR - LOW BACK	NACC-NE/F/04	NACC 04527	
1616	VISITORS CHAIR - LOW BACK	NACC-NE/F/05	NACC 04528	
1617	VISITORS CHAIR - HIGH BACK	NACC-NE/F/06	NACC 04524	
1618	CHAIR FO - HIGH BACK	NACC-NE/F/07	NACC 04522	
1619	CHAIR M&EO - HIGH BACK	NACC-NE/F/08	NACC 04519	
1620	CHAIR SECRETARY - HIGH BACK	NACC-NE/F/09	NACC 04520	
1621	CHAIR ACCOUNTANT - HIGH BACK	NACC-NE/F/10	NCC 04523	
1622	CHAIR DATA CLERK - HIGH BACK	NACC-NE/F/11	NACC04521	
1623	WORKING STATION	NACC-NE/F/13	NACC 04536	
1624	WORKING STATION	NACC-NE/F/14	NACC 02634	
1625	WORKING STATION	NACC-NE/F/15	NACC 02636	
1626	WORKING STATION	NACC-NE/F/16	NACC02635	
1627	TABLE - FO	NACC-NE/F/17	NACC 04533	
1628	TABLE - SECRETARY	NACC-NE/F/18	NACC 04532	
1629	WOODEN CABINET	NACC-NE/F/12	NACC 04540	
1630	FILE CABINET - METALIC SMALL	NACC-NE/F/19	NACC 04549	

1631	FILE CABINET - METALIC SMALL	NACC-NE/F/20	NACC 04550
1632	FILE CABINET - METALIC BIG	NACC-NE/F/21	NACC 04548
1633	LOCKABLE CABINET - METALIC	NACC-NE/F/22	NACC 04551
1634	PHOTOCOPIER CABINET	NACC/P50/21/07	NACC 04511
1635	FIREPROOF CASH SAFE	AS-T46 023577	NACC 04539
1636	FIRE EXTINGUISHER - CO ₂		NACC 02633
1637	FIRE EXTINGUISHER - FOAM		NACC 04543
1638	FIRE EXTINGUISHER - POWDER		NACC 04557
1639	FIRE EXTINGUISHER - WATER		NACC 04544
1640	FIRE PROOF CABINET		
1641	OFFICE CHAIR		
1642	OFFICE CHAIR		
1643	OFFICE TABLE		
1644	VISITORS CHAIR		
1645	ORDINAY OFFICE CHAIR		
1646	FUNCTIONAL DESK		NACC03277
1647	BOOKCASE		NACC03297
1648	EXECUTIVE OFFICE CHAIR		NACC03286
1649	EXECUTIVE OFFICE CHAIR		NACC03273
1650	1 BIG STEEL CABINET		NACC 03612
1651	1 SMALL STEEL CABINET		NACC 03623
1652	RECEPTION CHAIR WITH CUSHION		NACC 03617
1653	RECEPTION CHAIR WITH CUSHION		N/A
1654	RECEPTION CHAIR WITH CUSHION		NACC 03614
1655	RECEPTION CHAIR WITH CUSHION		NACC 03615
1656	3 FIRE EXTINGISHERS		N/A
1657	1 EXECUTIVE CHAIR		NACC03610
1658	1 EXECUTIVE TABLE WITH DRAWERS (MEDIUM SIZE)		NACC 03611
1659	1 EXECUTIVE TABLE WITH DRAWERS (MEDIUM SIZE)		NACC03609
1660	EXCECUTIVE CHAIR		NACC 03616
1661	1 STELL CABINET		NACC03620
1662	1 WOOD CUPBOARD		NACC 03652
1663	1 AIKO SAFE	AS-T46	NACC03621
1664	WOODEN CHAIR		NACC 03346
1665	WOODEN CHAIR		NACC 03388
1666	WOODEN CHAIR		NACC 03328
1667	SMALL SIDE TABLE WITH DRAWERS		NACC 03613
1668	1 SITTER WORK STATION AND MOBILE DRAWER		NACCO3634

1669	1 SECRETARIAL CHAIR		NACC03632
1670	1 METAL CUPBOARD		NACC 03633
1671	1 STEEL CABINET		NACC 03629
1672	1 OFFICE CHAIR		NACC03635
1673	1SITTER WORK STATION AND MOBILE DRAWER		NACC03639
1674	1 STEEL CABINET		
1675	1 FIRE EXTINGUISHER		N/A
1676	1 SITTER WORK STATION AND MOBILE DRAWER		NACC03638
1677	CORRUPTION BOX		NACCO3649
1678	SUGGESTION BOX		NACCO3648
1679	Ordinary office chair		NACC04769
1680	EXCECUTIVE CHAIR		NACC 03831
1681	BOOK CASE		NACC03844
1682	OFFICE PROJECTOR	S/N L5VF952303L	NOT TAGGED
1683	Small Executive Chair		NACC04773
1684	EXECUTIVE SEAT		NACC03876
1685	OFFICE WOODEN CHAIR		NACC04383
1686	OFFICE WOODEN CHAIR		NACC04394
1687	OFFICE WOODEN CHAIR		NACC04397
1688	3 SEATER VISITORS SEAT		NOT TAGGED
1689	OFFICE METTALIC CABINET		NOT TAGGED
1690	EXCECUTIVE Seat (2)		NOT TAGGED
1691	OFFICE DESK WITH DRAWER		NOT TAGGED
1692	CONFERENCE TABLE		
1693	OFFICE TABLE (2)		
1694	CHAIRS (5)		THA/CACC/02
1695	FILE CUPBOARD		
1696	CONFERENCE TABLE		NOT TAGGED
1697	CHAIRS (12)		N/CACC/C/1-12
1698	TABLES (3)		N/CACC/T 1-3
1699	WOODEN FILE CABINENT		N/CACC/CB 1
1700	WOODEN CABINENT		SCACC.01
1701	CONFERENCE TABLE		SCACC02
1702	WOODEN CHAIRS (11)		SCACC04/01 TO SCACC04/11
1703	OFFICE NOTICE BOARD		
1704	OFFICE TABLES (2)		SCACC.03/01 to SCACC.03/02
1705	OFFICE TABLES (2)		
1706	WOODEN CABINENT		

1707	CUSHIONED CHAIRS (10)		
1708	WOODEN OFFICE DESK (3)		
1709	CHAIRS (8)		
1710	STEEL CABINET		
1711	CONFERENCE TABLE		
1712	OFFICE TABLE NO DRAWER		NACC/CACC/M7
1713	OFFICE DESK WITH DRAWER		NACC/CACC/M8
1714	MENTAL CABINET		NACC/CACC/M10
1715	OFFICE CABINET		NACC/CACC/M11
1716	NOTICE BOARD (2)		NACC/CACC/M24 &25
1717	OFFICE CHAIRS (12)		NACC/CACC/M12 TO NACC/CACC/M23
1718	CONFERENCE TABLE		NOT TAGGED
1719	WOODEN CHAIRS (9)		NOT TAGGED
1720	WOODEN CHAIRS (3)		NOT TAGGED
1721	MENTAL CABINET		NOT TAGGED
1722	OFFICE TABLE WITH DRAWERS		NOT TAGGED
1723	BOOK SHELF		NOT TAGGED
1724	WOODEN CABINET		
1725	OFFICE TABLE		
1726	NOTICE BOARD		
1727	WOODEN CHAIRS (3)		
1728	WOODEN CABINET		
1729	OFFICE TABLE WITH DRAWERS		
1730	BLUE PLASTIC CHAIRS (9)		
1731	NOTICE BOARD (2)		NOT TAGGED
1732	RED ARM CHAIR		
1733	STEMPLER	N/A	N/A
1734	STEEL CABINET		
1735	OFFICE CHAIR		
1736	TABLE		
1737	MENTAL CABINET		
1738	OFFICE DESK		
1739	WOODEN CABINET		
1740	CHAIR		
1741	OFFICE BENCH		
1742	PLASTIC CHAIRS (6)		
1743	OFFICE CHAIRS (2)		
1744	STEEL CABINET		
1745	CONFERENCE TABLE	CG114669	CGM 14746

1746	CHAIRS (11)		CGM Various	
1747	OFFICE TABLE (2)			
1748	BOOK SHELF		NACC 03351	
1749	NOTICE BOARD			
1750	CONFERENCE TABLE			
1751	CHAIRS (8)			
1752	ARM CHAIRS (2)			
1753	OFFICE DESK (2)			
1754	CUPBOARD			
1755	OFFICE CABINET		NOT TAGGED	
1756	CONFERENCE TABLE		NOT TAGGED	
1757	OFFICE DESK		NOT TAGGED	
1758	CUSHIONED CHAIRS (5)		NOT TAGGED	
1759	CORNER STAND/SHELF		NOT TAGGED	
1760	OFFICE TABLE			
1761	WOODEN CHAIRS			
1762	WOODEN CABINET			
1763	CHAIRS			
1764	CUPBOARD			
1765	TABLE			
1766	OFFICE DESK			
1767	STEEL CABINET			
1768	WOODEN FILE SHELVE			
1769	CHAIRS			
1770	AUTARCVALUE Plus SEAT		NACC 03840	
1771	EXECUTIVE SEAT		NACC O4589	
1772	Black Leather Executive Chair			3539
1773	Wooden chair (brown)	None	-	
1774	Secretary chair (black)	None	-	
1775	Black secretary chair	None		3519
1776	Black Seat		-	
1777	1 Black leather executive		-	
1778	Black seat		-	
1779	Black seat		-	
1780	Grey seat wheels			3553
1781	Navy blue chair	-		
1782	Blue plastic dustbin	-		
1783	1 black chair			
1784	1 Black chair			
1785	Grey Metal cabinet small(with safe)			3565

1786	Grey chair		
1787	Grey 3 drawer cabinet metal		
1788	Black Highback chair		
1789	Black Highback chair		
1790	Black Highback chair		
1791	Black Highback chair		
1792	Black Highback chair		
1793	DARK BROWN CONFERENCE TABLE		
1794	Office Desk with 6-draweres light brown	None	3527
1795	Office Desk with 3-drawers	None	3516
1796	Executive chair - Grey	None	3534
1797	Glass wooden bookshelf	None	3532
1798	Office desk light brown 6-drawers	None	3521
1799	Mahogany wooden TV table	None	3522
1780	Secretary Chair	None	3517
1781	Grey chair	None	3533(MISSING)
1782	Black Leather Seat	None	3510
1783	Visitors Seat (Black and Silver)	None	3512
1784	Green Metal cabinet	None	3501
1785	L-Shaped Green Marble Table	None	3508
1786	Reception Desk	None	3511
1787	3-drawers desk	None	3525
1788	Brown Wooden Desk 4-drawers	None	3538
1789	Green Metal cabinet	None	3535
1790	1 PINK PLASTIC DUSTBIN		
1791	1 BLUE PLASTIC DUSTBIN		
1792	Sanyo water dispensor		3540
1793	Black Leather Executive Chair		3542
1794	Wooden Table	None	3545
1795	Wooden Table	None	3544
1796	Dark Brown Glass Cupboard	None	3547
1797	Dark Brown Glass Cupboard	None	3546
1798	Dark Brown Wooden 4-Drawer Table	None	3548
1799	Server Grey Holder	None	3550
1800	Navy Blue Chair		
1801	Plastic White Dustbin		
1802	Plastic Blue Dustbin		
1803	Light Brown Wooden 6-drawer Table		3561
1804	Grey Metal Chair		3568
1805	Green Metal cabinet		3564
1806	Green Metal Drawer Cabinet		3555

1807	Green Metal Drawer Cabinet		3556
1808	Green Drawer Cabinet		3557
1809	Grey Drawer Cabinet		3558
1810	Black Leather Chair		3570
1811	RED PLASTIC BIN		
1812	A BIG STAPLER(KANGARO HD-12S/17)		
1813	GIANT PAPER PUNCH		
1814	L-Shaped Executive Wooden Table		3569
1815	Executive Glass Display Cabinet		3571
1816	Grey chair		3575
1817	Grey chair		3573
1818	Dark Brown Table		3574
1819	Green Metallic Drawer Cabinet		3572
1820	Executive Black Chair		
1821	GLASS IN/OUT DOCUMENT TRAY		
1822	Blue plastic dustbin		
1823	FIRE EXTINGUISHER		
1824	FIRE EXTINGUISHER		
1825	FIRST AID BOX		
1826	MEKO		
1827	BULK FILING CABINET		
1828	WOODEN CABINET		
1829	BLACK SECRETARY CHAIR		
1830	Light Brown Wooden 6-drawer Table	026	
1831	GREY METAL 5-DRAWER CABINET	058	
1832	BROWN WOODEN WORKSTATION	030	
1833	COFFEE TABLE - DARK BROWN	008	

PRELIMINARY EVALUATION (MANDATORY REQUIREMENTS TO ALL BIDDERS)

Bidders shall submit the following mandatory requirements

	Criteria	Page Ref	Comments
1.	Cover Letter indicating Page reference numbers for documents submitted		
2.	Presentation of the entire tender document in a logical manner indicating table of content and page numbers and serialization of the entire tender document from page one to the last including attachments. The serialization must be in the format 001, 002, and 003, 100,102...		
3.	Copy of Valid Tax Compliance Certificate from KRA		
4.	Copy of Certificate of Incorporation/Registration of Business		
5.	Must provide a copy of the latest CR 12 and copies of national identification cards for the persons whose names appear on the CR 12 certificate		
6.	Duly, filled, signed and stamped Confidential Business Questionnaire		
7.	Duly, filled, signed and stamped Price Schedule		
8.	Duly, filled, signed and stamped Form of Tender with requisite validity period		
9.	Declaration stating that the bidder has NOT been debarred by PPRA Duly, filled, signed and stamped		
10.	Declaration statement that the bidder will not be involved in corrupt or fraudulent practices. Duly, filled, signed and stamped		
11.	Power of Attorney for firms authorizing a representative to sign the tender documents on behalf of the firm		
12.	Prices quoted must be inclusive of all applicable taxes -Original Quotation from (proposed) Underwriter for July 2021 – June 2021 and July 2022- June 2023		
13.	Submit copy of valid Business Permit for year 2021		
14.	MUST Attach 3 years financial statement for the year ending (2017, 2018 and 2019)		

N/B: Failure to comply / submit any of the above requirements shall lead to automatic disqualification from further evaluation.

CONDITIONS TO BE MET BY UNDERWRITERS

No	Criteria		
0	Underwriter		
1	Must be registered with the IRA for current year and a copy of current license be submitted with the tender documents		
2	Must have paid at least Kshs. 500 million in claims in the last two years		
3	Must provide a list of 5 reputable clients and the total clients' premium for the previous year should not be less than 300 million.		
4	Must submit a copy of the audited accounts for the last 3 years with proof of profitability and evidence of claims settlement as provided in financial statements.		
5	Must have 5 senior management staff with at least 50 staff population in other cadre Team Leader and at least 5 technical staff relevant academic and professional qualifications eg ACII (attach CVs and Certificates)		
6	Must submit copies of the following documents i)PIN from KRA ii)Tax Compliance Certificate iii)Certificate of Reg./ Incorporation		
7	Must provide at least 5 Government institutions, departments /state corporations the insurance company has covered in the last 2 years with the accompanied premiums paid		
8	Must indicate claims settlement procedures and attach evidence of recently settled claims		
9	The insurance company should have wide and reliable branch network		
10	Must have continuously operated insurance company for the last 10 years as evidenced by annual insurance certificate by IRA		
11	Submit letters of references from five (5) corporate clients which should include summary of clients rendered (Must be general insurance services excluding life insurance and medical insurance. Values and contracts of at least Ksh 10 Million with contact persons, address and telephone numbers		
12	Must provide evidence of minimum share capital of Kshs 500 Million for non-life insurance		
13	Evidence of least period used to settle previous claims upon presentation of all required documents- Attach evidence from at least three clients		
14	Provide full list of full terms and conditions of providing General Insurance – suitability of exclusion clause if any and excess clauses if any.		
15	Credit Rating		
16	Bid Bond Kshs 300,000		
17	Certified NSSF compliance certificate		
18	Certified NHIF compliance certificates		
19	Original quotations for insurance cover duly signed for. July 2021-June 2022 and proposed extension period of July 2022-June 2023		

CONDITIONS TO BE MET BY INSURANCE BROKERS

No	Criteria		
1	Bid bond of Ksh.300,000		
2	Registered with IRA for current year.		
3	Copy of the current license		
4	Have bank or insurance guarantee deposited with CBK, or a bank on behalf of the IRA		
5	Have a professional Indemnity of Insurance Cover of at least KSh. 50 Million and copy of PI cover attached		
6	Must have a senior management staff. Principal officer must be a fellow of the chartered institute of London (FCII) or Fellow of the Chartered Insurance Institute of Kenya and Masters. All documents should be certified.		
7	Have at least (5) reputable clients with recommendation letters.		
8	Total premiums for the previous year of not less than 50 million		
9	Submitted copy of audited accounts for the previous three years.		
10	Must be a current member of the Association of Insurance Brokers (AIBK) (copy attached).		
11	Submitted copy of KRA PIN Certificate		
	VAT Certificate from KRA		
	KRA Tax compliance		
	Certified NSSF compliance certificate		
	Certified NHIF compliance certificates		
12	Certificate of Incorporation.		
	Original quotations for insurance cover from underwriter duly signed for. July 2021-June 2022 and July 2022-June 2023 from the underwriters with duly signed letters from the proposed underwriters.		
13	Must attach letters of authorization from the recommended underwriter.		

SECTION V - SCHEDULE OF REQUIREMENTS

1. (DETAILS OF INSURANCE COVERS)

Class of Insurance	Burglary
Cover	Loss or damage of property insured resulting from forcible or violent entry/exit from premises. In all NACC offices around the Country.
Schedule	Telecommunication Equipment Office furniture
Clauses	Riot & strike, Political violence & terrorism
Sum Insured	Ksh. 17,500,000.00

Class of Insurance	All Risks
Cover	Indemnity against loss or damage to the specified property as a result of any cause in all the NACC offices around the Country
Schedule	Audio visual equipment, Laptops, Computers, Computer accessories, software, Digital cameras scanners, multimedia projectors, copier, Tablets and Cell phones.
Clauses	Policy excess minimum, mechanical and electrical breakdown, fire and lightning, landslide, mobile and portable equipment, airfreight, overtime, night work and express freight, Automatic additions/deletions, Automatic reinstatement of loss, Reinstatement value 3 years, Revalued value basis, Riot, strike, civil commotion Theft, data recovery, Transit risks
Sum Insured	Ksh. 111,000,000.00

Class of Insurance	Money
Cover	Loss of money belonging to the insured or for which they are responsible in the situation specified and loss of or damage to safes from any cause. Money definition: bank and currency notes, cheques, postal stamps, traveller's cheques, securities, gift vouchers, money orders, deposit, treasury bills, all belonging to the insured.
Insured Interest	Cash in transit – KShs – 2,000,000.00 Cash in locked safes - 100,000.00 Cash in custody of authorized staff - 100,000.00 Contents of franking machines - 20,000.00 Loss/damage to safe - 100,000.00 Excess – 10%, Maximum of Ksh. 100,000/=

	Loss or damage to employees' cloths and personal effects Ksh. 100,000/= per employee Escort warranty Ksh. 100,000/=
Clauses	Civil commotion, Riot & strike, Political violence & terrorism Hold up clause, Fire, explosion, earthquake and special perils Loss or damage to employees' clothes and personal effects due to assault. Escort warranty/transit
Sum Insured	Ksh. 2,000,000.00

Class of Insurance	Fidelity Guarantee
Cover	Indemnity against all pecuniary losses of money and/or stock and/or stores as a result of infidelity of any of the employees of various categories, Goods held in trust, Compensation of loss of stock shall be on their face value. Cover must include cybercrime fraud claims, cover officers whose functions include raising bills/invoices, signing of procurement and disposal documents, revenue collection, physical handling of cash and authorization of expenditure and signatories to bank accounts and external contracts.
Sum Insured	Any one claim Ksh. 5,000,000/= Any staff handling money or stock Ksh. 5,000,000/= Aggregate Limit..... KSh. 20,000,000/= Excess 10% each and every loss maximum of Ksh. 25,000/= Claim preparation cost Ksh. 200,000/=
Clauses	1.Reinstatement of loss clause 2.Collusion clause-limit 3.Automatic additions & deletions of staff clause 4. Jurisdiction – East Africa
Discovery Period	After lapse of policy:12 months After termination of employment: 12 months After Lapse of policy: 18 months

Class of Insurance	Commercial Motor Vehicles
Cover	Comprehensive Cover Provides indemnity to the insured, for loss of or damage to the vehicle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.
Schedule	Three Toyota Hiace Vans
Clauses	Revalued value basis clause No blame no excess Free windscreen & R/Cassette extension-Ksh.50,000/= Damage excess 5% of value min ksh.20,000/= maximum Kshs.100,000/=

	Repair Authority – Ksh.100,000/=
	Riot and strike extension
	Political risk and terrorism extension
Sum Insured	Ksh. 14,100,000.00

Class of Insurance	Motor Private
Cover	Comprehensive Cover Provides indemnity to the insured for loss or damage to the vehicle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.
Clauses	1. Revalued value basis clause 2. No Blame no excess 3. Free Windscreen & R/Cassette extension-Ksh.40,000/= 4. Damage excess 2.5% of value min ksh.15,000/= 5. Repair Authority-Ksh.50,000/= 6. Riot and strike extension 7. Political risk and terrorism extension
Sum Insured	Ksh. 125,600,000.00

Class of Insurance	Motor Cycle
Cover	Comprehensive Cover Provides indemnity to the insured for loss or damage to the motor cycle and its accessories and spare parts whilst thereon, as well as third party liability occasioned by use of the vehicle.
Clauses	1. Revalued value basis clause see attached schedule 2. No Blame no excess 3. Damage excess 2.5% of value min ksh.15,000/= 5. Repair Authority- Ksh. 15,000/= 6. Riot and strike extension 7. Political risk and terrorism extension 8. Protection and removal Ksh. 15,000/= 9. Pillion passenger Ksh. 2,000,000/= 10. Medical expense Ksh. 20,000/= 11. Accidental damage to motor cycle 2.5% of claim value. 12. Towing charges Ksh. 20,000/= 13. Loss by fire/lightning 14. Loss or damage by malicious Act. 15. Loss of damage by floods 16. Personal Accident cover to rider – death, loss of limbs and body parts, loss of sight and total disablement.
Sum Insured	Ksh. 10,800,000.00

Class of Insurance	Directors and Officers Liability
Cover	NACC Council and Council members, Chief Executive Officer, Deputy Directors and Managers for their official mandate
Schedule	20 directors
Clauses	Advancement of defense and claim costs, past, present and future directors, loss of documents, spousal interest, discovery period of 12 months, employment practices liability, discrimination (race, creed, sex, age or sexual preference, libel and slander, liquidator/receiver action, claims by former directors, officers or employee.
Sum Insured	Ksh. 25,000,000.00

Class of Insurance	Public Liability
Cover	Indemnity against all pecuniary losses of happening within the NACC and involving the general public. Compensation of loss shall be on their face value.
Clauses	First Aid Treatment, Lifts and Hoists, subrogation waiver, leased premises, Guests' effects (20,000.00), Employee effects (20,000.00), Loading and unloading, plant hired in/out, car park extension, flood/furnace pollution, customer property, goods held in trust, late claim notification, claims made basis, Food and drinks extension.
Sum Insured	Ksh. 100,000.00

Class of Insurance	Travel
Cover	Provide cover to employees while travelling abroad on official duties. Worldwide cover taken to provide insurance abroad for employees and or Council members while travelling overseas on official business.
Schedule	20 travellers annually
Clauses	Emergency repatriation, extra accommodation expenses, emergency cash, legal advice and expenses, missed departure on outward journeys, personal accident liability, delayed travel and luggage, cancellation/curtailed trip, loss of luggage and/or money, passport replacement, personal injury and hijack while abroad.
Sum Insured	Benefit limit to be indicated on personal accident, medical expenses, hospital benefits, loss of checked luggage, delay of checked baggage, personal liability, travel delay.

SECTION VI - STANDARD FORMS

Notes on the standard Forms

1. **Form of TENDER** - The form of Tender must be completed by the tenderer and submitted with the tender documents. It must also be duly signed by duly authorized representatives of the tenderer.
2. **Price Schedule Form** - The price schedule form must similarly be completed and submitted with the tender.
3. **Contract Form** - The contract form shall not be completed by the tenderer at the time of submitting the tender. The contract form shall be completed after contract award and should incorporate the accepted contract price.
4. **Confidential Business Questionnaire Form** - This form must be completed by the tenderer and submitted with the tender documents.
5. **Tender Security Form** - When required by the tender document the tenderer shall provide the tender security either in the form included hereinafter or in another format acceptable to the procuring entity.
6. **Performance security Form** - The performance security form should not be completed by the tenderer at the time of tender preparation. Only the successful tenderer will be required to provide performance security in the form provided herein or in another form acceptable to the procuring entity.

Form Of Tender

To: _____
Name and address of procuring entity

Date _____
Tender No. _____
Tender Name _____

Gentlemen and/or Ladies:-

1. Having examined the Tender documents including Addenda No. (Insert numbers) the receipt of which is hereby duly acknowledged, we the undersigned, offer to provide Insurance Services under this tender in conformity with the said Tender document for the sum of

.....
.....[Total Tender amount in words and figures]
or such other sums as may be ascertained in accordance with the Schedule of Prices attached herewith and made part of this Tender.

2. We undertake, if our Tender is accepted, to provide the Insurance Cover Services in accordance with the conditions of the tender.

3. We agree to abide by this Tender for a period of[number] days from the date fixed for Tender opening of the Instructions to Tenderers, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

4. This Tender, together with your written acceptance thereof and your notification of award, shall constitute a Contract between us subject to the signing of the contract by both parties.

5. We understand that you are not bound to accept the lowest or any tender you may receive.

Dated this _____ day of _____ 2005

[Signature]

[In the capacity of]

Duly authorized to sign tender for and on behalf of _____

Price Schedule Form

ITEM NO.	DESCRIPTION OF INSURANCE COVER	TOTAL PREMIUM (KSHS.)
1.		
2.		
3.		
4.		
5.		

Contract Form

THIS AGREEMENT made the _____ day of _____ 20____ between
[name of Procurement entity] of [country of Procurement entity]
(hereinafter called “the Procuring entity”) of the one part and
[name of tenderer] of [city and country of tenderer] (hereinafter
called “the tenderer”) of the other part:

WHEREAS the Procuring entity invited tenders for the GPA cover and has accepted a
tender by the tenderer for the supply of the services in the sum of _____
_____ [contract price in words in
figures] (hereinafter called “the Contract Price”).

NOW THIS AGREEMENT WITNESSTH AS FOLLOWS:-

1. In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Conditions of Contract referred to.
2. The following documents shall be deemed to form and be read and construed as part of this Agreement, viz:
 - (a) the Tender Form and the Price Schedule submitted by the tenderer;
 - (b) the Schedule of Requirements
 - (c) the Details of cover
 - (d) the General Conditions of Contract
 - (e) the Special Conditions of Contract; and
 - (f) the Procuring entity’s Notification of Award
3. In consideration of the payments to be made by the Procuring entity to the tenderer as hereinafter mentioned, the tenderer hereby covenants with the Procuring entity to provide the GPA cover and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Procuring entity hereby covenants to pay the tenderer in consideration of the provision of the services and the remedying of defects therein, the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the contract.

IN WITNESS whereof the parties hereto have caused this Agreement to be executed in accordance with their respective laws the day and year first above written

Signed, sealed, delivered by _____ the _____ (for the Procuring entity)

Signed, sealed, delivered by _____ the _____ (for the tenderer) in the presence of _____

CONFIDENTIAL BUSINESS QUESTIONNAIRE

You are requested to give the particular indicated in Part 1 and either Part 2(a), 2(b), or 2(c) Which ever applies to your type of business

You are advised that it is a serious offence to give false information on this Form.

Part _____ General:

Business Name
 Location of business premises
 Plot No. Street/Road
 Postal Address Tel. No. Fax Email
 Nature of business
 Registration Certificate No.

Maximum value of business which you can handle at any one time Kshs.
 Name of your bankers Branch

Part 2(a) – Sole Proprietor:

Your name in full Age
 Nationality Country of origin
 Citizenship details.....

Party 2(b) – Partnership

Give details of partners as follows

	Name	Nationality	Citizenship Details	Shares
1.
2.
3.
4.
5.

Part 2(c) – Registered Company:

Private or public
 State the nominal and issued capital of the company –
 Nominal Kshs..
 Issued Kshs.....

Give details of all directors as follows

	Name	Nationality	Citizenship Details	Shares
1.
2.
3.
4.
5.

Date..... Signature of Tenderer

If a citizen, indicate under “Citizenship Details” whether by Birth, Naturalization or Registration

TENDER SECURITY FORM

Whereas [*name of Bidder*] (hereinafter called <the tenderer> has submitted its bid dated [*date of submission of bid*] for the provision of insurance services (hereinafter called <the tender?>

KNOW ALL PEOPLE by these presents that WE [*name of bank*] of [*name of country*], having our registered office at [*name of procuring entity*] (hereinafter called <the procuring entity> in the sum of [*state the amount*] for which payment well and truly to be made to the said procuring entity, the Bank binds itself, its successors, and assigns by these presents. Sealed with the Common Seal of the said Bank this _____ day of _____
_____20_____

THE CONDITIONS of this obligation are:-

1. If the tenderer withdraws its tender during the period of tendervalidity specified by the procuring entity on the Form; or
2. If the tender, having been notified of the acceptance of its tender by the procuring entity during the period of tender validity
 - (a) fails or refuses to execute the Contract Form, if required; or
 - (b) fails or refuses to furnish the performance security, in accordance with the Instructions to tenders.

We undertake to pay to the procuring entity up to the above amount upon receipt of its first written demand, without the procuring entity having to substantiate its demand, provided that in its demand the procuring entity will note that the amount claimed by it is due to it, owing to the occurrence of one or both of the conditions, specifying the occurred condition(s)

This tender guarantee will remain in force up to and including thirty (30) days after the period of tender validity, and any demand in respect thereof should reach the Bank not later than the above stated date.

[Authorized Signatories and official stamp of the Bank]

(Amend accordingly if provided by Insurance Company)

NATIONAL AIDS CONTROL COUNCIL

PERFORMANCE SECURITY FORM

To:
[Name of procuring entity]

WHEREAS *[name of tenderer]*
(Hereinafter called “the tenderer”) has undertaken, in pursuance of Contract
No. _____ *[reference number of the contract]* dated _____
20 _____ to supply
[description of insurance services] (Hereinafter called “the Contract”)

AND WHEREAS it has been stipulated by you in the said Contract that the
tenderer shall furnish you with a bank guarantee by a reputable bank for a sum
specified therein as security for compliance with the Tenderer’s performance
obligations in accordance with the Contract

AND WHEREAS we have agreed to give the tenderer a guarantee:

THEREFORE WE hereby affirm that we are Guarantors and responsible to
you, on behalf of the tenderer, up to a total of
[amount of the guarantee in words and figures], and we undertake to pay you,
upon your first written demand declaring the tenderer to be in default under
the Contract and without cavil or argument, any sum of money within the
limits of *[Amount of*
guarantee] as aforesaid, without your needing to prove or to show grounds
or reasons for your demand or the sum specified therein.

This guarantee is valid until the _____ day of _____
20 ____

Signature and seal of the Guarantors

[Name of bank of financial institution]

[Address]

[Date]

(Amend accordingly if provided by Insurance Company)

LETTER OF NOTIFICATION OF AWARD

Address of Procuring Entity

To: _____

RE: Tender No. _____

Tender Name _____

This is to notify that the contract/s stated below under the above mentioned tender have been awarded to you.

1. Please acknowledge receipt of this letter of notification signifying your acceptance.
2. The contract/contracts shall be signed by the parties within 30 days of the date of this letter but not earlier than 14 days from the date of the letter.
3. You may contact the officer(s) whose particulars appear below on the subject matter of this letter of notification of award.

(FULL PARTICULARS) _____

SIGNED FOR ACCOUNTING OFFICER

FORM RB 1

REPUBLIC OF KENYA
PUBLIC PROCUREMENT ADMINISTRATIVE REVIEW BOARD

APPLICATION NO.....OF.....20.....

BETWEEN.....APPLICAN AND
.....RESPONDENT (*Procuring Entity*)

Request for review of the decision of the..... (*Name of the Procuring Entity*) of
.....dated the...day of ...20...in the matter of Tender No....of.....20...

REQUEST FOR REVIEW

I/We.....,the above named Applicant(s), of address: Physical
address.....Fax No.....Tel. No.....Email, hereby request the Public
Procurement Administrative Review Board to review the whole/part of the above mentioned
decision on the following grounds , namely:-

- 1.
- 2.

By this memorandum, the Applicant requests the Board for an order/orders that: -

- 1.
- 2.

SIGNED(Applicant)

Dated on.....day of/...20...

FOR OFFICIAL USE ONLY

Lodged with the Secretary Public Procurement Administrative Review Board on.....day of
.....20.....

SIGNED
Board Secretary

SELF DECLARATION FORMS (r 62) (MANDATORY)

REPUBLIC OF KENYA

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

Form SD₁

Self-declaration that the person/tenderer is not debarred in the matter of the public procurement and asset disposal act 2015.

I, of P. O. Box being a resident of
..... in the Republic of ----- do hereby make a statement as follows: -

1. THAT I am the Company Secretary/ Chief Executive/Managing Director/Principal Officer/Director of
..... (insert name of the Company) who is a Bidder in respect of **Tender No.**
..... for (insert tender title/description) for (insert name of the Procuring entity) and duly authorized and competent to make this statement.

2. THAT the aforesaid Bidder, its Directors and subcontractors have not been debarred from participating in procurement proceeding under Part IV of the Act.
3. THAT what is deponed to hereinabove is true to the best of my knowledge, information and belief.

.....
(Title) (Signature) (Date)

Bidder Official Stamp

FORM SD₂
SELF DECLARATION FORMS (r 62) (MANDATORY)

REPUBLIC OF KENYA

PUBLIC PROCUREMENT REGULATORY AUTHORITY (PPRA)

Self-Declaration That the Person/Tenderer Will Not Engage in Any Corrupt or Fraudulent Practice.

I, of P. O. Box being a resident of
..... in the Republic of ----- do hereby make a statement as follows: -

1. THAT I am the Chief Executive/Managing Director/Principal Officer/Director of
..... (insert name of the Company) who is a Bidder in respect of **Tender No.**
..... for (insert tender title/description) for
(insert name of the Procuring entity) and duly authorized and competent to make this
statement.
2. THAT the aforesaid Bidder, its servants and/or agents /subcontractors will not engage in any
corrupt or fraudulent practice and has not been requested to pay any inducement to any
member of the Board, Management, Staff and/or employees and/or agents of(
insert name of the Procuring entity) which is the procuring entity.
3. THAT the aforesaid Bidder, its servants and/or agents /subcontractors have not offered any
inducement to any member of the Board, Management, Staff and/or employees and/or agents
of (name of the procuring entity)
4. THAT the aforesaid Bidder will not engage /has not engaged in any corrosive practice with
other bidders participating in the subject tender
5. THAT what is deponed to hereinabove is true to the best of my knowledge information and
belief.

.....
(Title) (Signature) (Date)
Bidder's Official Stamp

BANK DETAILS FORM

Provide the following bank details for electronic transfer purposes

Name of the Bidder.....

Bank Name

Bank Branch Name

Bank Code

Bank Account

Bank Signatory(s)

.....

PIN Number

VAT Number

VALID KRA TCC No.....

Signed/ date.....

TENDER/BID SECURING DECLARATION (FOR AGPO REGISTERED FIRM)

TENDER SECURING DECLARATION FORM

[The Tenderer shall complete this Form in accordance with the instructions indicated]

Date: [insert date (as day, month and year) of Proposal Submission] Tender No. [insert number of bidding process]

To: [insert complete name of Client]

I, the undersigned, declare that:

I understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I accept that we will automatically be suspended from being eligible for bidding in any contract with the Client for the period of time of 2years starting on [insert date], if I am in breach of my obligation(s) under the bid conditions, because I –

have withdrawn my Bid during the period of bid validity specified in the Information to Consultants; or

having been notified of the acceptance of my Bid by the Client during the period of bid validity, fail or refuse to execute the Contract, if required, or

I understand that this Bid Securing Declaration shall expire if I am not the Successful Bidder, upon the earlier of:

My receipt of a copy of your notification of the name of the successful Bidder; or

Thirty days after the expiration of validity of my Tender.

Signed: [insert signature of the consultant)

Dated on day of, [insert date of signing]