

Deputy Director, Health Promotion and Capacity Development
REF: NSDCC/o7

Job Title	Deputy Director, Health Promotion and Capacity Development
Grade	NSDCC 3
Contract Term	5 Years renewable, subject to satisfactory performance
Corporation/Organization	National Syndemic Diseases Control Council
Directorate	Health Promotion and Programme Management
Department	Health Promotion and Capacity Development
Location / Workstation	Headquarters, Nairobi
Reporting Relationships	
Reports to	Director, Health Promotion and Programme Management
Direct Reports	Senior Principal Programme Officers
Indirect Reports	Principal Programme Officers
Job Purpose	
To provide strategic leadership in formulation, implementation and review of policies, strategies, guidelines and procedures for supporting advocacy and capacity-building for the management and control of Syndemic diseases.	
Key Responsibilities/ Duties / Tasks	
<ol style="list-style-type: none"> 1. Partnering with ministries, departments and counties to promote development and implementation of effective health promotion policies, strategies, standards and guidelines; 2. Strengthening primary health care networks and community health structures to enhance efficiency in elimination of syndemic diseases; 3. promoting inter-sectoral collaborations with relevant stakeholders to accelerate progress towards elimination of syndemic diseases; 4. Developing and disseminating communication materials, standards and guidelines on health promotion; 	

5. Developing protocols and curricula for health education and capacity-building programs for syndemic diseases;
6. Building capacity of relevant stakeholders on the management and control of syndemic diseases;
7. Supporting the development, implementation and review of technical communication policies, strategies and plans;
8. Supporting the Council's departments in developing technical and capacity building messages, content and other relevant information;
9. Promoting the use of digitized Information System to monitor progress towards elimination of syndemic diseases;
10. Strengthening primary health care networks and community health structures to enhance efficiency in elimination of syndemic diseases; and
11. Promoting uptake of primary health care services for the prevention and control of syndemic diseases in the context of Universal Health Coverage agenda.

Job Competencies (Knowledge, Experience and Attributes / Skills).

Academic qualifications

1. Bachelor's degree in Public Health, Health Economics, Epidemiology, Medicine, Social Sciences, Biostatistics, Procurement and Supplies Management, Product Design, Business Administration, Public Administration, or related disciplines from a recognized institution.
2. Master's degree in Public Health, Health Economics, Epidemiology, Social Sciences, Biostatistics, Procurement and Supplies Management, Product Design Business Administration, Public Administration or related disciplines from a recognized institution.

Professional Qualifications / Membership to professional bodies

1. Professional qualification and membership in good standing, where applicable.
2. Leadership course lasting not less than four (4) weeks from a recognized Institution; and
3. Proficiency in computer applications.

Previous relevant work experience required.

A minimum period of ten (10) years relevant work experience; with at least four (4) years' experiences in a management role.

Functional Skills, Behavioural Competencies/Attributes:

1. Strong analytical and planning skills;
2. Oral and written communication skills; and
3. Interpersonal skills.

Applicants who meet the above requirements should submit their applications, including an application letter accompanied by a detailed curriculum vitae that lists three (3) professional referees, current position/grade, daytime telephone contacts, email address, copies of certified academic and professional certificates, testimonials and a copy of the National Identity Card or Passport. All applications should **quote the title and reference number** of the position on the cover letter and envelope and be submitted not later than **Wednesday, March 4, 2026, 5.00 pm EAT** to the address below or electronically to board@nsdcc.go.ke

**The Chairperson
National Syndemic Diseases Control Council
Maktaba Kuu Building 2nd Floor
P.O. Box 61307 – 00200
Nairobi.
KENYA**

Only shortlisted candidates will be contacted. Canvassing will result in automatic disqualification.

Successful candidates will be required to obtain the following clearance documents:

1. Certificate of Good Conduct from the Directorate of Criminal Investigations (DCI)
2. Tax Compliance Certificate from the Kenya Revenue Authority (KRA)
3. Clearance Certificate from the Higher Education Loans Board (HELB)
4. Clearance from the Ethics and Anti-Corruption Commission (EACC)
5. Clearance Certificate from a Credit Reference Bureau (CRB)

NSDCC is an equal opportunity employer and is committed to inclusivity and diversity. Persons with disabilities and individuals from marginalized and minority communities who meet the qualifications are strongly encouraged to apply.