

**Deputy Director, Health Products and Technologies Coordination
Ref: NSDCC/05**

Job Title	Deputy Director, Health Products and Technologies Coordination
Grade	NSDCC 3
Contract Term	5 Years renewable, subject to satisfactory performance
Corporation/Organization	National Syndemic Diseases Control Council
Directorate	Epidemiology and Strategy
Department	Health Products and Technologies Coordination
Location / Workstation	Headquarters, Nairobi
Reporting Relationships	
Reports to	Director, Epidemiology and Strategy
Direct Reports	Senior Principal Programme Officer, Health Products and Technologies Coordination
Indirect Reports	Principal Programme Officer, Health Products and Technologies Coordination
Job Purpose	
Spearhead the development and supervision of the implementation of policies, strategies, and guidelines on the management of Health Products and Technologies (HPT) for Syndemic diseases.	
Key Responsibilities/ Duties / Tasks	
<ol style="list-style-type: none"> 1. Providing technical guidance to support the development and implement policies, guidelines, and legal frameworks to guide the process of procurement and quality assurance of strategic commodities at both levels of Government; 2. Guiding and overseeing selection, forecasting and quantification of health commodities for syndemic diseases for rational and prudent use; 3. Co-ordinating pharmaceutical and laboratory monitoring of health commodities for syndemic diseases; 4. Analyzing costing and expenditure of commodities for syndemic diseases and advice on sustainability and cost-effectiveness. 	

5. Collaborating with key stakeholders to promote local manufacturing of commodities for syndemic diseases;
6. Undertaking and collaborating in research, design and development of commodities for syndemic diseases control programmes;
7. Providing technical support and guidance at all levels of government and administration to strengthen supply chain security;
8. Collaborating with key stakeholders to develop and review reference pricing for strategic commodities;
9. Collaborating with relevant stakeholders to facilitate the development and use of an integrated logistical management information system for strategic commodities across the country;
10. Supporting the mobilization and co-ordination of relevant stakeholders involved in strategic commodities for the syndemic diseases control programmes; and
11. Supporting the design and development of appropriate mechanisms and tools for the monitoring and evaluation of strategic commodities.

Job Competencies (Knowledge, Experience and Attributes / Skills).

Academic qualifications

1. Bachelor's degree in Public Health, Health Economics, Epidemiology, Medicine, Social Sciences, Biostatistics, Procurement and Supplies Management, Product Design, Business Administration, Public Administration or related disciplines from a recognized institution.
2. Master's degree in Public Health, Health Economics, Epidemiology, Social Sciences, Biostatistics, Procurement and Supplies Management, Product Design Business Administration, Public Administration or related disciplines from a recognized institution.

Professional Qualifications / Membership to professional bodies

1. Professional qualification and membership in good standing, where applicable;
2. Leadership course lasting not less than four (4) weeks from a recognized Institution; and
3. Proficiency in computer applications.

Previous relevant work experience required.

A minimum period of ten (10) years relevant work experience; with at least four (4) years' experiences in a management role.

Functional Skills, Behavioral Competencies/Attributes:

1. Strong analytical and planning skills;
2. Oral and written communication skills; and
3. Interpersonal skills.

Applicants who meet the above requirements should submit their applications, including an application letter accompanied by a detailed curriculum vitae that lists three (3) professional referees, current position/grade, daytime telephone contacts, email address, copies of certified academic and professional certificates, testimonials and a copy of the National Identity Card or Passport. All applications should **quote the title and reference number** of the position on the cover letter and envelope and be submitted not later than **Wednesday, March 4, 2026, 5.00 pm EAT** to the address below or electronically to board@nsdcc.go.ke

**The Chairperson
National Syndemic Diseases Control Council
Maktaba Kuu Building 2nd Floor
P.O. Box 61307 – 00200
Nairobi.
KENYA**

Only shortlisted candidates will be contacted. Canvassing will result in automatic disqualification.

Successful candidates will be required to obtain the following clearance documents:

1. Certificate of Good Conduct from the Directorate of Criminal Investigations (DCI)
2. Tax Compliance Certificate from the Kenya Revenue Authority (KRA)
3. Clearance Certificate from the Higher Education Loans Board (HELB)
4. Clearance from the Ethics and Anti-Corruption Commission (EACC)
5. Clearance Certificate from a Credit Reference Bureau (CRB)

NSDCC is an equal opportunity employer and is committed to inclusivity and diversity. Persons with disabilities and individuals from marginalized and minority communities who meet the qualifications are strongly encouraged to apply.